

2018-19

ANNUAL REPORT



INDIAN INSTITUTE
OF BANKING & FINANCE

(ISO 9001 : 2015 Certified)

GOVERNING COUNCIL

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& Finance

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(As at 31.03.2019)

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(As at 31.03.2019)

Shri Prashant Kumar : Chairman
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Smt. Smita Sandhane
Dr J N Misra

Auditors : M. M. Chitale & Co.
Bankers : State Bank of India
Registered Office : Indian Institute of Banking & Finance
Kohinoor City, Commercial II,
Tower I, 2nd Floor, Kiroh Road,
Kurla (West), Mumbai 400 070
CIN : U91110MH1928GAP001391
Website : www.iibf.org.in

ANNUAL REPORT 2018-19

Dear Members,

Your Council has pleasure in presenting the Annual Report of the Institute, including the Audited Statement of Accounts for the financial year ended 31st March 2019.

I. FINANCIAL HIGHLIGHTS

A. Financial Performance for Financial Year ending 31st March 2019:

During the year under review, performance of your Institute was as under:

(Rs. in Lakhs)

Particular	Year ended 31 st March 2019	Year ended 31 st March 2018
Turnover (Income)	11315	10332
Less: (Expenses)	5393	5323
Surplus/(Deficit) before tax	5922	5009
Less: Tax Expenses	NIL	NIL
Surplus/(Deficit) After tax	5922	5009
Add: Balance B/F from the previous year	NIL	NIL
Transfer to Staff Welfare Fund	2.5	2.5
Transfer to Prize Fund	NIL	NIL
Transfer to General reserve	5919.5	5006.3
Balance Surplus/(Deficit) C/F to next year	NIL	NIL

B. Ind-AS for Financial Year ending 31st March 2019:

The Institute has, in terms of the provisions of Section 133 of the Companies Act, 2013 read with Companies (Indian Accounting Standards) Rules, 2015, as amended from time to time, adopted the Indian Accounting Standards (Ind-AS) for the Financial Year 2017-18 onwards and continued the same for the Financial Year 2018-2019.

II. Amount Transferred to Reserves

It is proposed to transfer Rs. 2,50,000/- (Rupees Two Lakh Fifty Thousand only) to Staff Welfare Fund. Rs. 59,19,78,311 (Rupees Fifty Nine Crore Nineteen Lakh Seventy Eight Thousand Three Hundred and Eleven), being retained earnings is proposed to be transferred to General Reserve out of the Surplus of the Income over Expenditure during Financial Year 2018-19.

III. Review of Institute's performance during the year and Future Outlook

The Institute is offering professional education in the field of Banking & Finance. Report on the performance of the Institute and related activities during the year are presented under various headings:

IV. MEMBERSHIP

IV.1 Ordinary Members

The number of ordinary members as on 31st March 2019 was 8,86,580. During the year, 46,606 new members joined the Institute.

IV.2 Associate, Fellow and Institutional Members

As on 31st March 2019, the number of Associate members of the Institute was 479 and that of Fellow members was 321. The total number of Institutional members as on 31st March 2019 stood at 764.

V. EXAMINATIONS

The Institute currently offers Associate Qualifications, Certificate Courses, Specialized Certificate Courses, Diploma Courses and an Advanced Management Programme. The Institute offers different levels of examinations aimed at building competencies at different levels within banks and financial institutions. The Associate Examinations of the Institute (JAIIB and CAIIB examinations) are only for its Members. The Institute, however, offers several Diploma and Certificate examinations, which are open to non-members as well.

V.1. Associate Examinations and DB&F

A total of 3,02,158 candidates had enrolled for the flagship courses offered by the Institute. The table below gives the details of the candidates enrolled, appeared and passed the flagship courses.

Table 1: Particulars of candidates under Flagship/Associate examinations

2017-18			Examinations	2018-19		
Enrolled	Appeared	Passed		Enrolled	Appeared	Passed
226647	170423	31997	JAIIB	194364	166986	29070
113261	82539	12299	CAIIB	101705	86514	18794
6331	4993	1746	Diploma in Banking & Finance	6089	5684	1816
346239	257955	46042	TOTAL	302158	259184	49680

V.2 Choice of Electives for CAIIB

The CAIIB examination has two compulsory papers and one elective paper. A candidate must choose any one subject as an elective out of the eleven electives. The choice of elective paper exercised by the candidates for their CAIIB examination during 2018-19 is presented below.

Table 2: Choice of Electives-CAIIB

Subject	No. of candidates		Total
	Jun-18 Examination	Dec-18 Examination	
Corporate Banking	364	332	696
Rural Banking	1325	1220	2545
International Banking	595	632	1227

Subject	No. of candidates		Total
	Jun-18 Examination	Dec-18 Examination	
Retail Banking	34894	34150	69044
Co-operative Banking	252	240	492
Financial Advising	350	362	712
Human Resources Management	2302	1979	4281
Information Technology	2595	2605	5200
Risk Management	526	488	1014
Central Banking	741	597	1338
Treasury Management	382	350	732
TOTAL	44326	42955	87281

Among the electives for CAIIB examination in 2018-19, Retail Banking was the most preferred choice followed by Information Technology, Human Resources Management and Rural Banking.

V.3 Choice of Electives in CAIIB as Continuing Professional Development (CPD) effort

The Institute offers an opportunity to the candidates, who have passed CAIIB examination, to choose any one elective under the current CAIIB as a CPD effort. The details of choices of candidates for CPD are presented below:

Table 3: Choice of subjects under Continuing Professional Development (CPD)

2017-18			Subjects	2018-19		
Enrolled	Appeared	Passed		Enrolled	Appeared	Passed
173	133	59	Corporate Banking	128	81	48
114	96	71	Rural Banking	134	103	28
218	167	83	International Banking	205	150	55
165	132	106	Retail Banking	165	143	84
23	17	13	Co-operative Banking	28	22	11
179	138	61	Financial Advising	137	113	49
201	161	100	Human Resources Management	295	245	159
90	73	54	Information Technology	135	99	81
378	333	106	Risk Management	726	533	231
87	67	24	Central Banking	97	75	57
287	220	17	Treasury Management	445	326	61
1915	1537	694	TOTAL	2495	1890	864

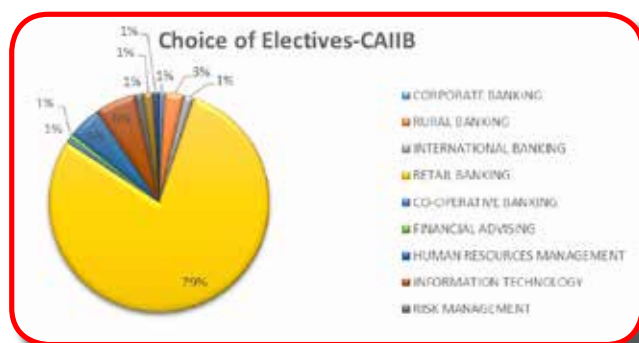
In all, 2495 CAIIB holders enrolled for various electives during the year. The number of candidates enrolled for all the eleven electives in 2018 – 2019 as compared with previous year has increased by 30%. Risk Management was the most preferred choice followed by Treasury Management, Human Resources Management and International Banking for CPD purpose.

The choice of electives among those who are pursuing CAIIB and those who have already passed CAIIB is not similar. The subject-wise choice of electives in CAIIB and CPD is given in Chart 1.

Chart 1 : Choice of Electives / CPD 2018-19

CAIIB Elective 2018-19

CPD 2018-19



About 79% of the candidates who are pursuing CAIIB have preferred Retail Banking as their choice of elective. As against this, in the case of candidates who are pursuing electives for CPD, no single subject has taken more than 30% share. It appears that their choice of electives might be in tune with their placement/career planning within the bank.

V.4 Diploma and Certificate Examinations

The details of candidates enrolled, appeared and passed in the Diploma and Certificate examinations are given below:

**Table 4: Number of Candidates for Diploma Examinations
For both Members and Non-Members**

2017-18			Diploma Examinations	2018-19		
Enrolled	Appeared	Passed		Enrolled	Appeared	Passed
90	58	32	Banking Technology	69	61	*39
584	361	102	International Banking & Finance	389	333	101
535	367	150	Advance Diploma in Wealth Management	431	368	188
799	649	296	Treasury, Investment and Risk Management	617	548	238
77	44	37	Home Loan Advising****	NA	NA	NA
5	1	0	Commodity Derivatives for Bankers****	NA	NA	NA
181	148	32	Advanced Diploma in Urban Co-operative Banking****	154	143	26
287	246	174	Diploma in Retail Banking	341	310	268
2558	1874	823	TOTAL	2001	1763	860

*passed only theory papers and completion of Diploma is subject to successful submission of project.

****These examinations were discontinued in the year 2017-18 for new registrations. However, candidates already enrolled for these examinations in the previous year(s) were permitted to attempt examinations in the year 2017-2018 till their permissible number of attempts (4) were over.

Table 5: Details of Candidates for various Certificate Examinations

2017-18			Certificate Examinations	2018-19		
Enrolled	Appeared	Passed		Enrolled	Appeared	Passed
For Members only						
151	122	*92	Certified Bank Trainer	177	156	*135
151	122	92	Total	177	156	135

For Both Members and Non-Members

2103	1621	*573	Risk in Financial Services	1807	1459	*591
256	172	*34	Certified Banking Compliance Professional	209	141	*68
6297	5389	*2246	Certified Credit Professional	8432	7239	*2980
1409	1193	*694	Certified Treasury Professional	1853	1541	*785
NA	NA	NA	Certified Accounting and Audit Professional##	386	313	*154
4076	3111	839	International Trade Finance	3743	3089	752
24318	20178	6718	AML & KYC	23403	18844	5619
1823	1438	820	Certified Information System Banker	2131	1760	857
39	39	39	Project Finance Course	40	39	36
4666	3609	2979	MSME	10551	7972	5656
11010	9454	7707	Customer Service & Banking Codes & Standards	11691	9596	7603
4449	3697	2715	IT Security	3478	2848	2088
250	185	136	Rural Banking Operations	386	296	142
4048	3331	2281	Prevention of Cyber Crime & Fraud Management	11175	9131	4024
2529	1957	1537	Foreign Exchange Facilities for Individuals	2606	2079	1652
2108	1646	1464	Microfinance	1221	970	810
8856	6902	2763	Foreign Exchange Operations	15022	12085	3707
8530	7389	7297	Digital Banking	9634	8547	7659
78	46	36	Certificate Examination in Introduction to Banking	105	86	71
24	20	6	Certificate Course for NBFCs	817	547	53
NA	NA	NA	Certificate Exam for Small Finance Banks##	185	153	78

2017-18			Certificate Examinations	2018-19		
Enrolled	Appeared	Passed		Enrolled	Appeared	Passed
NA	NA	NA	Certificate course in Ethics in Banking##	157	135	116
NA	NA	NA	Two Day awareness-cum-Certification prog. on IT & Cyber Security**	60	57	56
86869	71377	40884	TOTAL	109092	88927	45557

For only Non-Members

165	149	62	BPO/IT Employees: Basics of Banking	125	105	36
11	9	2	BPO/IT Employees: Functions of Banks	11	9	2
64	61	56	BPO/IT Employees: Credit Card Operations	56	50	31
23631	20400	15284	Debt Recovery Agents	39171	33567	24857
2848	2570	2301	DRA - Tele Callers	3056	2663	2383
3303	2657	1482	Financial Inclusion: BC/BF Course	105632	89595	39214
30022	25846	19187	TOTAL	148051	125989	66523
117042	97345	60163	GRAND TOTAL	257320	215074	112216

*These are advanced/specialised certificate examinations and candidates have passed only theory papers and completion of certificate examination is subject to successful completion of training.

Examination introduced in 2018-2019

** Training-cum-certification program introduced in 2018-2019.

The below table indicates the number of candidates who have cleared the examination and also completed the training of the respective blended courses upto 31st March 2019.

Advanced/Specialised Certificate Examinations	Candidates
Certified Bank Trainer	503
Risk In Financial Services	793
Certified Banking Compliance Professional	489
Certified Credit Professional	5140
Certified Treasury Professional	1238
Certified Accounting & Audit Professional	52

The following important trends were observed in Diploma & Certificate examinations during the year:

A. Examinations for both Members and non-Members

1. The total number of candidates enrolled for Diploma examinations has declined by 22%.
2. The overall enrolment of candidates for certificate examinations offered for both members and non-members, as compared with previous year, has increased by 120%. This is mainly on account of enrolments for the course for Business Correspondents.
3. Enrolment in case of Blended Courses (Certified Bank Trainer, Risk in Financial Services, Banking Compliance, Credit Professional, Treasury Professional and Accounting & Audit) has increased by 26%.

B. Examinations only for Non-Members

- The total number of candidates enrolled for certificate examinations for financial inclusion: BC/BF has increased from 3,303 to 1,05,632. This increase is due to RBI guidelines designating the Institute as the sole certifying agency for this course.
- The number of candidates enrolled for the DRA has increased by about 66% and the enrolment for DRA-Tele Callers has marginally increased by 7%.

V.5 Performance of candidates (Pass Percentages) in Examinations

Table 6 : Percentage of candidates appearing and passing the examination

Name of the Examination	Candidates appeared as a % to those enrolled		Candidates passed as a % to those appeared	
	2017-18	2018-19	2017-18	2018-19
ASSOCIATE EXAMINATIONS				
JAIIB	75.19	85.91	18.78	17.41
CAIIB	72.88	85.06	14.90	21.72
Diploma in Banking & Finance	78.87	93.35	34.97	31.95
DIPLOMA EXAMINATIONS				
Banking Technology	64.44	88.41	55.17	63.93
International Banking & Finance	61.82	85.60	28.25	30.33
Advance Diploma in Wealth Management	68.60	85.38	40.87	51.09
Treasury, Investment and Risk Management	81.23	88.82	45.61	43.43
Advanced Diploma in Urban Co-operative Banking	81.77	92.86	21.62	18.18
Diploma in Retail Banking	85.71	90.91	70.73	86.45

Name of the Examination	Candidates appeared as a % to those enrolled		Candidates passed as a % to those appeared	
	2017-18	2018-19	2017-18	2018-19
CERTIFICATE EXAMINATIONS				
International Trade Finance	76.32	82.53	26.97	24.34
AML & KYC	82.98	80.52	33.29	29.82
Certified Information System Banker	78.88	82.59	57.02	48.69
Project Finance Course	100.00	97.50	100.00	92.31
MSME	77.35	75.56	82.54	70.95
Customer Service & Banking Codes & Standards	85.87	82.08	81.52	79.23
IT Security	83.10	81.89	73.44	73.31
Rural Banking Operations for RRB Staff	74.00	76.68	73.51	47.97
Prevention of Cyber Crime & Fraud Management	82.29	81.71	68.48	44.07
Foreign Exchange Facilities for Individuals	77.38	79.78	78.54	79.46
Microfinance	78.08	79.44	88.94	83.51
Foreign Exchange Operations	77.94	80.45	40.03	30.67
Digital Banking	86.62	88.72	98.75	89.61
Certificate Examination in Introduction to Banking	58.97	81.90	78.26	82.56
Certificate Course for NBFCs	83.33	66.95	30.00	9.69
Debt Recovery Agents	86.33	85.69	74.92	74.05
DRA - Tele Callers	90.24	87.14	89.53	89.49
Financial Inclusion: BC/BF Course	80.44	84.82	55.78	43.77
Certificate Exam for Small Finance Bank	NA	82.70	NA	50.98
Certificate course in Ethics in Banking	NA	85.99	NA	85.93
Two Day awareness-cum-certification programme on IT & Cyber Security	NA	95.00	NA	98.25
SPECIALIZED/ADVANCED CERTIFICATE EXAMINATIONS				
Certified Bank Trainer	80.79	88.14	75.41	86.54
Risk in Financial Services	77.08	80.74	35.35	40.51
Certified Banking Compliance Professional	67.19	67.46	19.77	48.23

Name of the Examination	Candidates appeared as a % to those enrolled		Candidates passed as a % to those appeared	
	2017-18	2018-19	2017-18	2018-19
Certified Credit Professional	85.58	85.85	41.68	41.17
Certified Treasury Professional	84.67	83.16	58.17	50.94
Certified Accounting & Audit Professional	NA	81.09	NA	49.20

- The average pass percentage of JAIIB marginally decreased by around 1%, Diploma in Banking & Finance decreased by 3%, CAIIB increased by around 7%.
- In case of Diploma examinations, the average pass percentage was 49, which has increased as compared with the previous year average pass percentage of 44.
- The average pass percentage of Certificate examination was 63, which has declined by around 5%.
- In case of Blended Courses (Certified Bank Trainer, Risk in Financial Services, Banking Compliance, Credit Professional, Accounting & Audit and Treasury Professional) the average pass percentage was 53, an increase of 7% as compared with the previous year average pass percentage of 46.

V.6 Examinations – Initiatives taken by the Institute

Change in fee structure for financial inclusion: BC/BF:

In order to provide a further fillip to the process of certification of the BCs, the examination fee for the second attempt was reduced from Rs. 800/- + GST per candidate to Rs. 400/- + GST per candidate. Besides, a scheme for providing appropriate discounts under bulk registration facility for banks was also introduced.

Collection of fees, via SWIFT, for overseas candidates

Overseas candidates can now pay the exam fees via SWIFT.

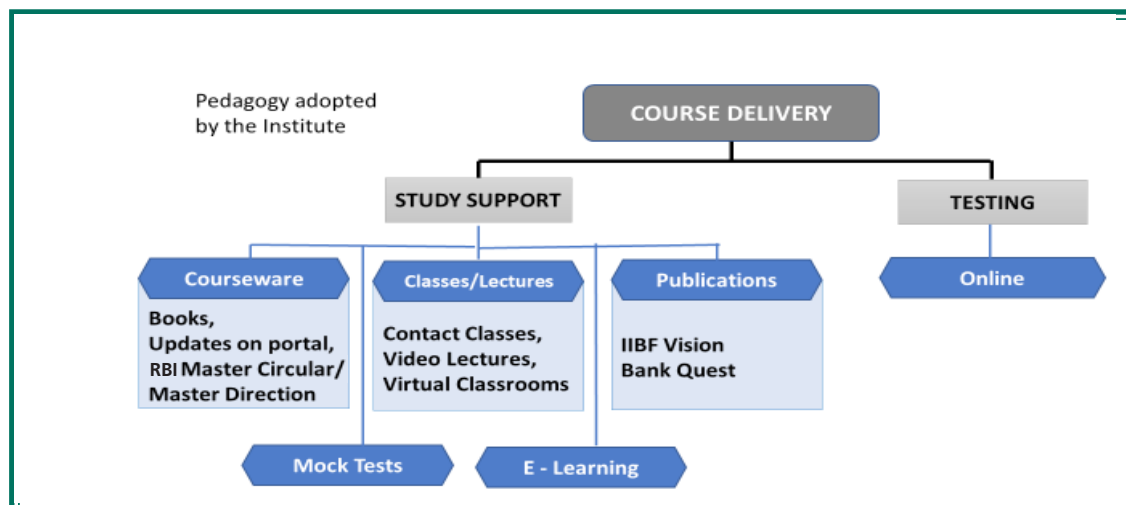
VI. SUPPORT SERVICES AND PROCESSES

Currently, the Institute provides the following educational support services to candidates preparing for the Institute's examinations.

1. Dedicated courseware for almost all its courses and examinations
2. E-learning for DB&F, JAIIB, CAIIB, Project Finance, DTIRM, Certificate in Risk in Financial Services, Customer Service and AML / KYC.
3. Video lectures for DB&F, JAIIB, CAIIB, Business Correspondents, and MSMEs
4. Contact classes at select centres
5. Accredited Institutions at select locations provide training for prospective candidates of JAIIB/DB&F/CAIIB/DRA examinations
6. Mock Test for JAIIB/CAIIB, DB&F, Certified Treasury Professional, Certified Credit Professional and Certificate in Risk in Financial Services examinations.
7. Virtual classroom

Academic Support Services

VI.1 Courseware



(i) Dedicated Courseware

The Institute, for almost all its examinations, has published a dedicated courseware. Each courseware follows a modular approach. The Institute has around 60 publications covering different subjects. Additionally, some of the books have been published in different languages. The Institute has also made available e-books for the JAIIB /CAIIB examinations with Book den. The courseware for Certified Credit Professional has also been published as an e-book and the same is available with Amazon (Kindle Version).

(ii) Portal updates

Apart from the courseware, the Institute places suitable subject updates on its website; wherever required.

(iii) Condensed RBI Master Circulars/Master Directions

Since January 2016, RBI has been bringing out Master Directions on different subjects. The salient features of some of these Master Directions on different topics have been placed on the website. Besides, the links to these Master Directions & Master Circulars (where Master Directions are not available) have also been given on the Institute's website. These condensed matters on various policy guidelines of Reserve Bank of India are very important sources of information to candidates.

(iv) Journals and News letters

The Institute brings out a monthly newsletter containing all developments in the financial sector during the previous month known as 'IIBF Vision' (all members, having registered e-mail ID with the Institute, get a free copy through e-mail) and a quarterly (subscription based) journal 'Bank Quest', containing articles by experts on subjects of current importance. The Institute is also bringing out an e-newsletter 'FinQuest' since 2003, a priced publication to provide information to the subscribers. The previous issues of both the Bank Quest and IIBF Vision are available on the portal of the Institute for free downloading.

VI.2 Learning Support

(i) Accreditation of Institutions for Training of flagship courses

The Institute has designed a model teaching plan of 90 hours for 3 subjects of JAIIB and 2 subjects of CAIIB and fees not exceeding Rs.9,000/- has been stipulated for each of the flagship courses. Eligible and qualifying institutions are accorded accreditation after necessary due diligence study is carried out.

VI.3 E-Learning

The Institute has been offering E-learning for all the subjects of JAIIB, CAIIB, DB&F, Diploma in Treasury, Investment & Risk Management, Certificate in Risk in Financial Services, Customer Service & Banking Codes & Standards and Anti-Money Laundering/Know Your Customer examinations. The E-learning is made available to all the candidates who have enrolled for these examinations. During the year 2018-19, a total of 3,39,669 login IDs and passwords were made available.

(i) E-learning for JAIIB/CAIIB & DB&F examinations

The Institute has updated the e-learning contents in respect of JAIIB, CAIIB (compulsory subjects) and DB&F examinations and made the same available to candidates.

(ii) E-learning on the intranet of various banks

The Institute has shared the e-learning contents of all the subjects of JAIIB & CAIIB (compulsory subjects) with all the banks with a request to place them on their portal/intranet to facilitate candidates who are pursuing the course and for others who can benefit from this while they are at their work place.

VI.4 Video Lectures

The Institute had prepared video lectures for all the 3 subjects of JAIIB / DB&F, 2 compulsory subjects of CAIIB and Business Correspondents. The video lectures for the JAIIB, DB&F and CAIIB courses were also updated during 2018-19. To enable easy access to candidates, the institute has uploaded all the video lectures on its YouTube page. Since it does not require login credentials, even non-members will be able to access the video lectures.

VI.5 Mock Test

The Institute makes available a mock test through its service provider. The mock test is an effort to simulate examination conditions and gives an opportunity to candidates to familiarise themselves with the pattern of on-line examinations. Such tests provide a feel of the MCQ pattern of the examination.

Mock Test facility has been made available for JAIIB, DB&F, CAIIB (compulsory subjects) as also for three of its specialised courses, namely, Certified Treasury Professional, Certified Credit Professional and Certificate in Risk in Financial Services.

As any banker, including those not appearing for any exams conducted by IIBF, may like to take the mock test, the Institute has permitted any banker to take these tests.

VI.6. Pattern of examination system

All examinations conducted by the Institute are based on Multiple Choice Questions (MCQs). In case

of CAIIB and Diploma and some Certificate examinations, questions based on case study/case-lets are asked to test the comprehensive knowledge of the candidates. The questions cover the entire syllabus and are so framed to ensure that the successful candidates have gone through the entire syllabus comprehensively.

VI.7. Debt Recovery Agents

During 2018-19, the Institute has accredited 28 agencies for conducting the DRA training. The accreditation is granted based on the guidelines framed by the Institute. As per the said guidelines, the accredited training institutions must furnish information regarding batch wise details of training to be conducted. During the training, inspections are carried out by the Institute for ensuring that the training conforms to the guidelines. During the year 2018-19, the Accredited Training Institutes (ATIs) of IIBF had launched 808 DRA Training batches and trained almost 42,229 DRAs.

VII. IMPORTANT ACADEMIC INITIATIVES / DEVELOPMENTS DURING 2018-19

As a premier Institute of Banking Education in India, IIBF has been undertaking various educational activities. Placed below is the status of the various academic and training activities pursued by the Institute during the year.

VII.1 Basic Business Correspondent (BC) Certification

RBI, vide their letter dated 3rd October 2018, has identified IIBF as the sole certifying authority for the BCs of banks. Timelines for certifying the BCs have also been laid down. For ensuring seamless certification of the BCs, the Institute has published the courseware in 11 languages and the examination is also held in 11 languages. In order to help the BCs to understand the subject better, video lectures, in Hindi and English, covering the courseware have also been recorded and have been placed on the You Tube channel of the Institute.

The fees for the second attempt have been reduced from Rs.800/- to Rs. 400/-. Besides this, a discount structure has been put in place for bulk registration by banks/corporate BCs.

The periodicity of holding this exam has been increased to a fortnightly basis. Periodical meetings have also been held with RBI for ensuring seamless certification of the Business Correspondents.

VII.2 Capacity Building of Officers – Notification by RBI

In order to help the banks for building up the capacity levels of their staff, the Institute took the following initiatives.

- a. The frequency for conducting the exams on Credit Management, Treasury Operations, Risk Management has been increased. These exams are now being conducted on a monthly basis at more than 100 locations PAN India.
- b. The Institute has introduced a Virtual Classroom Training (VCRT) for these courses. This has enabled the Institute to reach out to a larger audience without diluting quality. The cost of training under the VCRT mode has been absorbed by the Institute. Thus the cost of certification has been reduced from Rs.15,000 to Rs.6,000.

- c. Physical classroom training is also offered to the banks / candidates who desire to be trained in this mode.
- d. Bulk registration facility has been enabled for the banks.
- e. FAQs explaining the salient features of the courses and other details were prepared and placed on the website for ease of understanding by bankers.
- f. A course on Accounting & Audit has also been introduced with the first exam being held in July 2018.

Owing to the above initiatives, enrolments for the capacity building course have seen a good increase.

VII.3 International Conference 2018

“Banking: Stepping into the next decade” conference held on 25th September 2018 at Hotel Trident, Mumbai



International Conference 2018. Seen from left are Dr. J.N.Misra, CEO, IIBF; Smt Arundhati Bhattacharya, Former Chairman, SBI; Mr. Dinesh Kumar Khara, Managing Director (Global Banking & Subsidiaries), SBI; Dr. Segun Aina, Chairman, Global Council, Global Banking Educations Standards Board

An international conference was organised by the Institute on 25th September 2018 at Mumbai. There were two panel discussions; the plenary session being “CEO Speaks” and the second session on “Economists’ Speak.” There was also a brief talk on the establishment of the Global Banking



Smt. Arundhati Bhattacharya (former SBI Chairman) delivering the inaugural address during the International Conference 2018



International Conference 2018, Lighting of lamp. Seen from left are Dr. J.N.Misra, CEO,IIBF; Mr. Dinesh Kumar Khara, Managing Director (Global Banking & Subsidiaries), SBI; Smt Arundhati Bhattacharya, Former Chairman, SBI; Dr. Segun Aina, Chairman, Global Council, Global Banking Educations Standards Board

Education Standards Board (GBEstB). The 35th Sir PTM Lecture was also held on the same day. The speaker on the occasion was Dr. Tarun Khanna, Jorge Paulo Lemann Professor, Harvard Business



International Conference 2018, Panel Discussion on “CEO Speaks” – Sitting from left: Mr. Saurabh Tripathi, Senior Partner & Director, The Boston Consulting Group, India; Ms. Zarin Daruwala, CEO Standard Chartered Bank; Mr. V G Kannan, CEO Indian Banks’ Association; Mr. P R Seshadri – MD & CEO, The Karur Vysya Bank; Mr. Suresh Sethi – Managing Director & CEO, India Post Payments Bank



International Conference 2018, Panel Discussion on “Economist Speaks” – Standing from left: Dr. Ajit Ranade, Group Chief Economist, Aditya Birla Group; Dr. Soumya Kanti Ghosh, Chief Economic Advisor, SBI; Dr. J.N.Misra, CEO IIBF; Dr. Mridul Saggarr, Adviser, International Department, RBI; Mr. Madan Sabnavis, Chief Economist, CARE Ratings

School, Director, Lakshmi Mittal and Family South Asia Institute, Harvard University. The topic of the Lecture was “Trust as the Foundation for Finance”

Global Banking Education Standards Board (GBEstB)

At the 22nd World Conference of Banking Institutes (WBCI 2017) hosted by the Chartered Institute of Bankers of Nigeria (CIBN) at Lagos from 24th April to 28th April 2017, the Global Banking Education Standards Board (GBEstB) was established. GBEStB is envisaged to be a voluntary, industry-led initiative founded by many of the world’s leading banking institutes. The major objective of the GBEStB is to develop clear, internationally agreed standards for the education of Professional Bankers. It is expected that the GBEStB will provide, via its standards, one of the foundations on which the global banking industry can rebuild and sustain the high standards of ethical professionalism on which its future must be based. The aim of the GBEStB, is to enhance ethics and professionalism in banking worldwide. The Institute is a founder member of The Global Banking Education Standards Board (GBEstB) and CEO, IIBF is the Vice Chair of the Global Education Committee.



Mr. Giles Cuthbert, MD, Chartered Banker Institute, UK delivering the address on “Global Banking Education Standards Board” during the International Conference 2018

During the International Conference organised by the Institute, a session was earmarked for detailing the objectives of establishing the Global Banking Education Standards Board. Mr. Giles Cuthbert, MD & CEO of the Chartered Banker Institute, UK spoke on the occasion.

VII.4 Launching of New Certificate / Diploma Courses

The following courses were launched during the year.

A certificate course on “Accounting and Audit” was introduced and the first examination was held in July 2018. With this course, the Institute became the only one which offers all the courses identified by RBI under the capacity building efforts of the banks namely credit management, treasury operations, risk management, accounting & audit and foreign exchange operations.

The Institute also introduced two new certificate courses; one on Ethics in Banking and the other for the Small Finance Banks.

VII.5 Inclusion of Ethics in Banking under JAIIB

As ethical principles need to be followed by all the staff in an organisation, it was felt imperative by the Institute that knowledge on certain fundamental aspects of “Ethics in Banking” is disseminated to a larger population of bankers at different levels. In this connection, the JAIIB examination offered by the Institute is taken by a large number of candidates. It has therefore been decided that apart from a separate certificate course on “Ethics in Banking”, certain units from the courseware on the subject will be made part of the first paper of JAIIB namely “Principles and Practices of Banking.” The examination on this subject to be held in May 2019 will have some questions on “Ethics in Banking”. The courseware for the subject “Principles and Practices of Banking” has been accordingly modified and made available in the market.

VII.6 Self-paced e-learning courses

Presently, all the examinations conducted by the Institute are proctored. E-learning which has been developed for some subjects is being given to the candidates free of cost as an additional pedagogical tool.

The Institute has now taken the initiative of developing self-paced e-learning cum certification courses. Two courses namely “Ethics in Banking” and “Digital Banking” have been taken up in the first phase.

The objectives/benefits of Self-Paced E-Learning are:

- Wider outreach
- Candidate convenience/Ease of access
- Cost and time efficient
- Knowledge dissemination

VII.7 Updation of Courseware

The Institute has around 60 publications. For almost every exam conducted by the Institute, the Institute publishes a dedicated courseware. The assignment of updating all the books under the CAIIB, Diploma and Certificate exams which was taken up by the Institute has since been completed. All the updated books are available in the market.

VII.8 Meet of HR/Training Heads

The meeting of the Heads of HR/Training of Banks was held at the Corporate office of IIBF on 13th February 2019. The participants were briefed by IIBF about its various activities. This meet helps the Institute in understanding the requirements of the



HR/Training Heads Meet on 13th February 2019

bankers which culminate in developing new courses.

As a part of this meet, an interactive integrity session was also organised by the Institute in association with Chartered Institute for Securities & Investment (CISI) London. Mr. Kevin Moore, Director, CISI, London took the session and walked the participants through case studies involving ethical behaviour.



Mr. Kevin Moore, Director, CISI presenting an Interactive Integrity Session during the HR/Training Heads Meet on 13th February 2019

VII.9 Other seminars

Bankers' Awareness Meet

The Institute organized a “Bankers Awareness Meet” in association with BCSBI (Banking Codes and Standards Board of India) at Indian Institute of Bank Management (IIBM), Guwahati on 20th December 2018. The main objective of the seminar was to create a greater level of awareness amongst bankers about the activities of IIBF in the banking education space and implementation of the BCSBI Codes and Rights of Banks' Customers. This seminar also helped participants in increasing awareness about the importance of Continuous Professional Development (CPD) in the present competitive environment.



Bankers' Awareness Meet

Seminar on Professionalism & Ethics

The Institute organized a seminar on “Professionalism & Ethics” on June 22, 2018. Banks play a crucial role in the economic development of a country and have built up an excellent reputation over time. Professionalism and ethics are inextricably interlinked. The main objective of the seminar was therefore to create awareness amongst bankers on proper conduct and application of values of integrity, accountability, honesty in the workplace as individuals and in a group. This unique workshop facilitated participants to develop their ethical decision-making skills by debating and participating in discussions about real life challenges they may face at work.

VII.11 Activities at Corporate Office

(i) Institute's presence on Social Media

The Institute is on Facebook and YouTube. The Facebook page has got 109306 likes on various types of posts uploaded by the Institute. The posts cover IIBF and regulatory notifications, Quote of the day, Opinion Poll, Greetings, Photos etc. The posts also cover various events/seminars/conferences conducted by the Institute.

The YouTube channel of the Institute, which covers various videos of seminars, conferences,

workshops, etc, has got 20,06,107 views and 37,606 people have subscribed to the Institute's YouTube channel. The Institute has also uploaded all the video lectures of JAIB (Three Subjects)/ CAIB (Two compulsory subjects)/ Business Correspondents on its YouTube channel for easier access.

(ii) Mobile App

The Institute has a transaction based mobile app. The app covers the transactional based services under membership, exams, training etc. Being an Android based app, any smart phone with Android 4.0 and above, can smoothly operate the app. The app is available on the Google play store and can be downloaded free of charge.

(iii) IT initiatives

The IT Department is responsible for providing the infrastructure for automation. It ensures proper control and assists the operational units in providing the functionality they need. Department has developed customised software for different operational units of Institute. The activities of the Institute are technology driven right from member registration to the award of certificate after passing the examination.

Major activities undertaken during the year:

A) Developed and Implemented:

- Bank Reconciliation application for accounts department
- Online Registration application for Virtual Classroom.

B) Replaced the old Hardware and upgraded various application software of various departments.

C) Completed the audit of Hardware systems of the Institute

Institute is in the process of implementing Digitally Signed Certificate for all the examinations to replace the paper based manual certificates. Also, automation of the Accreditation process and Batch Launch Process for agencies conducting Debt Recovery Agent (DRA) training are under process. This will replace the physical submission of applications for extending accreditation and manual tracking of training batches that are being conducted.

VIII. CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

The Institute offers Continuing Professional Development to its members through certification, annual lectures, regional seminars, monthly and quarterly publications, etc.

VIII.1 Certification

The Institute offers a Continuing Professional Development (CPD) certification programme. The CPD program is open to current members of the Institute, regardless of previous qualifications and it helps them in their career management. The candidate can register through online mode with the Institute for Continuing Professional Development certification with a nominal fee of Rs. 1,000/- plus GST.

The broad range of activities considered under CPD is basically divided into four groups viz.,

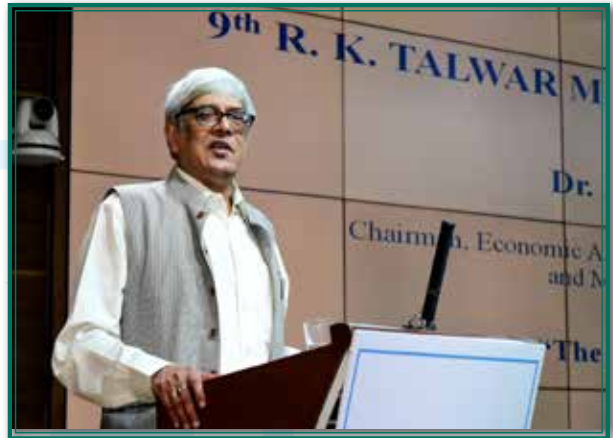
Group-I	Any of the Institute's Exams including Associate Exams, Diplomas, MBA (Banking & Finance) from IGNOU, AMP and Blended Courses
Group-II	Seminars and Lectures
Group-III	Financial Quotient and Certificate examinations of the Institute
Group-IV	Publication of articles (in any well-known publication)

The Institute has placed 16 Financial Quotient (FQs) - on a variety of topics on its portal that will help the bankers to test their domain knowledge in different segments. Based on their own assessment, they can take any of the certificate courses or diploma courses offered by the Institute to augment their domain knowledge in their chosen areas. In this connection, the Institute offers many certificates and electives under CAIB as CPD efforts.

VIII.2 Annual Lectures -Memorial Lectures

(i) 9th R.K. Talwar Memorial Lecture – 2018

The 9th R K Talwar Memorial Lecture was organised by the Institute on 8th August 2018 at the State Bank of India Auditorium, Mumbai in association with State Bank of India. The lecture was delivered by Dr. Bibek Debroy, Chairman, Economic Advisory Council to the Prime Minister and Member, NITI Aayog. The topic of the lecture was “The Reform Agenda.”



Dr. Bibek Debroy, Chairman, Economic Advisory Council to the Prime Minister and Member, NITI Aayog, delivering the 9th R K Talwar Memorial Lecture

(ii) 35th Sir Purushotamdas Thakurdas Memorial Lecture (PTML), 2018

The 35th Sir PTM Lecture, which was a part of the International Conference organised by the Institute,



Dr. Tarun Khanna, Jorge Paulo Lemann Professor, Harvard Business School, Director, Lakshmi Mittal and Family South Asia Institute, Harvard University, delivering the lecture on “Trust as the Foundation for Finance”.



Seen from left are Dr. J.N. Misra, CEO, IIBF; Dr. Tarun Khanna, Jorge Paulo Lemann Professor, Harvard Business School, Director, Lakshmi Mittal and Family South Asia Institute, Harvard University; Mr. Shyam Srinivasan, Vice-President, IIBF and MD&CEO, Federal Bank Ltd.

was delivered by Dr. Tarun Khanna, Jorge Paulo Lemann Professor, Harvard Business School, Director, Lakshmi Mittal and Family South Asia Institute, Harvard University. The topic of the Lecture was “Trust as the Foundation for Finance”

IX. TRAINING

IX.1 (i) Report on Training at the Institute's Leadership Centre

The Training Department of the Institute, functioning at its Leadership Centre in the Corporate Office, was set up in tandem with the Vision and Mission of the Institute. The Training Department supplements the training and learning efforts of commercial banks and Financial institutions to meet their human resources development requirements for capacity building in the face of growing challenges, competition, technology developments and above all, customer expectations. IIBF has well designed classrooms, group breakout rooms, seminar hall, dining hall and a library. The ambience is conducive for learning and enables the participants to absorb effectively the training inputs delivered. IIBF has rechristened its erstwhile Zonal Offices at Chennai, Delhi and Kolkata as Professional Development Centres (PDCs). From 2015, training programmes are regularly held at PDCs as well to meet the training requirements of the banks/FIs.

IX.1 (ii) Training highlights during the year

The Institute conducted 173 training programmes during the year 2018-2019 in different areas at the Leadership Centre and at the PDCs at Chennai, Kolkata and New Delhi as detailed below.

Table No.7: Details of Training programmes held at different centres during 2018-19

Details of Training programmes held at different Centers during 2018-19.		
Center	No. of programmes	No. of participants attended
Leadership Center, Mumbai	99	4223
PDC Chennai	34	1051
PDC New Delhi	30	562
PDC Kolkata	10	257
Total	173	6093

The programmes were well received by the participants as the feedback were encouraging with strong recommendations for repetition of the programmes.

IX.1 (iii) Customized Programmes:

Many banks / FIs gave opportunities to conduct customized, in house training programmes for their employees. This has paved way for a continuing relationship in training needs of these organisations as in the past. This year, 35 training programmes on different areas were conducted for 10 Banks/FIs, which included 3 foreign banks/ Institutions. Total 923 officials attended these programmes.

IX.2 Project Finance

The Institute has been offering its Certificate Course in Project Finance. Experienced professors and Subject Matter Experts (SMEs) administer the programme, wherein, the participants are put to simulation exercises and hands on computer lab. An internal evaluation followed by online examination on the last day of the programme are its unique features. During the year under review, the Institute conducted two Project Finance Courses at the leadership centre in May 2018 and in January 2019. Total 39 participants including 7 foreign participants attended the programme.



29th Certificate Course on Project Finance 7.1.2019 to 11.1.2019

IX.3 Capacity Building - Examination cum training certification programmes

IIBF offers certifications in all the areas identified by RBI under the capacity building exercise of banks. Of these 5 courses, 4 courses are blended courses wherein the candidates first appear for an on line written exam and after passing the exam the candidates have to appear for a 3-day post examination class room training either in physical mode or in virtual mode. The Institute conducted post examination class room training for the Certified Credit Professionals, Certified Treasury Professionals, Certified Risk Professionals and Audit and Accounting Professionals.

Training programmes were held in physical mode in different places like Mumbai, Delhi, Kolkata, Chennai, Cochin, Bangalore, Hyderabad and Trichur. The details are given below.

Details of Training Programmes held at different centers for courses under Capacity Building during 2018-19 (physical mode)						
Center	CCP		CTP		CRFS	
	No. of programs	No. of candidates	No. of programs	No. of candidates	No. of programs	No. of candidates
Mumbai	6	186	13	465	3	64
Chennai@	21	696			4	113
New Delhi	18	370			3	28
Kolkata	6	139				
Total	51	1391	13	465	10	205

For Audit and Accounting Professionals, Certified Bank Trainer and Certified Banking Compliance Professionals, 1 program each was conducted at Mumbai with 14, 28 and 22 participants respectively.

@This includes the program held by Chennai PDC at Trichur (2), Hyderabad (4), Bangalore (2), and Cochin (1).

IX.4 Trainers Training Programme

The Institute conducts Trainers Training programme every year in the month of January/February wherein international participants are also invited. TTP was conducted with 13 participants in February 2019 at the Leadership Centre. The overall rating / feedback from the participants was very encouraging.

IX.5 New Training Programmes

Considering the requirements of the industry, a 3-day program for Internal Auditors of the Banks was introduced.

A two-day program on IT security and Prevention of Cybercrime was also launched as an awareness program in line with the Regulatory guidelines for the Departmental Heads of banks.

IX.6 Virtual Class Room Training (VCRT)

Considering the requirement of the industry and in line with the Institute's desire to keep abreast of the latest developments in technology, training programmes in virtual mode was started from December 2017. The Institute has set up a well-equipped and sound proof VCRT Studio in the

Leadership Centre in Corporate office in Mumbai. In VCRT, participants can see faculty and interact with him / her through chatting. The audio /video facilities in the system enables active participation wherein, different training tools like white board, PPTs, simulations and polling are used. VCRT also provides for exercise administration and on line exit test for the participants. VC mode of training was well received by participants and overwhelming feedbacks have been received. To begin with, VCRT is provided to candidates attending post examination class room training under capacity building courses. This year, a total of 28 Training programmes were held in virtual mode with participants from different parts of the country. The feedback was very encouraging.



Faculty handles sessions in the VCRT Studio at the Leadership Centre in Corporate office.

VCRT programs under Capacity Building courses during 2018-19						
Center	CCP		CTP		CRFS	
	No. of programs	No. of candidates	No. of programs	No. of candidates	No. of programs	No. of candidates
Mumbai	17	1465	4	368	7	477

IX.7 Advanced Management Programme (AMP) in Banking & Finance

Advanced Management Programme in Banking & Finance (AMP) is a prestigious course offered by IIBF for developing and nurturing future leaders of the industry in consonance with the vision statement of the Institute. The participants of this programme are from all groups of banks - public sector, private sector and co-operative apart from foreign banks and new generation banks. Financial Institutions have also sponsored participants for AMPs.

AMP envisages enhanced effectiveness of the middle / senior officers in Banks with the required skill sets needed to shoulder higher responsibilities, in the current critical transition phase of the banking industry. The course is specially designed for developing managerial competence of executives in the banking and finance domain and will help institutions to nurture future leaders.

Programme emphasis on different areas like strategic management, resource mobilization, information technology, integrated marketing, multinational banking, credit management, treasury management, integrated risk management, leadership and corporate governance.

The following are noteworthy features of this course:

- Sessions by expert practitioners and academicians
- On-site 30 hours Management Development Programme lasting for a week at the Campus of IIM, Calcutta.
- Address by Industry leaders.

- Case study-based approach to learning, assignments, presentations and discussions by participants.
- Project Work on bank specific topics.

The case based, and practical oriented course contents are delivered through a mix of class room learning at week-ends over about a 7 to 8-month period.

The 1st AMP in the IIBF campus at Mumbai, commenced in January 2013, with 22 participants from 10 Banks / Institutions. So far, VI AMPs have been completed at the Leadership Center of the Institute and participants have been awarded the certificates. Based on the MoU with IIMC, from V AMP Batch, participants attended on-site 30 hours Management Development Programme at the Campus of IIM, Calcutta.



Inaugural function of VII AMP Batch on 22.7.2018 at the Leadership Center

The VII AMP, with 22 participants from different banks and FIs, was formally inaugurated on 22nd July 2018. This Batch is now in the Final Semester. The Convocation of AMP VII is scheduled to be conducted on 25th April 2019. Preparatory works for the launching of AMP VIII is in progress.

IX.8 Study Tours by Foreign Bankers



Visit of study team from Nepal with senior bankers from Nepal on 5.6.2018 .

A group of Delegates of senior Bankers from Nepal sponsored by National Banking Institute, Kathmandu visited IIBF Campus on 5.6.2018 as a part of their visit to select Indian Banks. The Team members interacted with CEO and other senior executives of the Institute and familiarised the best practices followed by IIBF. Dr. J N Misra, CEO, IIBF made a presentation to the Nepalese Bankers.

A delegation of 12 senior bankers of Egypt sponsored by Egyptian Banking Institute (EBI), Cairo, Egypt visited India during 24-28th Sept 2018 as a part of the study tour on best practices in IT and Digital payment initiatives followed by Indian commercial Banks. IIBF coordinated the visit to different leading commercial banks in the country.



Egyptian Banking Institute's Study Tour on Financing Agricultural and MSME Activities

Another team of 22 Egyptian Bankers visited India in Study Tour on “Financing of Agriculture and MSME Sectors by Banks in India” in association with IIBF during 14th to 18th January 2019. This tour was also sponsored by EBI. The Institute coordinated the visit which included leading banks and one manufacturing unit and a large dairy unit. The members of both teams and EBI highly appreciated the efforts of the Institute in this regard.

IX.9 Workshops/ Seminars

Training Department conducted workshops and seminars on relevant contemporary topics this year too. Four workshops were held on “Insolvency and Bankruptcy Code 2016” one each in Mumbai, Chennai, Kolkata and Hyderabad. Well informed speakers addressed the participants quoting latest court judgements and developments in the area. At Chennai, Dr. M.S. Sahoo Chairman of IBBI also addressed the participants. Total 153 participants attended these seminars.

A one-day Seminar on Block Chain Technologies, Artificial Intelligence and Robotics Automation processes was held on 20th February 2019 to create an awareness on these new areas among the banking fraternity, at the Leadership Center, IIBF. Well informed and leading IT experts like



Workshop on "Insolvency & Bankruptcy Code 2016" held on 21st April, 2018 at Chennai

Mr. Peter Wihman- Microsoft APAC and Mr. Rohas Nagpal from Primechain Technologies, Pune, addressed the gathering.



Mr. Peter Wihman- Microsoft APAC addresses the Seminar on Block Chain Technologies, AI and RPA on 20.2.2019 at the Leadership Centre.

IX.10 Knowledge sessions

To disseminate knowledge among the staff of the Institute on current topics and to encourage interactions, knowledge sessions are being held at periodic intervals. One of the staff members or a guest speaker provides a presentation on a current topic in banking, followed by a Q&A session. Total 5 knowledge sessions were held in the year under review and the staff members attended the sessions.

IX.11 Contact Classes:

Contact classes were conducted for the CAIB and JAIB candidates during 2018-19 at different

centers. The PDCs at Chennai and New Delhi conducted such contact classes in different centers like New Delhi, Lucknow, Bangalore Hyderabad and Chennai. This year, based on the repeated request of banks, contact classes were also conducted for the Certified Credit professional's course and Foreign exchange course. Such classes were held at Delhi, Mumbai, and Chennai.

X. RESEARCH

X.1 Macro Research

The Institute encourages empirical research in which, researchers can test their hypothesis through data (primary/secondary) from which lessons can be drawn for the industry (Banking & Finance) as a whole. Every year, the Institute invites research proposals from scholars from Universities, colleges and banks to undertake research in identified areas, with funding support from the Institute. The proposals are approved by the Research Advisory Committee of the Institute.

The researchers are given a time frame of 4-6 months to complete the study for which the Institute awards Rs.2,50,000/- per project. So far, under the Macro Research, 41 researchers/ scholars have completed research projects on behalf of the Institute. The Institute publishes the research reports for the benefit of banking sector. The Institute has so far published 31 research reports in 5 volumes. Copies of these published reports have been sent to banks, financial institutions and academic bodies for wider dissemination of research findings. The latest 33 research reports are available on the portal of the Institute for free downloading.

During the year 2018-19, the Institute invited Macro Research proposals in the following areas:

1. Appropriate framework for Project Finance: Opportunities & Challenges.
2. Restructuring & Resolution of Stressed Assets.
3. Digital & Cashless Banking – The way forward.
4. Systemic Risks in the context of NBFCs & Mutual Funds.
5. Corporate Bond Markets & Financing: Efficacy & Reforms.
6. Innovation in Trade Finance including TReDS: Impact Assessment.

In response, the Institute has received 46 Macro Research proposals. The Institute is in process of short listing the candidates and awards will be announced soon.

X.2 Micro Research

Micro Research is an essay competition for members of the Institute (Bankers) to present their original ideas, thoughts and best practices on areas of their interest. This initiative was started in 2004-05. Since then, the Institute conducts Micro Research Paper Competition every year for members of IIBF, who are presently working in banks and Financial Institutions. The Institute had invited Micro Research Papers on a topic, in banking and finance, including the following topics in 2018-19:

1. Currency Rate Fluctuations- Impact on economy and banks.
2. How AI/ Crypto currency/ Blockchain will shape banking in future.

3. Ethics & Corporate Governance in Banks.
4. Impact of GST on Banking sector.
5. Likely Impact of Ind-AS on Indian Banks.
6. Impact of Social Media Marketing on Banks
7. Progress & Prospects of Payment Banks
8. Changing Job Dynamics in Banks.

The Institute has received 62 Micro Research Papers for the year 2018-19. The eligible Micro Research Papers will be considered for evaluation by a panel of experts. The essays will be judged based on content/analysis, contextual/policy relevance of the paper and creativity/innovativeness displayed by the author. The results will be announced soon.

X.3 Diamond Jubilee & CH Bhabha Banking Overseas Research Fellowship (DJCHBBORF)

The Diamond Jubilee Banking Overseas Research Fellowship was instituted by the Indian Institute of Banking & Finance in 1988 to commemorate its diamond jubilee year. The C H Bhabha Fellowship offered by the Indian Banks' Association was merged with the DJCHBBORF in 2007 - 08 and came to be known as the Diamond Jubilee & CH Bhabha Banking Overseas Research Fellowship (DJCHBBORF). The Institute pays an honorarium of Rs. 1.00 lac to the candidate on successful completion of the project. The Institute has awarded 22 research studies under its Diamond Jubilee Fellowship so far and the detailed list is presented on the Institute's website. The Institute has received 15 eligible entries for the year 2018-19. The results will be announced soon.

XI. COLLABORATIONS/CONSULTANCIES

XI.1 International Collaborations

(i) BIOB External Moderation

The Institute continued to moderate the question papers, suggested solutions and answer sheets in respect of the examinations conducted by Botswana Institute of Bankers (BIOB). The Institute reviewed the question papers / suggested solutions and answer sheets of candidates in respect of 17 subjects pertaining to April 2018 and October 2018 examinations of Botswana Institute of Bankers (BIOB).

The views expressed by the Institute are taken with right earnestness by BIOB. Many of the suggestions given by the Institute have been implemented by BIOB. The moderation exercise undertaken by the Institute has thus provided value addition.

(ii) Memorandum of Understanding (MoU) with Bhutan

The Institute signed a Memorandum of Understanding (MoU) with Financial Institutions Training Institute Ltd. (FITI) Bhutan, for development of courseware for bankers of Bhutan. The work has since been completed.

(iii) Chartered Banker Institute, Edinburgh, U.K.

The Institute has signed a Mutual Recognition Agreement with the Chartered Banker Institute,

Edinburg, UK; wherein, Certified Associates of the Indian Institute of Bankers(CAIB) are eligible to have their qualification recognised by the Chartered Banker Institute and attain Chartered Banker status through a Professional Conversion Programme, commencing September 2017.

Highlights:

- 125 credits required to complete the Chartered Banker Professional Conversion Programme.
- Out of 125 credits, 100 credits to candidates who have completed their CAIB.
- Candidates required to study the module 'Professionalism, Ethics and Regulation' and complete a reflective assessment.
- On completion, candidates are eligible to attain Chartered Banker status and become a Member of the Chartered Banker Institute ("MCIBS").
- Reduced fees of £525 per person (instead of £995) plus £60 Student Membership Fee. Resit fee, if required, £195 per person.
- Annual International Membership Fee, currently £30 per person.

XI.2 National Collaboration

(i) Certified Credit Counsellor – Collaboration with SIDBI

The Institute entered into a partnership with SIDBI on 11th July 2017 for issuing a certificate to eligible candidates for being a Credit Counsellor. A Certified Credit Counsellor (CCE) will act as a bridge between the banks and the MSMEs. Under the arrangement, candidates who are interested in becoming a CCE will have to pass the certificate examination on MSME conducted by the Institute. On successful completion of the examination, the candidate, after a due diligence check by SIDBI, will register on SIDBI's portal. Based on the recommendation by SIDBI, a joint certificate will be issued by IIBF and SIDBI certifying an eligible individual as a Credit Counsellor.

XII. PERSONNEL

PERSONNEL

- The total staff strength of the Institute as on 31.03.2019 stood at 89 which includes Permanent employees, Employees on Contract (Full Time) and Employees on contract (Retainer basis).
- 11 officers were deputed for various training programmes in order to enhance their managerial and technical skills.
- There are no employees whose remuneration during the Financial Year 2018-19 exceeded Rs. 8,50,000 (Rupees Eight Lakh Fifty Thousand only) per month or over Rs. 1,02,00,000 (Rupees One Crore Two Lakhs only) per annum, requiring the disclosures under Section 197 of the Companies Act, 2013.

XIII IMPORTANT DEVELOPMENTS & FUTURE PERSPECTIVES**XIII.1 Case Study Competition**

The Institute has announced a Case Study Writing Competition, an initiative to encourage bankers/finance professionals to share their knowledge and experience through developing cases for enhancing, learning and comprehending complex and multi-fold situations. The theme, which is related to Indian Banking, has been categorized on the basis of specialization as Scheme I for Specialized Areas and Scheme II for General Areas.

XIII.2 O & M Study

An O&M study of the Institute will be undertaken by KPMG. The study is expected to be completed in 5 months' time.

XIII.3 ISO Certification:

The Institute has completed the implementation of new norms as per ISO 9001:2015 Quality Management System standard and had obtained the revised certificate in August 2016 from DNV GL Business Assurance India Private Limited. Now, the Institute is ISO 9001:2015 compliant.

XIV GOVERNING COUNCIL:**(i) Appointment of Council Members:**

During the year and till the date of this Report, the Council appointed the following nominees of the Banks/ Financial Institutions on the Governing Council, U/s 161 of the Companies Act, 2013, as Directors in casual vacancy.

No	Name of the Council Member	DIN	Date of Appointment
1	Shri Mukesh Kumar Jain	03275253	20/08/2018
2	Shri Jai Kumar Garg	07434619	20/08/2018
3	Shri R A Sankara Narayanan	05230407	20/08/2018
4	Shri Alok Kumar Choudhary	08480476	24/06/2019
5	Shri Rajkiran Rai G	07427647	28/06/2019
6	Shri Pallav Mohapatra	02300885	15/02/2019
7	Shri J Packirisamy	08253946	19/06/2019

Smt. Malvika Sinha (DIN : 08373142), was nominated by RBI vide its letter dated 31/08/2018 to the Council.

Shri Harideesh Kumar B (DIN : 07167694), Director - IBPS was appointed as a Council Member U/s 161 of the Companies Act, 2013 with effect from 24/06/2019.

(ii) Cessation of Council Members:

During the year and till the date of this Report, the following individuals ceased to be Council Members, on account of their resignation/ withdrawal of nominations from nominating organisations:

No	Name of the Council Member	DIN	Date of Cessation
1	Shri Mahesh Kumar Jain	03513127	21/06/2018
2	Shri Rakesh Sharma	06846594	31/07/2018
3	Shri Rajeev Rishi	03557148	31/07/2018
4	Shri Melwyn Rego	00292670	13/08/2018
5	Shri Kishor Kharat	07266945	13/08/2018
6	Shri Pawan Kumar Bajaj	03291906	29/09/2018
7	Shri R P Marathe	07271376	30/11/2018
8	Shri K K Vohra	07384162	27/06/2018
9	Shri Jai Kumar Garg	07434619	01/02/2019
10	Prof Y K Bhushan	00989609	26/04/2019
11	Shri Prashant Kumar	07562475	24/06/2019

Further, the term of Prof H Krishnamurthy (DIN: 05329716) expires at the conclusion of the 92nd AGM and he has informed the Council that he is not seeking re-election.

The Council places on record its appreciation for the services, support and guidance given by these Council Members during their tenure.

(iii) Appointment and Ratification of Appointment of Governing Council Members in AGM

As per the provisions of Section 152 of the Companies Act, 2013, the following Members, who were appointed as Members in casual vacancy and whose tenure ends at the 92nd AGM are proposed to be appointed as Members liable to retire by rotation:

No.	Name of the Council Member	DIN
1	Smt. Malvika Sinha	08373142
2	Shri Rajnish Kumar	05328267
3	Shri Alok Kumar Choudhary	08480476
4	Shri V G Mathew	05332797
5	Shri R A Sankara Narayanan	05230407

The Council proposes the appointments of Prof. G. Sivakumar (DIN : 07537575) as a Council Member liable to retire by rotation at the 92nd AGM of the Institute, in place of Prof. H. Krishnamurthy. Further, the Council proposes the appointment of Shri Harideesh Kumar B (DIN : 07167694) as a Council Member liable to retire by rotation.

The Council has received notices U/s 160 of the Companies Act, 2013 proposing the appointment of the above individuals.

The Governing Council recommends the appointment of the above members as members liable to retire by rotation at the 92nd AGM of the Institute.

Further, in terms of the provisions of Section 161(4) of the Companies Act, 2013, as amended till

date, Shri Pallav Mohapatra (DIN: 02300885), Shri J Packirisamy (DIN : 0825946), Shri Rajkiran Rai G (DIN : 07427647) and Shri Mukesh Kumar Jain (DIN: 03275253) were appointed as Council Members in casual vacancy, to hold office till the expiry of the tenure of the Council Member in whose place they were appointed. Further, such appointments are required to be approved by the members in the ensuing General Meeting. Accordingly, the Council recommends the appointment of Shri Pallav Mohapatra, Shri J Packirisamy, Shri Rajkiran Rai G and Shri Mukesh Kumar Jain as Council Members in casual vacancy for the approval of the members at the 92nd AGM of the Institute.

(iv) Governing Council Members liable to retire by rotation

The following Governing Council Members are liable to retire by rotation at the upcoming AGM of the Institute and they have intimated their willingness to be re-appointed at the AGM:

No.	Name of the Council Member	DIN
1	Smt Smita Sandhane	07637529
2	Shri V G Kannan	03443982
3	Dr A S Ramasastrri	06916673

The Council has received the consent and eligibility in Form DIR-8 from all the members proposed to be appointed/ re-appointed at this AGM.

The Governing Council recommends the appointment, ratification of appointment and re-appointment of all the above stated Governing Council Members by the members in the upcoming 92nd AGM of the Institute.

(v) Governing Council Members with materially significant related party transaction, pecuniary or business relationship with the Institute

There have been no materially significant related party transactions, pecuniary transactions or relationships between Institute and its Council Members that may have potential conflict with the interest of the Institute at large.

The list of related party transactions are stated in Form AOC-2 attached as **Annexure – I** to this Report.

(vi) Remuneration of Council Members: Sitting Fees, Salary, Perquisites and Commissions

(a) Sitting Fees

During the financial year under review, the Institute has paid Sitting Fees amounting to Rs. 3,46,000 (Rupees Three Lakh Forty Six Thousand Only) to the Governing Council Members. The sitting fees are within the statutory limits prescribed by the Companies Act, 2013. Details of the sitting fees, remuneration and perquisites paid to the Governing Council Members are also separately mentioned in Form MGT-9 attached as **Annexure - II** to this Report.

(b) Remuneration paid to CEO

The remuneration paid to Dr. J N Misra, CEO during the Financial year 2018-19 was Rs. 55,97,706 (Rupees Fifty Five Lakh Ninety Seven Thousand Seven Hundred and Six Only). The remuneration is within the prescribed limits set under Companies Act, 2013.

Particular	Amount (Rs.)
Salary	44,12,034
Perquisites	6,85,183
Contribution to Provident Fund	5,00,489
Total	55,97,706

Further, in terms of the members' approval, the Institute has proposed to reimburse the perquisite taxes paid by its employees (incl. CEO) for FY 18-19. Considering the same would lead to a revision in the remuneration of the CEO, the Council recommends the same for the approval of the members at the 92nd AGM of the Institute.

(vii) Committees of the Governing Council:

The Governing Council has constituted various committees to oversee the functions and workings of the Institute. The details thereof are as follows:

(a) Members of Executive Committee

The following are the members of the Executive Committee as on the date of this Report.

No	Name of the Member	Designation
1	Shri Shyam Srinivasan	Chairman
2	Smt. Malvika Sinha	Member (w.e.f. 15.02.2019)
3	Shri V G Kannan	Member
4	Shri Alok Kumar Choudhary	Member (w.e.f 24.06.2019)
5	Smt. Smita Sandhane	Member
6	Dr. J N Misra	Member

The Executive Committee met 3 times during the Financial Year 2018-19 on 28th May 2018, 10th October 2018, 18th January 2019.

(b) Members of the Education & Training Committee

The following are the members of the Education & Training Committee as on the date of this Report:

No	Name of the Committee Member	Designation
1	Shri Pallav Mohapatra	Chairman (w.e.f. 24/06/2019)
2	Shri V G Kannan	Member
3	Shri A K Sarangi	Member
4	Shri P C Kandpal	Member
5	Shri Madan Sabnavis	Member
6	Smt Smita Sandhane	Member
7	Dr. J N Misra	Member
8	Dr. S Muralidaran	Member

The Education & Training Committee met 2 times during the Financial Year 2018-19 on 1st September 2018 and 2nd March 2019.

(c) Members of the Examination Committee

The members of the Examination Committee as on the date of this Report are as follows:

No	Name of the Committee Member	Designation
1	Shri V G Kannan	Chairman (w.e.f 24/06/2019)
2	Dr. D M Nachane	Member
3	Smt Smita Sandhane	Member
4	Dr. SNV Siva Kumar	Member
5	Shri A R Nadkarni	Member
6	Shri K Ramasubramanian	Member
7	Dr J N Misra	Member
8	Dr S M Galande	Member

The Examination Committee met 3 times during the Financial Year 2018-19 on 27th April, 2018, 10th October, 2018 and 5th February, 2019.

(d) Members of CSR Committee

The Members of the CSR Committee as on the date of this Report are as follows:

No	Name of the Committee member	Designation
1	Shri Harideesh Kumar B	Chairman (w.e.f. 24/06/2019)
2	Shri V G Kannan	Member
3	Smt. Smita Sandhane	Member
4	Dr J N Misra	Member

The CSR Committee met 2 (two) times during the Financial Year 2018-19 on 1st September, 2018 and 2nd March, 2019.

The CSR Committee has been constituted under the provisions of Section 135 of the Companies Act, 2013.

(viii) Meetings of the Governing Council:

The Governing Council met 5 (five) times during the financial year on the following dates and the attendance of the Governing Council Members thereon was as follows:

No	Date of the Council Meeting	No. of Council Members who attended the meeting
1	27 th April, 2018	10
2	15 th June, 2018	7
3	20 th August, 2018	10
4	15 th February, 2019	8
5	27 th March, 2019	8

(ix) Information supplied to the Governing Council**Information under the following heads was presented to the Council:**

- Action taken report of the decision of Council.
- Minutes/ Decisions of different Committees.
- Income- Expenditure of the Institute.
- Recommendations of Sub-group
- Status of Academic Activities of the Institute
- Status Report of General Administration.
- Periodical updates on the Strategy Action Plan
- Collaboration of Institute with Foreign Institutes
- Appointment, Nomination, Resignation and any change in the composition of the Council.

(x) Details of Key Managerial Personnel

Dr. J N Misra joined the Institute as its Chief Executive Officer (CEO) with effect from 15th December 2014. The members approved the appointment and remuneration of Dr. J N Misra as a Governing Council Member and Chief Executive Officer of the Institute for a period of 5 years with effect from 15th December 2014 in the 88th AGM of the Institute. The remuneration payable to the CEO is stated in this Report.

Further, the Governing Council proposes the re-appointment of Dr J N Misra from 15th December 2019 till 30th September 2020 as the Chief Executive Officer of the Institute on the same terms and conditions as approved by the members in the 88th AGM and duly modified in the 89th AGM and proposed modification in the 92nd AGM. The said re-appointment is proposed for the members approval at the 92nd AGM of the Institute.

The Institute is not required to appoint any other Key Managerial Personnel during the Financial Year 2018-19.

XV. RISK MANAGEMENT POLICY

The Institute has a sustainable risk management policy for mitigating different types of risks faced by the Institute.

The Institute has classified its risks broadly into environmental and operational risks. In order to mitigate the risk emerging out of environmental factors, the Institute has been taking proactive steps.

- The Institute is aware of emerging competition in its activities from entry of global players and new institutions in the field. The Institute has been introducing relevant courses to suit the current requirements of the Industry.

In order to mitigate the operational risk, the Institute has implemented robust systems and procedures.

- The Institute has taken steps to introduce operational manual for internal working and a system to update the same when need arises.
- The Institute has introduced backup system to all its activities.
- The Institute has a system in place to upgrade its computer hardware systems, software and networking systems periodically. To ensure security in operations, appropriate access controls have been introduced at network level, application level, database level and user level to ensure confidentiality, integrity and availability of data at all times. Automated Interface has been developed to link various application (membership, examination, accounts-learning, online testing etc.) thereby avoiding need for user intervention while data processing.

The Institute has been conducting its examination operations with the help of outside testing servicing agencies. In this connection, the Institute has engaged more than one vendor to diversify risk arising out of a single vendor.

XVI. ADEQUACY OF INTERNAL FINANCIAL CONTROLS WITH RESPECT TO FINANCIAL STATEMENTS:

The Governing Council, inter alia, reviews the internal policies and procedures of the Institute with respect to the Financial Statements to ensure that there is an orderly and efficient detection of frauds and errors, if any. Further, internal policies and procedures are in place to determine the accuracy and completeness of the accounting records and there is a system in place for preparation of reliable financial information.

XVII. DIRECTORS' RESPONSIBILITY STATEMENT

As required under Section 134(5) of the Companies Act, 2013, your Governing Council, based on the representations received from the management, confirms that:

- (a) In the preparation of Annual Accounts, the applicable accounting standards have been followed and there has been no material departure;
- (b) The Council had selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent, so as to give a true and fair view of the state of affairs of the Institute at the end of the Financial Year 2018-19 and of the Income and Expenditure of the Institute for that period;
- (c) The Council had taken proper and sufficient care to the best of their knowledge and ability for the maintenance of adequate accounting records, in accordance with the provisions of the Companies Act, 2013, for safeguarding the assets of the Institute and for preventing and detecting fraud and other irregularities;
- (d) The Council had prepared the annual accounts on a going concern basis; and
- (e) The Council has devised proper systems to ensure compliance with the provisions of all applicable laws and that such systems were adequate and operating effectively

XVIII. CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION, FOREIGN EXCHANGE EARNING AND OUTGO

The provisions of Section 134(m) of the Companies Act, 2013 require disclosure towards steps taken towards Conservation of Energy, Technology Absorption and Foreign Exchange Earnings and Outgo. The details are as follows:

a) Conservation of energy

(i)	the steps taken or impact on conservation of energy	The Institute is conscious about energy conservation and the appropriate steps are taken to conserve energy from time to time.
(ii)	the steps taken by the company for utilizing alternate sources of energy	
(iii)	the capital investment on energy conservation equipments	The Institute is making all out efforts to conserve energy by adopting measures such as use of compact fluorescent lamp (CFL) in its offices and switching off computer systems, air-conditioners etc. when not required etc.

b. Technology absorption

The Institute pursues 'Green Initiative' of the Ministry of Corporate Affairs, Government of India by reducing use of paper and increasing the use of electronic mode in its activities.

- The Institute has, used information technology considerably in its operations and has taken many steps such as introduction of online receipts and payments, expansion of online examinations to all centres. Further, all examinations are now undertaken online, thereby eliminating need for physical examinations and usage of papers for the same. This has also increased ease of conducting examinations.
- Since 2012, the Institute has been sending IIBF Vision via e-mail to its members who have registered their e-mail IDs with the Institute. The soft copies of IIBF Vision and Bank Quest are made available in the Institute's website.
- The Institute has also requested its members to register their e-mail ids with the Institute so that a copy of annual report can be sent through e-mail.

The Institute aims to completely eliminate the use of paper in the long run and to follow the policy of 'Go Green/conserve nature' in all its activities.

c. Foreign exchange earnings and Outgo

The Foreign Exchange Earnings and outgo of the Company, during the Financial Year 2018-19 is as follows:

1. Foreign Exchange Earnings	Rs.8,54,224.00
2. Foreign Exchange Outgo	Rs.23,18,073.00

XIX. INTER-CORPORATE LOANS, INVESTMENTS & GUARANTEES:

The Institute has not granted any loans to any individuals except employees. Further, the Institute only invests in the Bonds, Securities issued by Statutory Authorities and in compliance with the provisions of Section 186 of the Companies Act, 2013. Further, details of all current investments undertaken by the Council are stated in the Audited Financial Statements as at 3rd March 2019.

XX. AUDITORS**(i) Statutory Auditors**

The Institute had in its 87th AGM appointed M/s Mukund M. Chitale & Co Chartered Accountants (Firm Registration No. 106655W) as the Statutory Auditors of the Company for the period of 5 years until the 92nd AGM, subject to the ratification at every AGM. Accordingly, their term expires at the conclusion of this AGM.

The Governing Council has proposed the re-appointment of M/s Mukund M. Chitale & Co, Chartered Accountants (Firm Registration No. 106655W), as the Statutory Auditors of the Institute for a period of 5 (five) years from the conclusion of the 92nd AGM till the conclusion of the 97th AGM to be held in the year 2024. The remuneration payable to the Statutory Auditors shall be Rs. 7,50,000 (Rupees Seven Lakh Fifty Thousand Only) plus GST and other taxes and such other out-of-pocket expenses and conveyances, at actuals for Financial Year 2019-20, 2020-21 and 2021-22 and Rs. 8,25,000 (Rupees Eight Lakh Twenty Five Thousand Only) per year for Financial Year 2022-23 and 2023-2024 plus GST and other taxes and such other out-of-pocket expenses and conveyances, at actuals as undertaken by them for the purpose of their Statutory Audit.

M/s Mukund M Chitale & Co, have granted their consent and submitted their certificate of eligibility for being re-appointed as the Statutory Auditors for the Institute.

The Governing Council recommends the approval of the members for the same.

(ii) Comments in the Auditors Report:

There are no adverse remarks, observations or comments in the Statutory Auditors Report. The emphasis matters and other matters being self-explanatory require no other comments from the Council.

(iii) Internal Auditors:

The Institute has appointed M/s V. C. Shah & Co., Chartered Accountants, as the Internal Auditors for the Financial Year 2018-19. During the year, the Institute continued to implement their suggestions and recommendations to improve the control environment. Their scope of work includes review of processes for safeguarding the assets of the Institute, review of operational efficiency, effectiveness of systems and processes, and assessing the internal control strengths in all areas. Internal Auditors findings are discussed with the process owners and suitable corrective actions are taken, on an ongoing basis to improve efficiency in operations.

XXI. MATERIAL CHANGES/COMMITMENTS, AFFECTING THE FINANCIAL POSITION OF THE INSTITUTE HAVE OCCURRED BETWEEN THE END OF THE FINANCIAL YEAR TO WHICH THE FINANCIAL STATEMENTS RELATE AND THE DATE OF THE REPORT.

There are no material changes/ commitments affecting the financial position of the Institute, having occurred between the end of the Financial Year to which the Financial Statements relate and the date of this Report.

XXII. DETAILS OF SIGNIFICANT AND MATERIAL ORDERS PASSED BY THE REGULATORS OR COURTS OR TRIBUNALS IMPACTING THE GOING CONCERN STATUS AND COMPANY'S OPERATIONS IN FUTURE:

As referred to in Note 31, the Institute has been denied exemption from tax, which is being contested in appeal and for which it has received certain appellate orders in their favour. Significant portion of the demand has already been paid under protest.

As referred to in Note 31, the Institute has been contesting the claim before the Services Tax authority. The Management is confident that the going concern status and the operations will not be affected on account of the same.

XXIII. EXTRACT OF ANNUAL RETURN

The extract of the Annual Return, as required in Form MGT-9, is attached in **Annexure II** to this Report. The details pertaining to the Sitting Fees, Remuneration paid to CEO and other necessary disclosures are stated therein.

XXIV. CORPORATE SOCIAL RESPONSIBILITY

The Institute has, during the Financial Year 2018-19, taken voluntary Corporate Social Responsibility (CSR) Initiatives, as a measure of good governance. The details of the CSR Committee and its Meetings are stated in this Report, along with other Committees of the Council. The requisite CSR Annexure is attached as **"Annexure III"** to this Report, containing the details of the CSR Policy, the amount of CSR Budget, CSR Spend undertaken during the Financial Year 2018-19. The Institute has undertaken its CSR Spend through SBI Foundation, a Section 8 Company registered for the purpose of undertaking CSR activities and having a track record of 3 (three) years in the field of CSR.

A copy of the CSR Policy is also available on the website of the Institute. The Annexure forms a part of this Report.

The Institute had received a Show Cause Notice towards the absence of CSR Initiatives for the Financial Year 2014-15. However, the Institute has replied stating that since the Institute does not earn any "Net Profit", the applicability of CSR does not arise. However, the Institute is awaiting a further reply on the same.

XXV. GENERAL DISCLOSURES:

- (a) The Governing Council further states that during the financial year under review, there were no cases reported, filed or disposed pursuant to the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. The Institute has constituted an Internal Complaints Committee for the employees of the Institute.
- (b) There are no fraud cases required to be reported as per the provisions of Section 143(12) of the Companies Act, 2013.
- (c) The Institute has no outstanding Deposits and has not undertaken any Deposits during the Financial Year 2018-19 requiring any disclosures in this Report.
- (d) The Institute is not required to undertake Cost Audit or maintain cost records as per the provisions of the Companies Act, 2013.
- (e) By virtue of being a Company not having share capital and registered under Section 8 of the Companies Act, 2013, there are no disclosures in respect of Share Capital of the Institute.

XXVI. ACKNOWLEDGEMENTS:

The Council is grateful to the Institutional Members for their continued support and advice. The Council would also like to take this opportunity to express sincere thanks to its valued members, resource persons and collaborators for their continued co-operation and patronage. The Council also takes this opportunity to thank all employees for rendering valuable services to every constituent of the Institute.

On behalf of the Governing Council

Place: Mumbai
Date: 19/07/2019

Rajnish Kumar
DIN: 05328267
PRESIDENT

Annexure - I to the Directors Report for Financial Year 2018-19: Form No. AOC-2

(Pursuant to clause (h) of sub-section (3) of section 134 of the Act and Rule 8(2) of the Companies (Accounts) Rules, 2014)

Form for disclosure of particulars of contracts/arrangements entered into by the company with related parties referred to in sub-section (1) of section 188 of the Companies Act, 2013 including certain arm's length transactions under third proviso thereto.

1		Details of contracts or arrangements or transactions not at arm's length basis
(a)	Name(s) of the related party and nature of relationship	Not Applicable
(b)	Nature of contracts/ arrangements/ transactions	
(c)	Duration of the contracts/ arrangements/ transactions	
(d)	Salient Terms of the contracts or arrangements or transactions including the value	
(e)	Justification for entering into such contracts or arrangements or transactions	
(f)	Dates of approval by the Board	
(g)	Amount paid as advances, if any	
(h)	Date on which the special resolution was passed in general meeting as required under the first proviso to Section 188	
2		Details of material contracts or arrangement or transactions at arm's length basis
(a)	Name(s) of the related party and nature of relationship	SBI Foundation Company having common Directors
(b)	Nature of contracts/ arrangements/ transactions	SBI Foundation has been appointed as the implementation agency for undertaking the CSR activities of the Institute.
(c)	Durations of the contracts/ arrangements/ transactions	Financial Year 2018-19
(d)	Salient Terms of the contracts or arrangements or transactions including the value,	SBI Foundation is the implementation agency for the projects executed under the CSR Policy of the Institute. Details of CSR spend is specified in CSR Annexure to the Annual Report. All transactions are undertaken to meet CSR spend requirements of the Institute and at arm's length basis.
(e)	Date(s) of approval by the Board, if any	15/02/2019
(f)	Amount paid as advances, if any	NIL

Place: Mumbai
Date: 19/07/2019

Rajnish Kumar
President
DIN: 05328267

Annexure II**FORM NO. MGT 9 - EXTRACT OF ANNUAL RETURN
AS ON FINANCIAL YEAR ENDED ON 31.03.2019**

PURSUANT TO SECTION 92 (3) OF THE COMPANIES ACT, 2013 & RULE 12(1) OF THE COMPANY (MANAGEMENT & ADMINISTRATION) RULES, 2014.

I. REGISTRATION & OTHER DETAILS:

1	CIN	U91110MH1928GAP001391
2	Registration Date	30/04/1928
3	Name of the Company	INDIAN INSTITUTE OF BANKING AND FINANCE
4	Category/Sub-category of the Company	Company Limited by Guarantee Guarantee and Association Company
5	Address of the Registered office & contact details	Kohinoor City, Commercial – II, Tower – I, 2 nd Floor, Kirool Road, Kurla (West), Mumbai 400 070 E-Mail: ceosec@iibf.org.in Tel: 91 22 68507021
6	Whether listed company	No
7	Name, Address & contact details of the Registrar & Transfer Agent, if any.	Not Applicable

II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY (All the business activities contributing 10 % or more of the total turnover of the company shall be stated)

Sr. No.	Name and Description of main products / services	NIC Code of the Product/service	% to total turnover of the company
1	Examination Fees	85499	88.46%

III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES –

As the Institute has no Holding, Subsidiary or Associate Company, this section is not applicable to the Institute.

Sr. No.	Name And Address Of The Company	CIN/GLN	Holding/ Subsidiary/ Associate	%of shares held	Applicable Section
NOT APPLICABLE					

IV. SHARE HOLDING PATTERN (Equity Share Capital Breakup as percentage of Total Equity)

Category-wise Share Holding

As the Institute is a Guarantee and Association Company limited by Guarantee and having no Share Capital, this section is not applicable to the Institute.

V. INDEBTEDNESS -Indebtedness of the Company including interest outstanding/accrued but not due for payment.

The Institute is registered under Section 8 of the Companies Act, 2013 and accordingly does not have any debts or borrowings as on 31st March, 2019.

	Secured Loans excluding deposits	Unsecured Loans	Deposits	Total Indebtedness
i) Principal Amount	NOT APPLICABLE TO THE INSTITUTE			
ii) Interest due but not paid				
iii) Interest accrued but not due				
Total (i+ii+iii)				
Change in Indebtedness during the financial year				
* Addition				
* Reduction				
Net Change				
Indebtedness at the end of the financial year				
i) Principal Amount				
ii) Interest due but not paid				
iii) Interest accrued but not due				
Total (i+ii+iii)				

XI. REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL-

A. Remuneration to Managing Director, Whole-time Directors and/or Manager:

SN.	Particulars of Remuneration	Name of MD/WTD/ Manager*	Total Amount
1	Gross salary		
	(a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961		
	(b) Value of perquisites u/s 17(2) Income-tax Act, 1961		
	(c) Profits in lieu of salary under section 17(3) Income- tax Act, 1961		
2	Stock Option		
3	Sweat Equity		
4	Commission -as % of profit - others, specify...		
5	Others, please specify		
	Total (A)		
	Ceiling as per the Act		

* Remuneration payable to Dr. J N Misra is specified under the category of CEO in Table C

B. Remuneration to other directors

SN.	Particulars of Remuneration	Name of Directors	Total Amount
1	Independent Directors		
	Fee for attending board committee meetings		
	Commission		
	Others, please specify		
	Total (1)		
2	Other Non-Executive Directors		
	Fee for attending board & committee meetings	Prof H Krishnamurthy	24000
		Prof Y K Bhushan	32000
		Shri V G Kannan	70000
		Shri Prashant Kumar*	46000
		Shri A S Ramasastry	12000
		Smt. Smita Sandhane	49000
		Shri Kishori Lal Dhingra	21000
		Shri Shyam Srinivasan*	17000
		Shri Mahesh Kumar Jain *	5000
		Shri R P Marathe*	7000
		Shri Sunil Mehta*	14000
		Shri Mukesh Kumar Jain*	14000
		Shri R A Sankara Narayan*	14000
	Shri Rajnish Kumar*	21000	
Commission	NIL		
Others, please specify	NIL		
Total (2)		3,46,000	
Total (B)=(1+2)			
Total Managerial Remuneration		3,46,000	
Overall Ceiling as per the Act			

* Sitting Fees for the following Council Members is paid to the Institution represented on the Governing Council

C. REMUNERATION TO KEY MANAGERIAL PERSONNEL OTHER THAN MD/ MANAGER/ WTD

SN	Particulars of Remuneration	Key Managerial Personnel			
		CEO	CS	CFO	Total
		Dr. J. N. Misra			
	Gross salary		-	-	
	(a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961	44,12,034	-	-	
	(b) Value of perquisites u/s 17(2) Income-tax Act, 1961	6,85,183	-	-	
	(c) Profits in lieu of salary under section 17(3) Income-tax Act, 1961		-	-	
2	Stock Option		-	-	
3	Sweat Equity		-	-	
4	Commission		-	-	
	- as % of profit		-	-	
	others, specify...		-	-	
5	Others, Contribution to Provident Fund	5,00,489	-	-	
	Total	55,97,706	-	-	

XII. PENALTIES / PUNISHMENT/ COMPOUNDING OF OFFENCES:

There were no penalties, punishments or compounding of offences instituted by or against the Institute, its Directors or any other Officers under the Companies Act, 2013 during the Financial Year 2018-19

Type	Section of the Companies Act	Brief Description	Details of Penalty / Punishment/ Compounding fees imposed	Authority [RD / NCLT/ COURT]	Appeal made, if any (give Details)
A. COMPANY					
Penalty					
Punishment					
Compounding					
B. DIRECTORS					
Penalty					
Punishment					
Compounding					
C. OTHER OFFICERS IN DEFAULT					
Penalty					
Punishment					
Compounding					

Place: Mumbai

Date: 19/07/2019

Rajnish Kumar

President

DIN: 05328267

Annexure III

REPORT ON CSR ACTIVITIES/ INITIATIVES

[Pursuant to Section 135 of the Companies Act, 2013 & Rules made thereunder]

1. A brief outline of the Company's CSR policy, including overview of the projects or programs proposed to be undertaken and reference to the web-link to the CSR Policy and projects or programs

The CSR Policy of the Institute intends to achieve the following objectives through it's CSR Policy:

- (i) Promotion of education including special education and employment enhancing vocational skills among different groups of society
- (ii) Promoting equality among all the different sections of the society, including men, women, differently abled persons, economically and socially backward class of people in both urban and rural areas.

Further, the Institute may also make contribution to the PMNRF, Swachh Bharat Kosh, Clean Ganga Fund or any other Fund set up by the Central Government for the socio-economic development and relief and welfare of the SC/ST/Other Backward Classes and Women.

The focus areas of the CSR policy are Education and Gender equality and empowerment. The Institute intends to undertake its CSR activities by itself or through an implementing agency, such as through any Registered Section 8, Registered Trust, Registered Society or any other permitted entity and by itself or in association with any Holding, Subsidiary or Associate Company as permitted, from time to time.

**The CSR Policy is also accessible on the web portal of the Company at the following link:
Web link: <http://www.iibf.org.in/documents/CSR%20Policy.pdf>**

2. The composition of the CSR Committee as at 31st March 2019:

Name of the Committee Members	Designation
Shri Prashant Kumar [@]	Chairman
Shri V G Kannan	Member
Smt. Smita Sandhane	Member
Dr J N Misra	Member

[@]Shri Prashant Kumar ceased to be a Council Member w.e.f. 10th May 2019 and Shri Harideesh Kumar B was appointed as the Chairman of the CSR Committee w.e.f. 24th June 2019. Accordingly, the CSR Report has been signed by Shri Harideesh Kumar B.

3. Average Net Profit* of the company for last 3 Financial Years:

Financial Year	Profit before Tax	Average of three years
2015-2016	41,31,19,766	46,40,81,065
2016-2017	47,82,41,203	
2017-18	50,08,82,225	
TOTAL	1,39,22,43,194	

**By virtue of being a Company registered U/s 8 of the Companies Act, 2013, the Institute does not earn any Profit from its activities. However, the Average Net Profit specified in the above table pertains to the calculation required to be undertaken U/s 198 read with Section 135(5) of the Companies Act, 2013 of the Surplus Amount in it's Income and Expenditure Account solely for the purpose of determining the CSR Spend of the Institute.*

4. Prescribed CSR expenditure (2% of amount): Rs. 92,82,000

5. Details of CSR activities/projects undertaken during the year:

- a) **Total amount to be spent for the Financial Year 2018-19** – Rs. 2,40,11,000 (Rupees Two Crore Forty Lakh Eleven Thousand only) consisting of Rs. 92,82,000/- (Rupees Ninety Two Lakh

Eighty Two Thousand only) allocated for FY 2018-19 and Rs. 1,47,29,000 (Rupees One Crore Forty Seven Lakh Twenty Nine Thousand only) carried forward from previous Financial Years.

b) Amount un-spent (if any) – NIL

c) Manner in which the amount spent during financial year is detailed below:

1	2	3	4	5	6	7	8
Sr. No.	CSR project/ activity	Sector	Projects/ Programmes 1. Local area/others- 2. specify the state / where project / programme was undertaken	Amount outlay (budget) project/ program wise	Amount spent on the project/ program <u>Sub-heads:</u> 1. Direct expenditure on project / program, 2. Overheads	Cumulative spend upto to the reporting period	Amount spent: Direct/ through implementing agency*
1	Personal Safety Education & Child Abuse Prevention and Training carried out by Arpan, Registered Trust	Promotion of Education and livelihood enhancement	Local Area – Mumbai, Maharashtra	Rs. 76,76,000	1. Rs. 76,61,000 2. Rs. 15,000	Rs. 76,76,000	Through Implementing Agency
2	Gyan Shala Programme carried out by Education Support Programme	Education	Ahmedabad	Rs. 87,20,000	1. Rs. 87,00,000 2. Rs. 20,000	Rs. 87,20,000	Through Implementing Agency
3	Action for Adolescent Girls (AAG) in partnership with United Nations Population Fund (UNFPA)	Development of rights and preventive healthcare of women	Chhatarpur District, MP	Rs. 76,15,000	1. Rs. 76,00,000 2. Rs. 15,000	Rs. 76,15,000	Through Implementing Agency

*Implementing Agency is SBI Foundation, a Section 8 Company registered for the purpose of undertaking CSR initiatives.

6. In case the company has failed to spend the 2% of the average net profit of the last 3 financial years or any part thereof, reasons for not spending the amount in its Board Report:

Not Applicable

7. A responsibility statement by the CSR Committee that the implementation and monitoring of CSR Policy, is in compliance with CSR objectives and Policy of the Institute.

The CSR Committee of the Institute confirms that the implementation and monitoring of CSR policy is in compliance with CSR objectives and policy of the Institute.

Shri Harideesh Kumar B
Chairman of CSR Committee
 DIN: 07167694

Shri Rajnish Kumar
President
 DIN: 05328267

INDEPENDENT AUDITOR'S REPORT

To the Members of

INDIAN INSTITUTE OF BANKING & FINANCE**Report on the Audit of Ind AS Financial Statements****Opinion**

1. We have audited the financial statements of Indian Institute of Banking & Finance ("the Company"), which comprise the Balance Sheet as at March 31, 2019, the Statement of Income and Expenditure including Other Comprehensive Income, the Statement of Cash Flow and Statement of Changes in Equity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information.

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid standalone Ind AS financial statements give the information required by the Companies Act, 2013 ("the Act") in the manner so required and give a true and fair view in conformity with the Indian Accounting Standards prescribed under Section 133 of the Act, read with the Companies (Indian Accounting Standards) Rules, 2015, as amended, ("Ind AS") and other accounting principles generally accepted in India, of the state of affairs of the Company as at March 31, 2019, the surplus and total other comprehensive income, changes in equity and its cash flows for the year ended on that date.

Basis for Opinion

2. We conducted our audit of the Ind AS financial statements in accordance with the Standards on Auditing specified under Section 143(10) of the Act. Our responsibilities under those Standards are further described in the Auditor's Responsibilities for the Audit of the Ind AS Financial Statements section of our report. We are independent of the Company in accordance with the Code of Ethics issued by the Institute of Chartered Accountants of India together with the ethical requirements that are relevant to our audit of the Ind AS financial statements under the provisions of the Companies Act, 2013 ("the Act") and the Rules thereunder, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the Code of Ethics. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on Ind AS financial statements.

Emphasis of Matter

3. We draw attention to Note No. 23 and Note No. 31, pertaining to Institute's application for exemption from tax and status of Income Tax matters for various assessment years for which no provision for taxation has been made in the accounts. Our opinion is not qualified in respect of this matter.

Other Information (Information other the financial statements and Auditor's report thereon)

4. The Company's Governing Council is responsible for the other information. The other information comprises the information included in the Annual Report i.e. Director's Report but does not include the Ind AS financial statements and our auditor's report thereon.

Our opinion on the Ind AS financial statements does not cover the other information and we will not express any form of assurance conclusion thereon.

In connection with our audit of the Ind AS financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the Ind AS financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibility of Management for the Financial Statements

5. The Company's Governing Council is responsible for the matters stated in section 134(5) of the Act with respect to the preparation of these Ind AS financial statements that give a true and fair view of the financial position, financial performance, total comprehensive income, changes in equity and cash flows of the Company in accordance with the Ind AS and other accounting principles generally accepted in India. This responsibility also includes maintenance of adequate accounting records in accordance with the provisions of the Act for safeguarding of the assets of the Company and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the Ind AS financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

In preparing the Ind AS financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

The Governing Council is also responsible for overseeing the Company's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

6. Our objectives are to obtain reasonable assurance about whether the Ind AS financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Standards on auditing will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these Ind AS financial statements.

As part of an audit in accordance with Standards on auditing, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- i) Identify and assess the risks of material misstatement of the Ind AS financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ii) Obtain an understanding of internal financial controls relevant to the audit in order to design audit procedures that are appropriate in the circumstances. Under section 143(3)(i) of the Act, we are also responsible for expressing our opinion on whether the Company has adequate internal financial controls system in place and the operating effectiveness of such controls.
- iii) Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- iv) Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the ability of the Company to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the Ind AS financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- v) Evaluate the overall presentation, structure and content of the Ind AS financial statements, including the disclosures, and whether the Ind AS financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned

scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Report on Other Legal and Regulatory Requirements

7. As the Companies (Auditor's Report) Order, 2015 (the "Order"), issued by the Central Government of India in terms of Section 143(11) of the Companies Act, 2013, is not applicable to Company licensed to operate under Section 8 of the Companies Act, 2013 (erstwhile Section 25 of Companies Act, 1956 and Section 26 of Companies Act, 1913), no report has been made on the matters specified therein.
8. As required by section 143 (3) of the Act, based on our audit we report that:
 - (a) We have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit of Ind AS Financial Statements.
 - (b) In our opinion, proper books of account as required by law have been kept by the Company so far as it appears from our examination of those books.
 - (c) The Balance Sheet, Statement of Income & Expenditure including Other Comprehensive Income, the Statement of Cash Flow and Statement of Changes in Equity dealt with by this Report are in agreement with the books of account.
 - (d) In our opinion, the aforesaid Ind AS financial statements comply with the Ind AS specified under section 133 of the Act, read with Rule 7 of the Companies (Accounts) Rules, 2014.
 - (e) With respect to the other matters to be included in the Auditor's Report in accordance with the requirements of section 197(16) of the Act, as amended, in our opinion and to the best of our information and according to the explanations given to us, the remuneration paid by the Company to its director (CEO) during the year is in accordance with the provisions of section 197 of the Act.
 - (f) On the basis of written representations received from the Members of the Governing Council (Directors) as on 31st March 2019 taken on record by the Governing Council, none of the directors of the Company is disqualified as on 31st March 2019 from being appointed as director in terms of Section 164 (2) of the Act.
 - (g) With respect to the adequacy of the Internal Financial Controls over Financial Reporting of the Company and operating effectiveness of such controls, we enclose our separate report in Annexure 'A'.
 - (h) With respect to the other matters to be included in the Auditor's Report in accordance with Rule 11 of the Companies (Audit and Auditors) Rules, 2014, in our opinion and to the best of our information and according to the explanations given to us:
 - i) The Company has disclosed the impact of pending litigations on its financial position in its Ind AS financial statements to the extent determinable/ascertainable - Refer Note 23 and 31 to the Ind AS financial statements.
 - ii) The Company does not have any long term contracts including derivative contracts for which there are any material foreseeable losses and thus no provision is required under the applicable law or Accounting Standards towards material foreseeable losses.
 - iii) There are no amounts which are required to be transferred to the Investor Education and Protection Fund by the Company.

For **Mukund M. Chitale & Co.**
Chartered Accountants
Firm Registration No. 106655W

(S. M. Chitale)
Partner
M. No. 111383

Place : Mumbai
Date : June 24, 2019

Annexure 'A' to the Auditors' Report**Report on the Internal Financial Controls under Clause (i) of Sub-Section 3 of****Section 143 of the Companies Act, 2013****(Referred to in paragraph 8 (g) of our Audit Report of even date)**

1. We have audited the internal financial controls over financial reporting of Indian Institute of Banking & Finance ("the Company") as of March 31, 2019 in conjunction with our audit of the financial statements of the Company for the year ended on that date.

Management's Responsibility for Internal Financial Controls

2. The Company's Governing Council is responsible for establishing and maintaining internal financial controls based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls over Financial Reporting issued by the Institute of Chartered Accountants of India (ICAI). These responsibilities include the design, implementation and maintenance of adequate internal financial controls that were operating effectively for ensuring the orderly and efficient conduct of its business, including adherence to company's policies, the safeguarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records, and the timely preparation of reliable financial information, as required under the Companies Act, 2013.

Auditors' Responsibility

3. Our responsibility is to express an opinion on the Company's internal financial controls over financial reporting based on our audit. We conducted our audit in accordance with the Standards on Auditing, to the extent applicable to an audit of internal financial controls and the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting (the "Guidance Note") both issued by the Institute of Chartered Accountants of India. Those Standards and the Guidance Note require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether adequate internal financial controls over financial reporting was established and maintained and if such controls operated effectively in all material respects.

Our audit involves performing procedures to obtain audit evidence about the adequacy of the internal financial controls system over financial reporting and their operating effectiveness. Our audit of internal financial controls over financial reporting included obtaining an understanding of internal financial controls over financial reporting, assessing the risk that a material weakness exists, and testing and evaluating the design and operating effectiveness of internal control based on the assessed risk. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the Company's internal financial controls system over financial reporting.

Meaning of Internal Financial Controls over Financial Reporting

4. A company's internal financial control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A company's internal financial control over financial reporting includes those policies and procedures that (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the

assets of the company; (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the company are being made only in accordance with authorisations of management and directors of the company; and (3) provide reasonable assurance regarding prevention or timely detection of unauthorised acquisition, use, or disposition of the company's assets that could have a material effect on the financial statements.

Inherent Limitations of Internal Financial Controls over Financial Reporting

5. Because of the inherent limitations of internal financial controls over financial reporting, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may occur and not be detected. Also, projections of any evaluation of the internal financial controls over financial reporting to future periods are subject to the risk that the internal financial control over financial reporting may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

Opinion

6. In our opinion, the Company has, in all material respects, an adequate internal financial controls system over financial reporting and such internal financial controls over financial reporting were operating effectively as at March 31, 2019, based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting issued by the Institute of Chartered Accountants of India.

For **Mukund M. Chitale & Co.**
Chartered Accountants
Firm Registration No. 106655W

(S. M. Chitale)
Partner
M. No. 111383

Place : Mumbai
Date : June 24, 2019

BALANCE SHEET AS AT MARCH 31, 2019

(Amount in Rs.)

Particulars	Note	31 March 2019	31 March 2018
Assets			
Non-current assets			
Property, plant and equipment	2	36,65,01,779	38,62,67,004
Capital work in progress		20,37,007	31,10,736
Other Intangible assets	2	33,71,723	17,72,334
Financial assets			
Investments	3	1,81,65,73,900	1,79,27,21,432
Trade receivables	7	-	-
Loans	4	9,67,064	15,24,365
Other financial assets	5	42,53,49,967	62,02,97,142
Deferred tax assets (net)	28	-	-
Income tax assets (net)	6	1,41,47,91,605	1,16,01,36,365
Other non-current asset	9	51,94,11,276	5,73,889
Total non-current assets		4,54,90,04,321	3,96,64,03,267
Current assets			
Financial assets			
Investments	3	1,00,02,147	3,61,04,091
Trade receivables	7	1,17,88,480	1,25,77,929
Cash and cash equivalents	8	37,62,30,297	32,07,95,078
Loans	4	5,35,044	5,91,892
Other financial assets	5	11,48,44,796	7,66,95,434
Other current assets	9	3,33,28,924	1,20,14,283
Total current assets		54,67,29,688	45,87,78,707
Total Assets		5,09,57,34,009	4,42,51,81,974
Equity and Liabilities			
Equity			
Other equity	10	4,75,02,98,522	4,12,81,81,020
Total Equity		4,75,02,98,522	4,12,81,81,020

BALANCE SHEET AS AT MARCH 31, 2019

(Amount in Rs.)

Particulars	Note	31 March 2019	31 March 2018
Liabilities			
Non-current liabilities			
Financial liabilities			
Trade payable	11	-	-
- Payable to micro and small enterprises			
- Payable to others	11	-	-
Other financial liabilities -	12	-	-
Provisions	13	7,82,10,631	8,37,66,000
Deferred tax liabilities(net)	28	-	-
Other non-current liabilities	14	-	-
Total non-current liabilities		7,82,10,631	8,37,66,000
Current liabilities			
Financial liabilities			
Trade payable -			
- Payable to micro and small enterprises	11	-	-
- Payable to others	11	68,69,283	58,43,446
Other financial liabilities -	12	2,62,48,930	1,80,13,540
Other current liabilities	14	20,20,88,068	16,91,55,198
Provisions	13	3,20,18,575	2,02,22,770
Total Current Liabilities		26,72,24,856	21,32,34,954
Total Liabilities		34,54,35,487	29,70,00,954
Total Equity and Liabilities		5,09,57,34,009	4,42,51,81,974

The Notes on Account form integral part of the Financial Statements 1 to 42

As per our Report of even date

For **MUKUND M CHITALE & CO.**

Chartered Accountants

Firm Regn. No. 106655W

(S. M. Chitale)

Partner

M.No. 111383

J N MISRA

Chief Executive Officer

RAJNISH KUMAR

President

SUDHIR M GALANDE

Deputy Chief Executive Officer

SUNIL MEHTA

Vice President

Place : Mumbai

Dated : June 24, 2019

STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED MARCH 31, 2019

(Amount in Rs.)

Particulars	Notes	Year ended 31 March, 2019	Year ended 31 March, 2018
I Income			
Revenue from operations	15	92,23,73,318	83,42,28,737
Other income (net)	16	21,07,69,861	19,92,30,285
Total Income		1,13,31,43,179	1,03,34,59,022
II Expenses			
Examination Expenses		24,34,51,410	23,60,10,825
Educational/Study Support expenses	17	1,54,88,035	2,16,11,450
Employee Benefits Expense	18	12,24,38,357	13,93,16,029
Administration expenses	19	11,49,37,027	9,37,39,662
Training Expenses		1,00,37,961	1,25,04,194
Depreciation and Amortisation	20	3,29,47,776	2,91,61,912
Total expenses		53,93,00,566	53,23,44,072
III Excess of Income over Expenditure before exceptional items and tax (I - II)		59,38,42,613	50,11,14,950
IV Exceptional items		-	-
V Excess of Income over Expenditure before tax (III + IV)		59,38,42,613	50,11,14,950
VI Tax expense:	28		
(1) Current tax		-	-
(2) Deferred tax		-	-
VII Excess of Income over Expenditure for the year from continuing operations (V - VI)		59,38,42,613	50,11,14,950
VIII Other comprehensive income	10		
Items that will not be subsequently reclassified to Income and Expenditure account			
Actuarial gain (loss) on gratuity fund		(16,14,302)	(2,32,725)
IX Total Comprehensive Income for the year (VII + VIII)		59,22,28,311	50,08,82,225

The Notes on Account form integral part of the Financial Statements 1 to 42

As per our Report of even date

For **MUKUND M CHITALE & CO.**

Chartered Accountants
Firm Regn. No. 106655W

(S. M. Chitale)
Partner
M.No. 111383

J N MISRA
Chief Executive Officer

RAJNISH KUMAR
President

SUDHIR M GALANDE
Deputy Chief Executive Officer

SUNIL MEHTA
Vice President

Place : Mumbai
Dated : June 24, 2019

CASH FLOW STATEMENT FOR THE YEAR ENDED 31st MARCH 2019

(Amount in Rs.)

Particulars	For the year ended 31.03.2019	For the year ended 31.03.2018
A. CASH FLOW FROM OPERATING ACTIVITIES		
Excess of Income over Expenditure	59,38,42,613	50,11,14,950
Adjustments for:		
Depreciation and amortisation	3,29,47,776	2,91,61,912
Interest income	(20,37,66,576)	(18,74,79,021)
Finance Income due to Unwinding of security deposit	(1,64,740)	(1,14,925)
Profit / Loss on Sale / Maturity of Investments	-	(9,46,281)
Life Membership Fund Written Back	(4,00,31,435)	(3,42,33,308)
Change in fair value of Mutual Fund units	(25,09,116)	(71,55,302)
Deferred Rent	1,62,011	1,19,295
Operating Profit Before Working Capital changes	38,04,80,533	30,04,67,320
Working Capital Changes:		
Increase in Staff Membership Fund & Life Membership Fund, Prize Fund & Staff Welfare Fund	6,99,20,626	9,33,87,835
(Increase)/Decrease in Current and Non- Current Trade receivables	7,89,449	(39,42,079)
(Increase)/Decrease in Current and Non- Current Loans	6,14,150	3,64,819
(Increase)/Decrease in Current and Non-Current Other financial assets	(77,24,768)	(5,91,312)
(Increase)/Decrease in Current and Other non-current asset & Other Current Asset	(2,11,52,028)	12,785
Increase/(Decrease) in Current and Non Current Trade payable	10,25,837	(6,11,16,799)
Increase/(Decrease) in Current and Non Current Provisions	46,26,135	2,56,13,341
Increase/(Decrease) in Current and Non Current Other financial liabilities	82,35,389	(1,14,15,180)
Increase/(Decrease) in Current and Non Current Other current liabilities	3,29,32,869	(4,15,14,584)
Cash generated from operations	46,97,48,192	30,12,66,146
Income tax paid	(25,46,55,240)	(24,78,02,486)
NET CASH GENERATED FROM OPERATING ACTIVITIES (TOTAL A)	21,50,92,952	5,34,63,660
B. CASH FLOW FROM INVESTMENT ACTIVITIES:		
Purchase of Fixed Assets	(53,27,08,211)	(68,04,839)
Sale of Fixed Assets	-	-
Purchase of Investments (net)	47,58,593	(14,89,26,720)
Interest Received	17,80,32,568	18,25,67,132
NET CASH FROM/ (USED) IN INVESTING ACTIVITIES (TOTAL B)	(34,99,17,050)	2,68,35,573

CASH FLOW STATEMENT FOR THE YEAR ENDED 31st MARCH 2019

(Amount in Rs.)

Particulars	For the year ended 31.03.2019	For the year ended 31.03.2018
C. CASH FLOW FROM FINANCING ACTIVITIES:	-	-
NET CASH USED IN FINANCING ACTIVITIES: (TOTAL C)	-	-
Net Increase/(Decrease) of Cash & Cash Equivalents (A+B+C)	(13,48,24,098)	8,02,99,233
Add: Cash & Cash Equivalents at the beginning of the year	82,29,85,940	74,26,86,707
Cash & Cash Equivalents at the end of the year	68,81,61,842	82,29,85,940
Closing Cash and Cash Equivalents		
Cash in Hand	5,615	5,943
Bank Balance with Scheduled Banks		
in Current Account	2,27,24,682	3,10,48,452
in Fixed Deposit Account	66,54,31,545	79,19,31,545
	68,81,61,842	82,29,85,940

i. The above cash flow statement has been prepared under the indirect method as set out in Indian Accounting Standard 7 - Statement of Cash Flow.

ii. Figures in bracket indicate cash outflow

The Notes on Account form integral part of the Financial Statements

1 to 42

As per our Report of even date

For **MUKUND M CHITALE & CO.**
Chartered Accountants
Firm Regn. No. 106655W

(S. M. Chitale)
Partner
M.No. 111383

J N MISRA
Chief Executive Officer

RAJNISH KUMAR
President

SUDHIR M GALANDE
Deputy Chief Executive Officer

SUNIL MEHTA
Vice President

Place : Mumbai
Dated : June 24, 2019

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 MARCH 2019
Other equity

Particulars	(Amount in Rs.)					Retained Earnings	Total
	Prize fund	R. K. Talwar Memorial Lecture Fund	Staff Welfare Fund	Life Membership Fund	General Reserve		
Balance at 1 April 2017	66,09,185	30,00,000	86,68,606	82,43,37,077	2,72,52,96,675	-	3,56,79,11,543
- Additions during the year	-	-	7,83,449	9,36,28,290	-	-	9,44,11,739
- Transfer from Retained Earnings	-	-	2,50,000	-	50,06,32,225	-	50,08,82,225
- Utilisations during the year	-	-	(7,91,179)	(3,42,33,308)	-	-	(3,50,24,487)
- Profit for the year	-	-	-	-	-	50,11,14,950	50,11,14,950
- Other comprehensive income (net of tax)	-	-	-	-	-	(2,32,725)	(2,32,725)
- Transfer to General Reserve	-	-	-	-	-	(50,06,32,225)	(50,06,32,225)
- Transfer to Staff welfare Fund	-	-	-	-	-	(2,50,000)	(2,50,000)
Balance as on 31 March 2018	66,09,185	30,00,000	89,10,876	88,37,32,059	3,22,59,28,900	-	4,12,81,81,020
- Additions during the year	-	-	7,83,449	6,99,34,500	-	-	7,07,17,949
- Transfer from Retained Earnings	-	-	2,50,000	-	59,19,78,311	-	59,22,28,311
- Utilisations during the year	(19,535)	-	(7,77,788)	(4,00,31,435)	-	-	(4,08,28,758)
- Profit for the year	-	-	-	-	-	59,38,42,613	59,38,42,613
- Other comprehensive income (net of tax)	-	-	-	-	-	(16,14,302)	(16,14,302)
- Transfer to General Reserve	-	-	-	-	-	(59,19,78,311)	(59,19,78,311)
- Transfer to Staff welfare Fund	-	-	-	-	-	(2,50,000)	(2,50,000)
Balance as on 31 March 2019	65,89,650	30,00,000	91,66,537	91,36,35,124	3,81,79,07,211	-	4,75,02,98,522

As per our Report of even date
For **MUKUND M CHITALE & CO.**
Chartered Accountants
Firm Regn. No. 106655W

(S. M. Chitale)
Partner
M.No. 111383

J N MISRA
Chief Executive Officer

RAJNISH KUMAR
President

SUDHIR M GALANDE
Deputy Chief Executive Officer

SUNIL MEHTA
Vice President

Place : Mumbai
Dated : June 24, 2019

NOTES ANNEXED TO AND FORMING PART OF FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

Note 1: Corporate information

Indian Institute of Banking & Finance is a company registered under Section 8 of the Companies Act, 2013 (erstwhile Section 25 of Companies Act, 1956 and Section 26 of Companies Act, 1913).

The Ind AS financial statements for the year ended March 31, 2019 has been approved and authorized by the Governing Council for issue on June 24, 2019.

Summary of significant accounting policies

1.1 Basis of preparation

In accordance with the notification issued by the Ministry of Corporate Affairs, the Company has adopted Indian Accounting Standards ('Ind AS') notified under the Companies (Indian Accounting Standards) Rules, 2015 with effect from April 1, 2017. These Ind AS financial statements comprising of balance sheet, statement of Income & Expenditure, statement of changes in equity and statement of cash flows as at March 31, 2019 have been prepared in accordance with Ind AS as prescribed under Section 133 of the Companies Act, 2013 (the 'Act') read with relevant rules of the Companies (Indian Accounting Standards) Rules, 2015 (as amended).

The Ind AS financial statements have been prepared on a historical cost basis, except for the following assets and liabilities which have been measured at fair value:

- Certain financial assets and liabilities, that are measured at fair value
- Assets held for sale
- Defined benefit plan

1.2 Summary of significant accounting policies

The significant accounting policies adopted by the Company, in respect of the financial statements are set out as below:

(a) Property, plant and equipment, capital work-in-progress and depreciation

Property, plant and equipment and capital work-in-progress

All items of property, plant and equipment and capital work in progress, are stated at cost, net of accumulated depreciation and accumulated impairment losses, if any. Such cost includes the cost of replacing part of the plant and equipment, if the recognition criteria are met. When significant parts of plant and equipment are required to be replaced at intervals, the Company depreciates them separately based on their specific useful lives. All other repair and maintenance costs are recognized in the statement of Income and Expenditure as incurred. The present value of the expected cost for the decommissioning of an asset after its use is included in the cost of the respective asset if the recognition criteria for a provision are met. All additions during the reported year are considered at cost.

Depreciation

Depreciation on Tangible assets is provided on written down value method for the useful life/rates specified in Schedule II to the Companies Act, 2013. Leasehold premises are amortized over the period of lease. Intangible assets are amortized over a period of 3 years on a straight line basis.

The residual values, useful lives and methods of depreciation of property, plant and equipment are reviewed at each financial year end and adjusted prospectively, if appropriate.

Additions to Tangible / Intangible fixed assets are depreciated / amortized for the full year in the year of addition. No depreciation is charged on assets sold during the year.

(b) Impairment of non financial assets

The carrying amounts of assets are reviewed at each balance sheet date if there is any indication of impairment based on internal / external factors. An impairment loss is recognized wherever the carrying amount of an asset exceeds its recoverable amount. The recoverable amount is the greater of the asset's or cash generating units' ('CGU') fair value less cost of disposal, and its value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and risks specific to assets.

In determining fair value less costs of disposal, recent market transactions are taken into account. If no such transactions can be identified, an appropriate valuation model is used. These calculations are validated by valuation multiples, quoted share prices for publicly traded companies or other available fair value indicators. The Company bases its impairment calculation on detailed budgets and forecast calculations, which are prepared separately for each of the Company's CGUs to which the individual assets are allocated.

(c) Foreign currencies

The Ind AS financial statements are presented in Indian Rupees ('INR'), which is the functional currency of the Company.

Foreign currency balances

Transactions in foreign currencies are initially recorded by the Company at their respective functional currency using spot rates on the date of the transactions.

Monetary assets and liabilities denominated in foreign currencies are translated into the relevant functional currency at exchange rates at the reporting date.

Exchange differences arising on settlement or translation of monetary items are recognized in the statement of Income and Expenditure.

Non-monetary items that are measured in terms of historical cost in a foreign currency are translated using the exchange rates at the dates of the initial transactions.

(d) Revenue and Income recognition

Effective April 1, 2018, the Company has adopted Ind AS 115 "Revenue from Contracts with Customers" retrospectively with the cumulative effect recognised at the date of initial application. The standard is applied only to contracts that are not completed as of April 1, 2018 and the comparative information is not restated in the financial statements. There is no effect of applying Ind AS 115 as at April 01, 2018. The adoption of Ind AS 115 did not have a material impact on the statement of Income and Expenditure account for the year ended March 31, 2019.

Revenue is recognized upon transfer of control of promised services to customers in an amount that reflects the consideration that the Company expects to receive in exchange for those services.

In arrangements for services, the Company has applied the guidance as per Ind AS 115, 'Revenue from Contracts with Customers', by applying revenue recognition criteria for each distinct performance obligations. For allocating the transaction price, the Company has measured the revenue in respect of each performance obligation of a contract at its relative standalone selling price. The price that is regularly charged for an item when sold separately is the best evidence of its standalone selling price. For services, the performance obligations are satisfied as and when the services are rendered since the customer generally obtains control of the work as it progresses.

The Company presents revenues net of indirect taxes in its statement of Income and Expenditure account.

Performance obligation

Revenue on account of examination fees and related educational income is recognized as services are performed.

Contract balances

Revenue in excess of billing is classified as contract asset i.e. unbilled revenue while billing in excess of revenue is classified as contract liability i.e. Advance examination fees. Contract assets are classified as unbilled receivables when there is unconditional right to receive cash, and only passage of time is required, as per contractual terms. Unbilled revenues are classified as non-financial asset if the contractual right to consideration is dependent on completion of contractual milestones.

Membership subscriptions were accounted for as income when received. With effect from 1st April, 2005, Life Membership Fees received from members, which hitherto were credited directly to "Life Membership Fund" and are written back as income in the Income and Expenditure Account as per policy decided at the Annual General Meeting dated 26th August, 2005, whereby Life Membership Fees would be written back over a period of 35 years.

Interest on Investments is accounted on a time proportion basis taking into account the amount invested and the rate of interest. Dividend Income on Investment is accounted when the right to receive dividend is established.

Income from Investment (including from investment earmarked for funds, except for Staff Welfare Fund and R. K. Talwar Memorial Lecture Fund) is credited to the Income and Expenditure Account and utilized for the general / prizes / fellowship expenses incurred during the year. Interest income on investments earmarked for Staff Welfare Fund is credited to the Fund Account. Interest on investments earmarked for R.K. Talwar Memorial Lecture Fund is utilized towards R.K. Talwar Memorial function expenses and excess if any is carried forward for expenses to be incurred in future.

The company receives royalty from certain publishers which is on the basis of Books sold by them during the year. Royalty is accounted for on an accrual basis based on sales made by the publishers during the year

(e) Non-current assets held for sale

The Company classifies non-current assets as held for sale if their carrying amounts shall be recovered principally through a sale rather than through continuing use. Sale transactions shall include exchanges of non-current assets for other non-current assets when the exchange has commercial substance.

Non-current assets held for sale are measured at the lower of their carrying amount and the fair value less costs to sell. Assets and liabilities classified as held for sale are presented separately in the balance sheet.

Property, plant and equipment once classified as held for sale are not depreciated.

All other notes to the Ind AS financial statements primarily include amounts for continuing operations, unless otherwise mentioned.

(f) Fair value measurement

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or transfer the liability takes place either:

- In the principal market for the asset or liability, or
- In the absence of a principal market, in the most advantageous market for the asset or liability

The principal or the most advantageous market must be accessible by the Company.

The fair value of an asset or a liability is measured using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest. A fair value measurement of a non-financial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The Company uses valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value so as to maximize the use of relevant observable inputs and minimize the use of unobservable inputs.

All assets and liabilities for which fair value is measured or disclosed in the Ind AS financial statements are categorized within the fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

- Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities
- Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable
- Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable

For assets and liabilities that are recognized in the Ind AS financial statements on a recurring basis, the Company determines whether transfers have occurred between levels in the hierarchy by re-assessing categorization (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

At the reporting date, the Company analyzes the movements in the values of assets and liabilities which are required to be re-measured or re-assessed as per the accounting policies. For this analysis, the Company verifies the major inputs applied in the latest valuation by agreeing the information in the valuation computation to contracts and other relevant documents.

The Company also compares the change in the fair value of each asset and liability with relevant external sources to determine whether the change is reasonable.

For the purpose of fair value disclosures, the Company has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

(g) Financial instruments – initial recognition and subsequent measurement

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. The Company recognizes a financial asset or a liability in its balance sheet only when the entity becomes party to the contractual provisions of the instrument.

Financial assets

Initial recognition and measurement

Financial assets are classified, at initial recognition, as financial assets measured at amortized cost, fair value through other comprehensive income or fair value through statement of Income and Expenditure as appropriate. All financial assets are recognized initially at fair value plus, in the case of financial assets not recorded at fair value through statement of Income and Expenditure, transaction costs that are attributable to the acquisition of the financial asset.

Subsequent measurement

For purposes of subsequent measurement, financial assets of the Company are classified in three categories:

- Debt instruments measured at amortized cost
- Debt instruments at fair value through other comprehensive income ('OCI')
- Debt instruments, derivatives and equity instruments at fair value through statement of Income and Expenditure

Debt instruments measured at amortized cost

This category is the most relevant to the Company. Debt instruments are measured at amortized cost if the asset is held within a business model whose objective is to hold financial assets in order to collect contractual cash flows and the contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding. These financial assets are amortized using the effective interest rate (EIR) method, less impairment. Amortized cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the EIR. The EIR amortization is included in finance income in the statement of Income and Expenditure. The losses arising from impairment are recognized in the statement of Income and Expenditure.

Debt instruments at fair value through OCI

Debt instruments are measured at fair value through other comprehensive income if the asset is held within a business model whose objective is achieved by both collecting contractual cash flows and selling financial assets and the contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding. The Company has not designated any financial assets at fair value through OCI.

Debt instruments at fair value through profit or loss

Debt instruments at fair value through statement of Income and Expenditure include assets held for trading and financial assets designated upon initial recognition at fair value through profit or loss. Financial assets are classified as held for trading if they are acquired for the purpose of selling or repurchasing in the near term. Derivatives, including separated embedded derivatives, are also classified as held for trading unless they are designated as effective hedging instruments as defined by Ind AS 109 – Financial Instruments. Debt instruments at fair value through profit or loss are carried in the statement of financial position at fair value with net changes in fair value recognized in the statement of Income and Expenditure.

Derecognition

A financial asset is derecognized i.e. removed from the Company's statement of financial position when:

- The contractual rights to the cash flows from the financial asset expire or
- The Company has transferred its contractual rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party under a 'pass-through' arrangement; and either (a) the Company has transferred substantially all the risks and rewards of the asset, or (b) the Company has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

When the Company has transferred its rights to receive cash flows from an asset or has entered into a pass-through arrangement, it evaluates if and to what extent it has retained the risks and rewards of ownership. When it has neither transferred nor retained substantially all of the risks and rewards of the asset, nor transferred control of the asset, the Company continues to recognize the transferred asset to the extent of the Company's continuing involvement. In that case, the Company also recognizes an associated liability. The transferred asset and the associated liability are measured

on a basis that reflects the rights and obligations that the Company has retained.

Impairment of financial assets

The Company applies expected credit loss ('ECL') model for measurement and recognition of impairment loss on the financial assets and credit risk exposure. For trade receivables the Company follows 'simplified approach' for recognition of impairment loss allowance. The application of simplified approach does not require the Company to track changes in credit risk. Rather, it recognizes impairment loss allowance based on lifetime ECLs at each reporting date, right from its initial recognition.

For recognition of impairment loss on other financial assets and risk exposure, the Company determines that whether there has been a significant increase in the credit risk since initial recognition. If credit risk has not increased significantly, 12-month ECL is used to provide for impairment loss. However, if credit risk has increased significantly, lifetime ECL is used. If, in a subsequent period, credit quality of the instrument improves such that there is no longer a significant increase in credit risk since initial recognition, then the entity reverts to recognizing impairment loss allowance based on 12-month ECL.

Lifetime ECL are the expected credit losses resulting from all possible default events over the expected life of a financial instrument. The 12-month ECL is a portion of the lifetime ECL which results from default events that are possible within 12 months after the reporting date.

The Company uses a provision matrix to determine impairment loss allowance on portfolio of its trade receivables. The provision matrix is based on its historically observed default rates over the expected life of the trade receivables and is adjusted for forward-looking estimates. Further, the trade receivables have customer concentration across the globe and therefore the Company also considers the socio-economic conditions of the regions where the customers are located.

At every reporting date, the historical observed default rates are updated and changes in the forward-looking estimates are analyzed.

Financial liabilities

Initial recognition and measurement

Financial liabilities are classified, at initial recognition, as financial liabilities at amortized cost or financial liabilities at fair value through profit or loss, as appropriate. All financial liabilities are recognized initially at fair value and, in the case of loans and borrowings and payables, net of directly attributable transaction costs.

The Company's financial liabilities include trade payables, accrued expenses, accrued compensation to employees, etc.

Subsequent measurement

The Company measures all financial liabilities at amortized cost except for financial liabilities held for trading and financial liabilities designated upon initial recognition as at fair value through profit or loss. Amortized cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the EIR.

Financial liabilities held for trading are measured at fair value through profit and loss. The Company has not designated any financial liability as at fair value through profit or loss.

Derecognition

A financial liability is derecognized when the obligation under the liability is discharged or cancelled or expires. When an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an

exchange or modification is treated as the derecognition of the original liability and the recognition of a new liability. The difference in the respective carrying amounts is recognized in the statement of Income and Expenditure.

(h) Leases

The determination of whether an arrangement is (or contains) a lease is based on the substance of the arrangement at the inception of the lease. The arrangement is, or contains, a lease if fulfillment of the arrangement is dependent on the use of a specific asset or assets and the arrangement conveys a right to use the asset or assets, even if that right is not explicitly specified in an arrangement.

For arrangements entered into prior to April 1, 2015, the Company has examined and determined whether the arrangements contain lease on the basis of facts and circumstances existing on the date of transition.

Company as a Lessee

A lease is classified at the inception date as a finance lease or an operating lease. A lease that transfers substantially all the risks and rewards incidental to ownership to the Company is classified as a finance lease.

Finance leases are capitalized at the commencement of the lease at the inception date fair value of the leased property or, if lower, at the present value of the minimum lease payments. Lease payments are apportioned between finance charges and reduction of the lease liability which leads to constant rate of interest on the remaining balance of the liability. Finance charges are recognized in finance costs in the statement of Income and Expenditure.

A leased asset is depreciated over the useful life of the asset. However, if there is no reasonable certainty that the Company will obtain ownership by the end of the lease term, the asset is depreciated over the shorter of the estimated useful life of the asset and the lease term.

A lease arrangement where substantially all the risks and rewards of ownership of an asset are not transferred to the Company as lessee is classified as operating lease. Operating lease payments are recognized as an expense in the statement of Income and Expenditure on a straight-line basis over the lease term unless the payments are structured to increase in line with expected general inflation to compensate for the expected inflationary cost increases.

(i) Provisions

Provisions are recognized when the Company has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. The expense relating to a provision is presented in the statement of Income and Expenditure net of any reimbursement.

If the effect of the time value of money is material, provisions are discounted using a current pre-tax rate that reflects, when appropriate, the risks specific to the liability. When discounting is used, the increase in the provision due to the passage of time is recognized as a finance cost.

(j) Retirement and other employee benefits

Retirement benefit in the form of provident fund is a defined benefit scheme. Employees receive benefit from the provident/pension fund under a defined contribution plan. The employee and employer make a monthly contribution to the plan equal to 12% of the covered employee wages. The contribution of provident fund is made to a Provident Fund Trust managed by the Institute. Any shortfall incurred by the Provident Fund Trust is remitted to the Trust on a year on year basis.

Employees also receive benefit from the LIC Annuity Pension Fund, which is a defined contribution

plan managed by the LIC of India. The Employer and Employee make contribution to the fund.

The Company operates a defined benefit gratuity plan in India. Under this scheme, the obligation to pay gratuity remains with the Company.

The cost of providing benefits under the defined benefit plan is determined using the projected unit credit method.

Re-measurements, comprising of actuarial gains and losses, the effect of the asset ceiling, excluding amounts included in net interest on the net defined benefit liability and the return on plan assets (excluding amounts included in net interest on the net defined benefit liability), are recognized immediately in the balance sheet with a corresponding debit or credit to retained earnings through OCI in the period in which they occur. Re-measurements are not reclassified to profit or loss in subsequent periods.

Non vested past service cost has been adjusted against the retained earnings on the date of transition to Ind AS.

Past service costs are recognized in the statement of Income and Expenditure on the earlier of:

- The date of the plan amendment or curtailment, and
- The date that the Company recognizes related restructuring costs.

Net interest is calculated by applying the discount rate to the net defined benefit liability or asset. The Company recognizes the following changes in the net defined benefit obligation as an expense in the statement of Income and Expenditure:

- Service costs comprising current service costs, past-service costs, gains and losses on curtailments and non-routine settlements; and
- Net interest expense or income.

Note 2.1: Property, Plant and Equipment

As at 31 March 2019

Sr. No.	Description of Assets	GROSS BLOCK				DEPRECIATION				NET BLOCK	
		As at 01/04/2018		As at 31/03/2019		As at 01/04/2018		For the year 31/03/2019		As at 31/03/2019	
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
1	Office Premises #	55,09,40,672	-	55,09,40,672	19,70,40,299	1,86,26,335	-	21,56,66,634	33,52,74,038		
2	Residential Flats *	4,01,66,455	-	4,01,66,455	2,26,75,213	9,20,592	-	2,35,95,805	1,65,70,650		
3	Room Air Conditioners	1,17,12,269	2,61,749	1,19,74,018	1,15,46,072	1,92,874	-	1,17,38,946	2,35,072		
4	Furniture & Fittings	5,66,91,170	1,08,958	5,67,54,265	4,69,15,366	29,47,501	45,863	4,98,17,004	69,37,261		
5	Office Equipment	84,40,750	17,15,920	2,85,792	98,70,878	10,06,648	2,85,792	83,86,656	14,84,222		
6	Electrical Installations	1,48,38,318	3,75,644	1,52,13,962	1,20,94,395	9,26,961	-	1,30,21,356	21,92,606		
7	Data Processing Systems-Hardware	5,62,35,360	90,34,421	2,08,892	5,48,20,845	66,41,006	2,08,892	6,12,52,959	38,07,930		
		73,90,24,994	1,14,96,692	5,40,547	74,99,81,139	3,12,61,917	5,40,547	38,34,79,360	36,65,01,779		

Office premises includes Rs. 702/- being the cost of shares at Kohinoor City premises
* Residential flats includes Rs 5,750/- being the cost of shares in Co-operative Housing societies.

As at 31 March 2018

Sr. No.	Description of Assets	GROSS BLOCK				DEPRECIATION				NET BLOCK	
		As at 01/04/2017		As at 31/03/2018		As at 01/04/2017		For the year 31/03/2018		As at 31/03/2018	
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
1	Office Premises #	55,09,40,672	-	55,09,40,672	17,84,13,964	1,86,26,335	-	19,70,40,299	35,39,00,373		
2	Residential Flats *	4,01,66,455	-	4,01,66,455	2,17,54,621	9,20,592	-	2,26,75,213	1,74,91,242		
3	Room Air Conditioners	1,17,12,269	-	1,17,12,269	1,14,09,708	1,36,364	-	1,15,46,072	1,66,197		
4	Furniture & Fittings	5,48,70,994	18,20,176	5,66,91,170	4,26,95,101	42,20,265	-	4,69,15,366	97,75,804		
5	Office Equipment	77,09,518	7,31,232	84,40,750	70,18,506	6,47,294	-	76,65,800	7,74,950		
6	Electrical Installations	1,47,69,475	68,843	1,48,38,318	1,08,88,950	12,05,445	-	1,20,94,395	27,43,923		
7	Data Processing Systems-Hardware	5,27,01,212	35,34,148	5,62,35,360	5,23,01,395	25,19,450	-	5,48,20,845	14,14,515		
		73,28,70,595	61,54,399	73,90,24,994	32,44,82,245	2,82,75,745	-	35,27,57,990	38,62,67,004		

Office premises includes Rs. 702/- being the cost of shares at Kohinoor City premises
* Residential flats includes Rs 5,750/- being the cost of shares in Co-operative Housing societies.

Note 2.2: Other Intangible Assets

As at 31 March 2019

Sr.no	Description of Assets	GROSS BLOCK		AMORTISATION		NET BLOCK	
		As at 01/04/2018	As at 31/03/2019	As at 01/04/2018	For the year	As at 31/03/2019	As at 31/03/2019
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
1	Computer Software	6,26,81,454	21,95,998	6,09,92,010	12,95,146	-	25,90,296
2	Trademark	2,53,500	10,89,250	1,70,610	3,90,713	-	7,81,427
		6,29,34,954	32,85,248	6,11,62,620	16,85,859	-	33,71,723

As at 31 March 2018

Sr. No.	Description of Assets	GROSS BLOCK		AMORTISATION		NET BLOCK	
		As at 01/04/2017	As at 31/03/2018	As at 01/04/2017	For the year	As at 31/03/2018	As at 31/03/2018
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
1	Computer Software	6,25,15,753	1,65,701	6,01,47,288	8,44,722	-	16,89,444
2	Trademark	2,53,500	-	1,29,165	41,445	-	82,890
		6,27,69,253	1,65,701	6,02,76,453	8,86,167	-	17,72,334

Notes to financial statements for the year ended 31 March 2019

NOTE 3: INVESTMENTS

(Amount in Rs.)

Particulars	31 March 2019	31 March 2018
Non-current Investment		
(i) Investments in Bond *	1,66,91,28,908	1,68,26,19,155
(ii) Investment in Government Securities *	3,77,80,574	3,79,46,975
(iii) Investment in Mutual Fund @	10,96,64,418	7,21,55,302
Total	1,81,65,73,900	1,79,27,21,432
Current Investment		
(i) Investments in Bond *	1,00,02,147	3,61,04,091
(ii) Investment in Government Securities *	-	-
Total	1,00,02,147	3,61,04,091
Total Non-current	1,81,65,73,900	1,79,27,21,432
Total Current	1,00,02,147	3,61,04,091
Aggregate amount of unquoted investments	1,82,65,76,047	1,82,88,25,523

* At Cost , unless otherwise stated

@ At fair value through Income and Expenditure account.

(I) INVESTMENT IN BONDS (FULLY PAID UP)

-- NON-CURRENT

-- INVESTMENTS - NON TRADE

NAME OF THE COMPANY	QTY	FACE VALUE (Rs.)	NOMINAL VALUE	BOOK VALUE	NOMINAL VALUE	BOOK VALUE
			31.03.2019 (Rs.)	31.03.2019 (Rs.)	31.03.2018 (Rs.)	31.03.2018 (Rs.)
11.05% Indian Overseas Bank Bonds	6	10,00,000	-	-	60,00,000	60,46,997
8.64% Indian Railway Bonds	15	10,00,000	1,50,00,000	1,50,19,209	1,50,00,000	1,50,28,222
9.95% State Bank of India LT2 2026 Bonds @	2500	10,000	2,50,00,000	2,55,21,102	2,50,00,000	2,55,95,941
9.50% PNB Housing Finance Ltd. Bonds	15	10,00,000	1,50,00,000	1,50,37,164	1,50,00,000	1,50,53,172
9.22% SBI Global Factors Bonds	25	10,00,000	2,50,00,000	2,49,88,023	2,50,00,000	2,49,49,500
9.00% PNB Housing Finance Ltd 2022	30	10,00,000	3,00,00,000	3,00,83,629	3,00,00,000	3,01,06,060
9.90% HDFC Ltd. NCD	30	10,00,000	3,00,00,000	3,00,97,825	3,00,00,000	3,01,35,198
9.45% HDFC Ltd. NCD	20	10,00,000	2,00,00,000	2,00,07,437	2,00,00,000	2,00,10,559
8.95% LIC Housing Fin.2020	10	10,00,000	1,00,00,000	-	1,00,00,000	1,00,03,613
8.46% Rural Elec. Corp Ltd. 2028 Tax Free	125	10,00,000	12,50,00,000	13,10,01,522	12,50,00,000	13,16,38,452
8.46% Power Finance Corporation 2028 Tax Free	55	10,00,000	5,50,00,000	5,51,68,906	5,50,00,000	5,51,86,824
8.48% India Infra. Fin. Co. Ltd. Tax Free	60	10,00,000	6,00,00,000	6,02,27,256	6,00,00,000	6,02,51,322
8.26% India Infra. Fin. Co. Ltd. Tax Free	80	10,00,000	8,00,00,000	8,54,94,396	8,00,00,000	8,60,78,529
8.46% National Housing Bank 2028 Tax Free	140	10,00,000	14,00,00,000	15,05,00,563	14,00,00,000	15,16,14,652

NOTE 3: (CONTD.)

NAME OF THE COMPANY	QTY	FACE VALUE (Rs.)	NOMINAL VALUE	BOOK VALUE	NOMINAL VALUE	BOOK VALUE
			31.03.2019 (Rs.)	31.03.2019 (Rs.)	31.03.2018 (Rs.)	31.03.2018 (Rs.)
8.51% HUDCO 2024 Tax Free	50000	1,000	5,00,00,000	5,17,09,691	5,00,00,000	5,20,66,362
8.1% HUDCO 2022 Tax Free	40000	1,000	4,00,00,000	4,04,99,213	4,00,00,000	4,06,69,423
8.00% IRFC 2022 Tax Free	100000	1,000	10,00,00,000	10,15,05,014	10,00,00,000	10,20,22,994
8.20% NHAI 2022 Tax Free	10000	1,000	1,00,00,000	1,02,41,486	1,00,00,000	1,03,26,933
8.54% PFC 2028 Tax Free Bonds	50000	1,000	5,00,00,000	5,39,40,671	5,00,00,000	5,43,49,547
8.48% NTPC 2028 Tax Free Bonds	27000	1,000	2,70,00,000	2,90,22,360	2,70,00,000	2,92,30,421
7.62% HUDCO Tax Free 2021	500	1,00,000	5,00,00,000	5,03,26,965	5,00,00,000	5,04,51,855
9.20% Oriental Bank of Commerce 2024	20	10,00,000	2,00,00,000	2,04,85,487	2,00,00,000	2,05,72,491
8.90% Union Bank of India 2022	50	10,00,000	5,00,00,000	5,06,91,278	5,00,00,000	5,08,75,767
7.49% IREDA 2031 Tax Free Bonds	59000	1,000	5,90,00,000	6,30,86,640	5,90,00,000	6,34,32,410
7.39% HUDCO 2031 Tax Free Bonds	46000	1,000	4,60,00,000	4,69,97,762	4,60,00,000	4,70,81,175
8.46% India Infra. Fin. Co. Ltd. 2028 Tax Free Bonds	10	10,00,000	1,00,00,000	1,09,38,206	1,00,00,000	1,10,37,759
7.35% NHAI 2031 Tax Free Bonds	160000	1,000	16,00,00,000	16,72,03,008	15,00,00,000	15,69,95,007
7.35% IRFC TRANCHE II 2031	22351	1,000	2,23,51,000	2,37,55,347	2,23,51,000	2,38,72,539
7.35% PFC 2035 Tax Free Bonds	30000	1,000	3,00,00,000	3,21,79,910	3,00,00,000	3,23,11,559
7.39% NHAI 2031 Tax Free Bonds	50000	1,000	5,00,00,000	5,38,91,129	5,00,00,000	5,38,91,074
7.35% NABARD 2031 Tax Free Bonds	60000	1,000	6,00,00,000	6,42,91,086	6,00,00,000	6,49,74,752
7.18% IRFC 2023 Tax Free	35000	1,000	3,50,00,000	3,62,53,520	3,50,00,000	3,65,75,552
7.17% IREDA tax Free Bonds 2025	70	10,00,000	7,00,00,000	7,34,41,498	7,00,00,000	7,39,70,204
8.12% REC Tax Free Bonds 2027	40000	1,000	4,00,00,000	4,55,21,604	4,00,00,000	4,62,12,290
7.35% NHAI 2031 Tax Free Bonds	150000	1,000	150,000,000	156,995,007	150,000,000	157,541,960
7.35% IRFC TRANCHE II 2031	22351	1,000	22,351,000	23,872,539	22,351,000	23,989,753
7.35% PFC 2035 Tax Free Bonds	30000	1,000	30,000,000	32,311,559	30,000,000	32,443,224
7.39% NHAI 2031 Tax Free Bonds	50	1,000,000	50,000,000	53,891,074	50,000,000	54,191,653
7.35% NABARD 2031 Tax Free Bonds	60000	1,000	60,000,000	64,974,752	60,000,000	65,357,910
7.18% IRFC 2023 Tax Free	35000	1,000	35,000,000	36,575,552	35,000,000	36,897,723
7.17% IREDA tax Free Bonds 2025	70	1,000,000	70,000,000	73,970,204	-	-
8.12% REC Tax Free Bonds 2027	40000	1,000	40,000,000	46,212,290	-	-
TOTAL OF INVESTMENT IN BONDS			1,60,93,51,000	1,66,91,28,908	1,60,53,51,000	1,68,26,19,155

@ Earmarked towards Saff Welfare Fund to the extent of Rs. 78,73,855/-

NOTE 3: (CONTD.)**(II) INVESTMENT IN GOVT. SECURITIES (FULLY PAID UP)**

-- NON CURRENT
-- INVESTMENTS - NON TRADE

NAME OF THE COMPANY	QTY	FACE VALUE (Rs.)	NOMINAL VALUE	BOOK VALUE	NOMINAL VALUE	BOOK VALUE
			31.03.2019 (Rs.)	31.03.2019 (Rs.)	31.03.2018 (Rs.)	31.03.2018 (Rs.)
8.30% Government of India Spl. Fertiliser Bonds - 2023	370000	100	3,70,00,000	3,77,80,574	3,70,00,000	3,79,46,975
			3,70,00,000	3,77,80,574	3,70,00,000	3,79,46,975

(III) INVESTMENT IN MUTUAL FUND

-- NON CURRENT
-- INVESTMENTS - NON TRADE

NAME OF THE MUTUAL FUND	NO. OF UNITS		BOOK VALUE	NO. OF UNITS		BOOK VALUE
	31.03.2019 (Rs.)	31.03.2019 (Rs.)	31.03.2019 (Rs.)	31.03.2018 (Rs.)	31.03.2018 (Rs.)	31.03.2018 (Rs.)
SBI Corporate Fund Growth Plan	1,90,777	50,00,000	1,90,777	50,00,000		
SBI Mutual Fund Premier Liquid Regular Growth Plan	7,597	2,00,00,000	7,597	2,00,00,000		
SBI Mutual Fund Ultra Short Term Debt Regular Growth Plan	18,377	4,00,00,000	18,377	4,00,00,000		
SBI MAGNUM INCOME FUND(DIRECT GROWTH)	5,72,274	2,50,00,000	-	-		
SBI MUTUAL FUND CREDIT RISK FUND DIRECT GROWTH	3,46,647	1,00,00,000	-	-		
Add: Change in fair value of Mutual Fund units	-	96,64,418	-	71,55,302		
		10,96,64,418		7,21,55,302		

(I) INVESTMENT IN BONDS (FULLY PAID UP) @

-- CURRENT [CURRENT PORTION OF LONG TERM INVESTMENTS]
-- INVESTMENTS - NON TRADE

NAME OF THE COMPANY	QTY	FACE VALUE (Rs.)	NOMINAL VALUE	BOOK VALUE	NOMINAL VALUE	BOOK VALUE
			31.03.2019 (Rs.)	31.03.2019 (Rs.)	31.03.2018 (Rs.)	31.03.2018 (Rs.)
9.40% Syndicate Bank Bonds	6	10,00,000	-	-	60,00,000	60,10,573
9.50% Andhra Bank Bonds	3	10,00,000	-	-	30,00,000	30,05,317
9.20% Allahabad Bank Bonds	27	10,00,000	-	-	2,70,00,000	2,70,88,201
8.95% LIC Housing Fin.2020	10	10,00,000	1,00,00,000	1,00,02,147	-	-
			1,00,00,000	1,00,02,147	3,60,00,000	3,61,04,091

NOTE 4: LOANS

(Amount in Rs.)

Particulars	31 March 2019	31 March 2018
Non-Current		
Loans and Advances		
(Unsecured, Considered good, unless otherwise stated)		
Loan to Employees -		
(a) Secured and Considered Good*	9,67,064	15,24,365
(b) Unsecured and Considered Good	-	-
(c) Significant Increase in Credit Risk	-	-
(d) Credit Impaired	-	-
Total Non-Current	9,67,064	15,24,365
Current		
Loans and Advances		
(Unsecured, Considered good, unless otherwise stated)		
Loan to Employees -		
(a) Secured and Considered Good*	5,27,544	5,01,892
(b) Unsecured and Considered Good	7,500	90,000
(c) Significant Increase in Credit Risk	-	-
(d) Credit Impaired	-	-
Total Current	5,35,044	5,91,892

* Secured by hypothecation / mortgage of house / domestic appliances / vehicles / computers / etc.

NOTE 5: OTHER FINANCIAL ASSETS

(Amount in Rs.)

Particulars	31 March 2019	31 March 2018
Non-Current		
(Unsecured, considered good, unless otherwise stated)		
(a) Security Deposits	34,48,089	33,96,656
(b) <u>Advance Recoverable in cash or in kind or for value to be received</u>		
- Service Tax (Paid under Protest) (Refer Note 31 [10])	6,88,51,747	6,88,51,747
(c) Interest accrued on :		
Staff loans*	37,42,765	41,23,896
Bank deposits	3,73,75,821	4,17,33,981
(d) Bank Deposits with more than 12 Months maturity (Note 8)	31,19,31,545	50,21,90,862
Total Non-current	42,53,49,967	62,02,97,142
Current		
(Unsecured, considered good, unless otherwise stated)		
(a) Staff Advances	5,40,000	5,76,000
(b) Advance for Expenses	79,66,710	1,98,311
(c) Security Deposits	1,65,330	2,21,666

(d) Interest accrued on :		
Staff loans*	3,18,982	4,80,925
Bank deposits	3,90,00,153	1,06,04,226
Investments	6,68,53,621	6,46,14,306
Total current	11,48,44,796	7,66,95,434
	Total	69,69,92,576
* Secured by hypothecation / mortgage of house / domestic appliances / vehicles / computers / etc. to the extent of :		
Non-Current	37,42,765	40,99,865
Current	2,92,945	4,80,925
	40,35,710	45,80,790

NOTE 6: INCOME TAX ASSET (NET)

Particulars	(Amount in Rs.)	
	31 March 2019	31 March 2018
Non-Current (Unsecured, considered good, unless otherwise stated)		
Advance Taxes (including Income Tax Deducted at Source) @	1,41,47,91,605	1,16,01,36,365
Total Non-current	1,41,47,91,605	1,16,01,36,365

@ Includes Income Tax paid under protest. Refer note 23 & 31

NOTE 7: TRADE RECEIVABLES

Particulars	(Amount in Rs.)	
	31 March 2019	31 March 2018
Current (Unsecured, Considered good, unless otherwise stated)		
Royalty Receivable		
Secured and Considered Good	-	-
Unsecured and Considered Good	1,17,88,480	1,25,77,929
Significant Increase in Credit Risk	-	-
Credit Impaired	-	-
Total	1,17,88,480	1,25,77,929

NOTE 8: CASH AND CASH EQUIVALENTS

Particulars	(Amount in Rs.)	
	31 March 2019	31 March 2018
(a) Cash on hand	5,615	5,943
(b) <u>Bank Balance with Scheduled Banks in</u>		
(i) Current / Saving accounts	2,27,24,682	3,10,48,452
(ii) Fixed deposit accounts	66,54,31,545	79,19,31,545
	68,81,61,842	82,29,85,940
Less: Fixed Deposits due for Maturity more than a year [Refer Note No. 5]	(31,19,31,545)	(50,21,90,862)
Total	37,62,30,297	32,07,95,078

NOTE 9: OTHER ASSETS

(Amount in Rs.)

Particulars	31 March 2019	31 March 2018
Non-Current		
(Unsecured, Considered good, unless otherwise stated)		
(a) Prepaid Expenses	1,580	2,182
(b) Prepaid Lease Rentals	5,71,707	7,33,718
Less: Current portion	(1,62,011)	(1,62,011)
(c) Capital Advance - [Note No. 40]	51,90,00,000	-
Total	51,94,11,276	5,73,889
Current		
(Unsecured, Considered good, unless otherwise stated)		
(a) Deposit with Govt Authorities	2,91,39,936	91,43,863
(b) Other Receivables	31,05,667	18,37,344
(c) Prepaid lease rentals	1,62,011	1,62,011
(d) Prepaid expenses	9,21,310	8,71,065
Total	3,33,28,924	1,20,14,283

NOTE 10: OTHER EQUITY
i. Prize fund

(Amount in Rs.)

Particulars	31 March 2019	31 March 2018
Balance at the beginning of the year	66,09,185	66,09,185
- Additions during the year	-	-
- Transfer from Retained Earnings	-	-
- Utilisations during the year	19,535	-
Balance at the end of the year	65,89,650	66,09,185

ii. R. K. Talwar Memorial Lecture Fund

Particulars	31 March 2019	31 March 2018
Balance at the beginning of the year	30,00,000	30,00,000
- Additions during the year	-	-
- Transfer from Retained Earnings	-	-
- Utilisations during the year	-	-
Balance at the end of the year	30,00,000	30,00,000

iii. Staff Welfare Fund

Particulars	31 March 2019	31 March 2018
Balance at the beginning of the year	89,10,876	86,68,606
- Additions during the year @	7,83,449	7,83,449
- Transfer from Retained Earnings	2,50,000	2,50,000
- Utilisations during the year	(7,77,788)	(7,91,179)
Balance at the end of the year	91,66,537	89,10,876

@ Additions during the year represents Interest earned during the year on Investments Earmarked for Staff Welfare Fund.

iv. Life Membership Fund

Particulars	31 March 2019	31 March 2018
Balance at the beginning of the year	88,37,32,059	82,43,37,077
- Additions during the year	6,99,34,500	9,36,28,290
- Transfer from Retained Earnings	-	-

- Utilisations/Transfer during the year	(4,00,31,435)	(3,42,33,308)
Balance at the end of the year	91,36,35,124	88,37,32,059

v. General Reserve

Particulars	31 March 2019	31 March 2018
Balance at the beginning of the year	3,22,59,28,900	2,72,52,96,675
- Additions during the year	-	-
- Transfer from Retained Earnings	59,19,78,311	50,06,32,225
- Utilisations during the year	-	-
Balance at the end of the year	3,81,79,07,211	3,22,59,28,900

vi. Retained Earnings

Particulars	31 March 2019	31 March 2018
Balance at the beginning of the year	-	-
- Profit for the year	59,38,42,613	50,11,14,950
- Other comprehensive income (net of tax)	(16,14,302)	(2,32,725)
- Transfer to Staff Welfare Fund	(2,50,000)	(2,50,000)
- Transfer to Prize Fund	-	-
- Transfer to General Reserve	(59,19,78,311)	(50,06,32,225)
Balance at the end of the year	-	-

vii. Other Comprehensive Income

Particulars	31 March 2019	31 March 2018
Balance at the beginning of the year	-	-
- Actuarial gain (loss) on gratuity fund	(16,14,302)	(2,32,725)
- Actuarial gain (loss) on gratuity fund transferred to retained earnings	16,14,302	2,32,725
Balance at the end of the year	-	-
Balance of Other Equity at the end of the year	4,75,02,98,522	4,12,81,81,020

NOTE 11: TRADE PAYABLES

(Amount in Rs.)		
Particulars	31 March 2019	31 March 2018
(a) Micro, Small and Medium Enterprises (Refer Note 21)	-	-
(b) Sundry Creditors/Payable to others	68,69,283	58,43,446
Total	68,69,283	58,43,446

NOTE 12: OTHER FINANCIAL LIABILITIES

(Amount in Rs.)		
Particulars	31 March 2019	31 March 2018
Current		
(a) Retention/Earnest Money Deposit	9,96,363	6,58,796
(b) Liability for Expenses / Other Liabilities	2,52,52,567	1,73,54,744
Total	2,62,48,930	1,80,13,540

NOTE 13: PROVISIONS

Particulars	(Amount in Rs.)	
	31 March 2019	31 March 2018
Non-current		
(a) Provision for employee benefits		
(i) Provision for Gratuity & Leave Encashment	11,02,29,207	10,39,88,770
Less: Current provision	3,20,18,576	2,02,22,770
	<u>7,82,10,631</u>	<u>8,37,66,000</u>
Total Non-current	<u>7,82,10,631</u>	<u>8,37,66,000</u>
Current		
(a) Provision for employee benefits		
(i) Provision for Gratuity & Leave Encashment	3,20,18,576	2,02,22,770
Total Current	<u>3,20,18,576</u>	<u>2,02,22,770</u>
Total	<u>11,02,29,207</u>	<u>10,39,88,770</u>

NOTE 14: OTHER CURRENT LIABILITIES

Particulars	(Amount in Rs.)	
	31 March 2019	31 March 2018
(a) Examination Fees received in Advance	16,78,02,743	15,22,93,000
(b) Subscription received in Advance	-	15,982
(c) Statutory Liabilities	3,42,85,325	1,68,46,216
Total	<u>20,20,88,068</u>	<u>16,91,55,198</u>

NOTE 15: REVENUE FROM OPERATIONS

Particulars	(Amount in Rs.)	
	For year ended March 31, 2019	For year ended March 31, 2018
(a) Examination fees	81,59,64,969	72,34,70,055
	<u>81,59,64,969</u>	<u>72,34,70,055</u>
(b) Other operating revenue		
(i) Educational/ Study Support Income	55,96,461	70,28,023
(ii) Training Income	2,66,26,688	3,77,03,650
(iii) Royalty on Publications	2,39,68,265	2,28,53,949
(iv) Subscription	90,73,000	82,26,652
(v) Life Membership fees (write back from Life Membership Fund)	4,00,31,435	3,42,33,308
(vi) Others - Identity Card/Duplicate Card Fees	11,12,500	7,13,100
	<u>10,64,08,349</u>	<u>11,07,58,682</u>
Total	<u>92,23,73,318</u>	<u>83,42,28,737</u>

NOTE 16: OTHER INCOME

Particulars	(Amount in Rs.)	
	For year ended March 31, 2019	For year ended March 31, 2018
(a) Interest Income		
(i) Interest from banks on deposits	7,58,10,934	5,58,15,275

(ii) Interest on Investments - Non Trade & Long Term	12,76,94,445	13,13,31,266
(iii) Interest on Staff Loans	2,61,197	3,32,480
	20,37,66,576	18,74,79,021
(b) <u>Other non-operating income</u>		
(i) Profit on Sale/maturity of Investments	-	9,46,281
(ii) Miscellaneous Income	43,29,429	35,34,756
(iii) Unwinding of Finance Income	1,64,740	1,14,925
(iv) Change in fair value of Mutual Fund units	25,09,116	71,55,302
	70,03,285	1,17,51,264
Total	21,07,69,861	19,92,30,285

NOTE 17: EDUCATIONAL/STUDY SUPPORT EXPENSES

Particulars	(Amount in Rs.)	
	For year ended March 31, 2019	For year ended March 31, 2018
(a) Tutorial Class/Seminar/Research Fellowship Expenses	1,26,21,267	1,22,06,774
(b) Web Class Expenses	-	29,00,000
(c') Sir Purshotamdas Thakurdas Memorial Lecture Expenses	5,00,996	2,19,177
(d) Prizes Awarded	6,15,000	6,26,000
(e) Journal Expenses	6,07,024	4,63,347
(f) Newsletter Expenses [Vision]	3,43,260	3,04,521
(g) Other Expenses	8,00,488	48,91,631
Total	1,54,88,035	2,16,11,450

NOTE 18: EMPLOYEE BENEFITS EXPENSE

Particulars	(Amount in Rs.)	
	For year ended March 31, 2019	For year ended March 31, 2018
(a) Salaries and other benefits	9,21,52,222	8,78,12,230
(b) Contribution to Provident and LIC Pension fund*	1,10,03,661	1,11,92,447
(c) Staff Recruitment/Training/Other Related Expenses	3,44,637	5,53,630
(d) Staff Benefits - Leave Salary/ Gratuity	1,24,46,517	3,30,47,290
(e) Staff Amenities Expenses	64,91,320	67,10,432
Total	12,24,38,357	13,93,16,029

* includes amount of Rs. 14,55,656 (Previous year Rs. 13,83,265) paid to LIC towards Annuity Pension fund.

NOTE 19: ADMINISTRATION EXPENSES

Particulars	(Amount in Rs.)	
	For year ended March 31, 2019	For year ended March 31, 2018
(a) Printing and Stationery	22,28,666	29,85,304
(b) Postages, Telephone and Telegram Expenses	38,73,043	66,25,676
(c) Web Portal Expenses	75,74,478	95,10,861
(d) Software Development and Maintenance Charges	94,43,879	89,78,724
(e) Insurance	56,139	1,89,983
(f) Repairs and Maintenance:		
Building	77,22,663	-
Machinery(Computer hardware/Office Equipment)	32,28,834	38,34,180

Others	28,45,584	26,55,432
(g) Travelling Expenses	28,10,062	24,81,722
(h) Conveyance/ Motor Car Expenses	25,83,094	22,60,411
(i) Advertisement Expenses	9,74,053	11,90,598
(j) Corporate Development Expenses	22,101	3,37,552
(k) Auditors' Remuneration :		
(i) Audit Fees	7,50,000	7,50,000
(ii) Out of Pocket Expenses	17,500	15,000
(l) Legal & Professional Charges	1,57,03,142	1,27,06,236
(m) Premises Expenses -		
(i) Rent	73,21,795	71,79,917
(ii) Electricity charges	42,68,127	78,93,417
(iii) Outgoings in respect of premises(includes Ground Rent, Rates & Taxes)	1,19,78,539	89,40,640
(n) Bank Charges	38,376	88,782
(o) Commission Expense - Maintenance of Online Portal for Receipt of Fees	-	17,80,389
(p) Corporate Social Responsibility Expenses [Note 27]	2,40,11,000	56,28,000
(q) Sundry Expenses	55,96,965	41,31,482
(r) Security Expenses	9,43,542	13,12,623
(s) Service Tax Expense/Goods & Service Tax Expenses	8,18,486	21,15,133
(t) Library books / Subscription to papers & periodicals	98,549	1,47,600
(u) Foreign exchange gain/loss	28,410	-
Total	11,49,37,027	9,37,39,662

NOTE 20: DEPRECIATION AND AMORTISATION

Particulars	(Amount in Rs.)	
	For year ended March 31, 2019	For year ended March 31, 2018
(a) Depreciation on Tangible Assets	3,12,61,917	2,82,75,745
(b) Amortisation on Intangible Assets	16,85,859	8,86,167
Total	3,29,47,776	2,91,61,912

NOTE 21: DISCLOSURE OF CREDITORS OUTSTANDING UNDER MSMED ACT, 2006

The Company has not received any intimation from "suppliers" regarding their status under the Micro, Small and Medium Enterprises Development Act, 2006 and hence disclosures, if any, relating to amounts unpaid as at the year-end together with interest paid or payable as required under the said Act have been given as Nil

(Amount in Rs.)

Sr. No.	Particulars	31-Mar-19	31-Mar-18
a)	i) Principal amount remaining unpaid to supplier under the MSMED Act 2006	-	-
	ii) Interest on a) (i) above	Nil	Nil
b)	i) Amount of Principal paid beyond the appointed Date	Nil	Nil
	ii) Amount of interest paid beyond the appointed date (as per Section 16 of the said Act)	Nil	Nil
c)	Amount of Interest due and payable for the year of delay in making payment, but without adding the interest specified under section 16 of the said Act	Nil	Nil
d)	Amount of Interest accrued and due	Nil	Nil

e) Amount of further interest remaining due and payable Even in succeeding years

Nil

Nil

NOTE 22: STAFF WELFARE FUND

The Institute has appropriated Rs. 2,50,000/- (Previous year- Rs. 2,50,000/-) to Staff Welfare Fund as the annual contribution. Rs. 7,83,449/-(Previous year- Rs. 7,83,449/-) being interest earned on earmarked investments have been directly credited to Staff Welfare Fund during the year.

An amount of Rs. 3,27,788/- (Previous year- Rs. 3,41,179/-) spent towards staff welfare and Rs. 4,50,000/- (Previous Year Rs. 4,50,000/-) contributed towards Pension Annuity Scheme, has been shown as utilization from Staff Welfare Fund during the year.

NOTE 23: INCOME TAX MATTERS

23.1 In view of the omission of Section 10(22) of the Income Tax Act, 1961 (Act) with effect from the financial year ended 31.3.1999 (under which the Institute was exempt from income tax), the Institute has applied for exemption in respect of the assessment years 1999-2000 to 2018-2019 under the amended provisions of Section 10(23C)(vi) of the Act.

Exemption applications for assessment years 2008-09 to 2014-15 have been rejected by the Income Tax authorities against which the Institute has filed appeal/writ petition with the Honorable Bombay High Court, verdict of which is awaited as at 31st March 2019. Further the application for assessment year 2015-16 is pending of disposal from CIT (Exemptions), application for assessment year 2016-17 and 2017-18 has been rejected by the CIT(Exemptions). The Institute has preferred an appeal before the ITAT against the said order. The Institute is in the process of applying for exemption under section 10(23C)(vi) of the Act for assessment year 2019-2020.

The Institute is also registered under Section 12A of the Act, whereby its income, subject to compliance of conditions laid down, is exempt from Income Tax. However the registration of the Institute under Section 12A was cancelled by the department, against which the Institute filed an appeal with ITAT and the judgement has been awarded in the favour of the Institute vide ITAT Order dated 7th May, 2014. The Department has filed an appeal before the honorable Bombay High Court in respect of same, which has been dismissed at the admission stage vide order dated 6th March 2017.

The Institute has gone into appeals for various A.Y's (refer Note 30.1) with CIT(A) against demand order passed by A.O. u/s 143(3). The outcomes of the Appeals are presently awaited.

The Institute has paid Rs. 86,52,20,918/- (P.Y. Rs. 68,11,78,936/-) to the Income Tax Department for assessment years 2001-02, 2003-04 to 2016-17 under protest and the same is shown under Income Tax Asset (Net). (Refer Note No.6).

The Institute continues to claim exemption of income under section 11 of the Income Tax Act, 1961. However as a matter of abundant caution, the Institute has started depositing Advance Tax from A.Y. 2016 – 17 onwards. Advance tax amounting to Rs. 55,50,00,000/- (P.Y. Rs. 36,61,00,000/-) has been deposited by the Institute with the Authorities as at A.Y. 2019-2020.

23.2 Based on status of income-tax matters pending as stated above and based on legal advice obtained by the Institute, no provision for taxation has been made by the Institute for current year as well as for earlier years. The total demands raised by Income Tax department amount to Rs. 108,44,47,434/- (Previous year-Rs. 82,42,66,366/-) for which assessment orders have been received by the Institute. The details of these amounts are reflected as contingent liability in Note 31. The matter is being contested at various levels, hence demands for certain years where assessment is pending and demand for interest/penalty, etc. presently not determinable has not been mentioned hereinabove.

NOTE 24: IMPAIRMENT OF ASSETS

In the opinion of the Institute, there is no impairment of assets as at March 31, 2019 requiring recognition in terms of the said standard.

NOTE 25: CAPITAL COMMITMENT

Estimated amount of contracts remaining to be executed on capital account and not provided as at 31.03.2019 is Rs. 5,31,40,726/- (Previous year Rs. 2,32,66,985/-).

NOTE 26: LEASES

The Company's significant leasing arrangements are in respect of operating leases for residential/office premises. These leasing arrangements which are not non-cancellable range between 11 months and 3 years. The aggregate lease rentals Rs. 73,21,795/- (Previous year- Rs. 71,79,917/-) are charged as rent under Note 19.

NOTE 27: CORPORATE SOCIAL RESPONSIBILITY EXPENDITURE (CSR)

The Institute by virtue of being a Company registered u/s 8 of the Companies Act, 2013, does not earn any Profit from its activities. However, Institute has voluntarily formed a Corporate Social Responsibility Committee during FY 2016-17 and has incurred CSR expenditure during the year of Rs.2,40,11,000/- [Note 19].

NOTE 28: INCOME TAX AND DEFERRED TAX

The Institute is also registered under Section 12A of the Act, whereby its income, subject to compliance of conditions laid down, is exempt from Income Tax. The Institute is of the opinion that there is no deferred tax liability as the Institute is not liable to pay Income tax and thus Ind AS 12 would not apply to the Institute.

NOTE 29: REMUNERATION TO AUDITORS

Particulars	(Amount in Rs.)	
	2018-19	2017-18
Audit Fees	7,50,000	7,50,000
Out of Pocket expenses	17,500	15,000
Total	7,67,500	7,65,000

NOTE 30: CAPITAL MANAGEMENT

For the purpose of the Company's capital management, capital includes all other equity reserves. The primary objective of the Company's capital management is to achieve and promote the objectives as per its Memorandum of Association.

The Company manages its capital structure and makes adjustments in light of changes in economic conditions and other financial requirements.

NOTE 31: CONTINGENT LIABILITIES

Sr. No.	Particulars	Note	(Amount in Rs.)	
			31 March 2019	31 March 2018
(a)	Income Tax Matters - Assesment years			
1	1996 to 1997 to 1998-1999	1	-	-
2	1999-2000 to 2007-2008	2	20,42,01,530	20,42,01,530
3	2008-2009	3	3,48,11,046	3,48,11,046
4	2009-2010	4	5,24,54,435	5,24,54,435
5	2010-2011	5	5,53,61,372	5,53,61,372
6	2011-2012 & 2012-2013	6	12,86,63,210	12,86,63,210
7	2013-2014 & 2014-2015	7	23,33,01,531	23,33,01,531
8	2015-2016	8	14,92,32,262	11,54,73,242
9	2016-2017	9	22,64,22,048	-
			1,08,44,47,434	82,42,66,366
(b)	Claims against the company not acknowledged as debt			
	Matters pending before other courts [No. of Cases - 1]		NA	*
	Claim by Supplier of Services [No. of parties - 1]		*	*
	* (amount not determinable)			
(c)	Indirect Tax (Service Tax)	10	13,97,88,201	7,74,57,525
(d)	Provident Fund	11	78,34,604	78,34,604

Future cash outflows, if any, in respect of point no. "a to d" above is dependent upon the outcome of judgments/decisions, etc

1. Income Tax department had rejected Company's application for exemption under Section 10(23C)(vi) [erstwhile Section 10(22)] of the Income Tax Act, 1961. The Company's appeal for A.Y. 1997-1998 was upheld by the Tribunal. For remaining two A.Y.'s the matter was before Bombay High Court, and the High Court has dismissed the department's appeal for A.Y. 1996-1997 and for A.Y. 1998-1999, the matter is still pending for hearing. The Company has paid an amount of Rs. 25,00,000 as demand under protest.

2. Income Tax department has assessed the income of the Company under Section 143(3) of the Income Tax Act, 1961, against which the Institute had filed an appeal for exemption before CIT (Appeal). The exemption claim has been rejected by CIT (A) against which the Institute has filed appeal before ITAT - Mumbai Bench. The Hon'ble Tribunal has granted stay for these A.Y.'s, (except for A.Y. 1999-00, 2000-01 and 2002-03 which have been time barred), until such time the application u/s 10(23C)(vi) is disposed off.

Further the department has raised a recovery order demanding the amounts due for all these years, against which the Company has filed stay petition before the Hon'ble Tribunal and has received stay order. For some of these A.Y.'s, the Department has reopened the case and has increased the Tax Demand liability, against which the Company has filed Appeal petition with CIT(A). In certain A.Y.'s rectification order has also been passed by the A.O, giving credit to TDS which was not earlier provided. For AY 2001-02, the net demand after TDS has been adjusted refund of other years and the Company has obtained stay proceedings for the balance portion of demand.

The Company has paid an amount of Rs. 16,14,01,962/- towards the said demand under protest.

3. The Company's application under section 10 (23C) (vi) of the Income Tax Act, 1961 for exemption has been rejected by the income tax authorities, against which the Company has filed appeal with honorable Bombay High Court, verdict of which is awaited. Income Tax Department has completed assessment for A.Y. 2008-09 and has passed an order u/s 143 (3) rejecting the Institute's claim for exemption under Section 11, against which the institute had filed an appeal with CIT(A), which also rejected Institute's claim.

The Institute has filed an appeal against the order of Hon'ble CIT (A) before the Hon'ble ITAT and vide order dated 11th February, 2015, ITAT opined that the assessee is charitable organisation which carries out educational activity and hence is eligible for deduction u/s 11 of the Act. Revised Order from A.O. giving effect to order of Hon'ble ITAT is awaited. CIT(Exemptions) had applied against the order of ITAT with honorable Bombay High Court, which has during the year 2017-18 rejected the appeal filed by CIT(Exemptions). The Company has paid an amount of Rs. 3,00,41,921/- towards the said demand under protest.

The Department in the meanwhile had reopened the case and has increased the Tax Demand liability, against which the Company has filed Appeal petition with CIT(A), which is pending to be heard.

4. The Company's application under section 10 (23C) (vi) of the Income Tax Act, 1961 for exemption has been rejected by the income tax authorities, against which the Company has filed appeal with honorable Bombay High Court, verdict of which is awaited. Income Tax Dept. has completed assessment of A.Y. 2009-10 and has passed an order u/s 143 (3), against which the institute had filed an appeal with CIT(A). However no relief was provided by CIT (A). An appeal before Tribunal dated April 22, 2013 has been filed against the order of CIT(A) and vide order dated 23rd June, 2016 ITAT reiterated that the assessee is a charitable organisation carrying on educational activity and hence is eligible for deduction u/s 11 of the Act. The Company has paid Rs. 2,70,86,686/- under protest.

The Department filed an appeal before the Honourable High Court against the order of the ITAT.

The Department in the meanwhile had reopened the case and has increased the Tax Demand liability, against which the Company has filed Appeal petition with CIT(A), which is pending to be heard. The demand liability has been adjusted against refund of other years.

5. The Company's application under section 10 (23C) (vi) of the Income Tax Act, 1961 for exemption has been rejected by the income tax authorities, against which the Company has filed appeal with honorable Bombay High Court, verdict of which is awaited. Income Tax Dept. has completed assessment of A.Y. 2010-11 and has passed an order u/s 143 (3), against which the Company had filed an appeal with CIT(A) and has received stay order against it. The Institute has paid an amount of Rs 3,37,38,372/- under protest. Pending demand has been adjusted against refund of another years.
6. The Company's application under section 10 (23C) (vi) of the Income Tax Act, 1961 for exemption has been rejected by the income tax authorities, against which the Company has filed appeal with honorable Bombay High Court, verdict of which is awaited. Income Tax Dept. has completed assessment of A.Y. 2011-12 and A.Y. 2012-13 and has passed an order u/s 143 (3), against which the Company had filed an appeal with CIT(A). Rectification application has also been filed with A.O. for A.Y 2012-13 for grant of TDS. Pending disposal of appeal, the Institute has paid an amount of Rs 11,37,72,460/- under protest. Pending demand has been adjusted against refund of another years. Further for A.Y. 2012-13, notice u/s 154 was issued by the concerned officer to tax the capital gain of Rs. 35,00,00,000/- on sale of leasehold premises and for taxability of income at maximum marginal rate. Response to the same has been submitted on 22.03.2019.
7. The Company's application under section 10 (23C) (vi) of the Income Tax Act, 1961 for exemption has been rejected by the income tax authorities, against which the Company has filed appeal with honorable Bombay High Court, verdict of which is awaited. Income Tax Dept. has completed assessment of A.Y. 2013-14 and 2014-15 and has passed an order u/s 143 (3), against which the Company had filed an appeal with CIT(A). Rectification application has also been filed with A.O. for A.Y 2013-14 and 2014-15 for grant of TDS and interest calculation. Rectification order has been passed for A.Y. 2014-15. Pending disposal of appeal, the Institute has paid an amount of Rs 20,83,44,026/- under protest. Pending demand for A.Y. 2013-14 has been adjusted against refund of another years.
8. The Company's application under section 10 (23C) (vi) of the Income Tax Act, 1961 for exemption is pending for approval and is barred by limitation. Income Tax Dept. has completed assessment of A.Y. 2015-2016 and has passed an order u/s 143 (3), against which the Company had filed an appeal with CIT(A). Pending disposal of appeal, the Institute has paid an amount of Rs. 10,42,93,510/- under protest. Refund of Rs.5,75,98,367/- has been received and remaining amount of Rs.89,00,000 has been adjusted against the demand of AY 2011-12 to AY 2013-14.
9. Assessment proceedings under section 143(2) have been completed vide order dated 12.12.2018 passed under section 143(3) of the Act raising a demand of Rs. 22,64,22,048/-. An appeal has been filed with CITA (A) on 11.01.2019 against the order passed under section 143(3). Rectification application has been filed with the concerned officer on 11.01.2019 for non- grant of TDS credit and erroneous levy of interest and adjustment consequent to exemption under section 11, which will reduce the demand to Rs. 18,40,41,982/-. Accordingly payment of Rs. 18,40,41,982/- has been made under protest on 11.01.2019. Rectification Order under section 154 is awaited from the concerned officer. Refund of Rs. 7,26,88,048 has been received during the year.
10. The Company has during the current year and in earlier year received notice from Service Tax department for payment of service tax liability pertaining to earlier years. The Company is contesting the said claim before the Service tax authorities. Pending disposal of demand by service tax authorities, the Company has paid said amount of Rs. 6,88,51,747/- (Prev. Year Rs. 6,88,51,747/-) under protest and has been disclosed under Note No. 5 "Other Non-current Financial Assets"
11. The Regional Provident Fund Commissioner passed an order dated 12th January 2017 based on compliant filed by some of ex-employees of the Institute demanding for provident fund dues under Employees Provident Fund and Miscellaneous Provisions Act, 1952. Following the order passed by the Regional Provident Fund Commissioner, the Institute has filed an appeal before Employees Provident Fund Appellate Tribunal and received interim stay order from Tribunal. Final order yet to be received.

NOTE 32: EMPLOYEE BENEFITS :**i Defined Contribution Plans:**

a) Amount of Rs. 84,20,453/- (P.Y. Rs.85,74,593/-) is recognised as an expense and included in "Employees benefits expense" (Note 18) in the Statement of Income & Expenditure on account of contribution towards provident fund.

ii Defined Benefit Plans:**a) The amounts recognised in Balance Sheet are as follows:**

Particulars	As at 31 March 2019	As at 31 March 2018
	Gratuity Plan	Gratuity Plan
	(Unfunded)	(Unfunded)
Amount to be recognised in Balance Sheet Present Value of Defined Benefit Obligation	6,95,04,251	6,57,62,185
Less: Fair Value of Plan Assets	-	-
Amount to be recognised as liability or (asset)	6,95,04,251	6,57,62,185

b) The amounts recognised in the Statement of Income and Expenditure are as follows:

Particulars	2018-19	2017-18
	Gratuity Plan	Gratuity Plan
	(Unfunded)	(Unfunded)
1 Current Service Cost	17,09,629	9,32,724
2 Past Service cost	-	2,51,25,325
3 Net Interest (income)/expenses	46,36,913	26,87,466
Net periodic benefit cost recognised in the statement of profit & loss- (Employee benefit expenses - Note 18)	63,46,542	2,87,45,515

c) The amounts recognised in the statement of other comprehensive income (OCI)

Particulars	2018-19	2017-18
	Gratuity Plan	Gratuity Plan
	(Unfunded)	(Unfunded)
1 Opening amount recognised in OCI outside income & expenditure account	-	-
2 Due to Change in financial assumptions	7,53,732	(22,47,788)
3 Due to Change in demographic assumptions	(15,549)	-
4 Due to experience adjustments	8,76,119	24,80,513
5 Return on Plan assets excluding amounts included in Interest Income	-	-
6 Total Remeasurements Cost / (Credit) for the year recognised in OCI	16,14,302	2,32,725
Less: Accumulated balances transferred to retained earnings	(16,14,302)	(2,32,725)
Closing balances (remeasurement (gain)/loss recognised OCI	-	-

d) The changes in the present value of defined benefit obligation representing reconciliation of opening and closing balances thereof are as follows:

Particulars	As at	As at
	31 March 2019	31 March 2018
	Gratuity Plan	Gratuity Plan
	(Unfunded)	(Unfunded)
1 Balance of the present value of Defined benefit Obligation as at 01-04-2018 / 01-04-2017	6,57,62,185	4,06,93,728
2 Interest expenses	46,36,913	26,87,466
3 Current Service Cost	17,09,629	9,32,724
4 Past Service Cost	-	2,51,25,325
5 Actuarial (gain) / loss due to change in financial assumptions	7,53,732	(22,47,788)
6 Actuarial (gain) / loss due to change in demographic assumptions	(15,549)	-
7 Actuarial (gain) / loss due to change in experience adjustments	8,76,119	24,80,513
8 Benefits paid	(42,18,778)	(39,09,783)
Present value of obligation as at the end of the period 31-03-2019 / 31-03-2018	6,95,04,251	6,57,62,185

e) Net interest (Income) /expenses

Particulars	As at	As at
	31 March 2019	31 March 2018
	Gratuity Plan	Gratuity Plan
	(Unfunded)	(Unfunded)
1 Interest (Income) / Expense – Obligation	46,36,913	26,87,466
2 Interest (Income) / Expense – Plan assets	-	-
3 Net Interest (Income) / Expense for the year	46,36,913	26,87,466

f) Principal actuarial assumptions at the balance sheet date (expressed as weighted averages)

- Discount rate as at 31-03-2019 - 7.50% [31-03-2018 - 7.75%]
- Salary growth rate : For Gratuity Scheme - 7.00% [31-03-2018 - 7.00%]
- The estimates of future salary increase considered in actuarial valuation take into account inflation, seniority, promotion and other relevant factors, such as supply and demand in the employment market.

g) The amounts pertaining to defined benefit plans are as follows:

Particulars	As at	As at
	31 March 2019	31 March 2018
	Gratuity Plan	Gratuity Plan
	(Unfunded)	(Unfunded)
Defined Benefit Obligation	6,95,04,251	6,57,62,185
Plan Assets	-	-
Net Liability / (Assets)	6,95,04,251	6,57,62,185

h) General descriptions of defined plans:

1 Gratuity Plan:

The Company operates gratuity plan wherein every employee is entitled to the benefit equivalent to fifteen days salary last drawn for each completed year of service. The same is payable on termination of service or retirement whichever is earlier. The benefit vests after five years of continuous service.

i) Sensitivity analysis

Sensitivity analysis indicates the influence of a reasonable change in certain significant assumptions on the outcome of the Present value of obligation (PVO). Sensitivity analysis is done by varying (increasing/decreasing) one parameter by 50 basis points (0.5%)

Change in assumption	Effect on gratuity obligation	
	31 March 19	31 March 2018
1 Discount rate		
Increase by 0.5%	-2.14%	-2.29%
Decrease by 0.5%	2.26%	2.42%
2 Salary increase rate		
Increase by 0.5%	1.12%	1.30%
Decrease by 0.5%	-1.24%	-1.27%
Leave Encashment	As at 31 March 2019	As at 31 March 2018
Privilege Leave	3,68,01,010	3,43,82,229
Sick Leave	39,23,945	38,44,356
TOTAL	4,07,24,955	3,82,26,585

NOTE 33: FAIR VALUE OF FINANCIAL ASSETS AND LIABILITIES

Set out below, is a comparison by class of the carrying amounts and fair value of the Company's financial instruments that are recognised in the financial statements.

(Amount in Rs.)

Sr. No.	Particulars	Carrying value		Fair value	
		31 March 2019	31 March 2018	31 March 2019	31 March 2018
	Financial Asset				
(a)	Carried at amortised cost				
(i)	Investments	1,71,69,11,629	1,75,66,70,221	1,71,69,11,629	1,75,66,70,221
(ii)	Trade receivable*	1,17,88,480	1,25,77,929	1,17,88,480	1,25,77,929
(iii)	Loans	15,02,107	21,16,257	15,02,107	21,16,257
(iv)	Other financial assets	54,01,94,763	69,69,92,576	54,01,94,763	69,69,92,576
(v)	Cash and cash equivalent *	37,62,30,297	32,07,95,078	37,62,30,297	32,07,95,078
(b)	Carried at Fair Value through Income & Expenditure				
(i)	Investments	10,00,00,000	6,50,00,000	10,96,64,418	7,21,55,302
	Financial Liabilities				
a)	Carried at amortised cost				
(i)	Trade payable*	68,69,283	58,43,446	68,69,283	58,43,446
(ii)	Other financial liabilities	2,62,48,930	1,80,13,540	2,62,48,930	1,80,13,540

The Company maintains policies and procedures to value financial assets or financial liabilities using the best and most relevant data available. In addition, the Company internally reviews valuations, including independent price validation for certain instruments.

The fair value of the financial assets and liabilities are included at the amount at which the instrument that would be received to sell an asset or paid to transfer liability in an orderly transaction between market participants at the measurement date.

The following methods and assumptions were used to estimate the fair values:

* The company has disclosed the fair values of trade payables, trade receivables and cash and cash equivalents to their carrying amounts, as those are reasonable approximation of fair value.

Fair value of security deposits have been estimated using a discounted cash flow model. The valuation requires management to make certain assumptions about interest rates, maturity period, credit risk, forecated cash flows.

Receivables are evaluated by the company based on parameters such as individual creditworthiness of the customer and the risk characteristics of the financed project. Based on this evaluation, allowances are taken into account for the expected credit losses of these receivables, if applicable. As of reporting date the carrying amounts of such receivables, net of allowances are not materially different from their calculated fair values.

Carrying value of other financial liabilities is estimated by discounting future cash flows using rates currently available for similar terms. The own non- performance risk as at reporting date was assessed to be insignificant.

Fair value hierarchy

The following table provides the fair value measurement hierarchy of Company's assets and liabilities grouped into Level 1 to Level 3 as described in significant accounting policies - Note 1. Further table describes the valuation techniques used, key inputs to valuations and quantitative information about significant unobservable inputs for fair value measurements.

NOTE 33: FAIR VALUE OF FINANCIAL ASSETS AND LIABILITIES

Quantitative disclosures of fair value measurement hierarchy for assets as at 31 March 2019:

(Amount in Rs.)

Sr. No.	Particulars	Fair value measurement using			Valuation technique used	Inputs used
		Level 1	Level 2	Level 3		
(a)	Financial assets measured at amortised cost					
(i)	Investments		1,71,69,11,629		Discounted cash flows	Forecast cash flows, discount rate, maturity
(ii)	Trade receivable*		1,17,88,480			
(iii)	Loans		15,02,107			
(iv)	Other financial assets		54,01,94,763			
(v)	Cash and cash equivalent *		37,62,30,297			

(b) Financial assets measured at Fair Value

(i)	Investments	10,00,00,000	Market Value based on declared NAV
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(c) Financial liability measured at amortised cost

(i)	Trade payable*	68,69,283	Discounted cash flows	Forecast cash flows, discount rate, maturity
(ii)	Other financial liabilities	2,62,48,930		

Quantitative disclosures of fair value measurement hierarchy for assets as at 31 March 2018:**(Amount in Rs.)**

Sr. No.	Particulars	Fair value measurement using			Valuation technique used	Inputs used
		Level 1	Level 2	Level 3		
(a) Financial assets measured at amortised cost						
(i)	Investments		1,75,66,70,221		Discounted cash flows	Forecast cash flows, discount rate, maturity
(ii)	Trade receivable*		1,25,77,929			
(iii)	Loans		21,16,257			
(iv)	Other financial assets		69,69,92,576			
(v)	Cash and cash equivalent *		32,07,95,078			
(b) Financial assets measured at Fair Value						
(i)	Investments		6,50,00,000		Market Value based on declared NAV	
(c) Financial liability measured at amortised cost						
(i)	Trade payable*		58,43,446		Discounted cash flows	Forecast cash flows, discount rate, maturity
(ii)	Other financial liabilities		1,80,13,540			

During the year ended 31 March 2019 and 31 March 2018 there were no transfers between level 1 and level 2 fair value measurements and no transfers into and out of level 3 fair value measurement.

NOTE 34: FINANCIAL RISK MANAGEMENT POLICY AND OBJECTIVES

The Company's activities expose it to market risks, Liquidity risk and credit risks. The management oversees these risks and is aided by the Risk Management Committee whose scope is to formulate the risk management policy, which will identify elements of risk, if any which may affect the Company.

i) Market risk

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk interest rate risk, currency risk and other price risk such as equity price risk and commodity risk. Financial instruments affected by market risk include trade and other payables, security deposit, trade and other receivables, deposits with banks.

The Company's exposure to market risk for financial instruments is not material.

ii) Credit risk
a) Trade Receivables

Credit risk on trade receivables is limited as the customers of the Company mainly consists of the Students from whom the revenue is recovered in advance before the exams are conducted. For other customers, the Company uses a provision matrix to compute the expected credit loss allowance for trade receivables. The provision matrix takes into account available external and internal credit risk factors such as credit ratings from credit rating agencies, financial condition, ageing of accounts receivable and the Company's historical experience for customers.

The ageing of trade receivables at the reporting date that were not impaired are as follows :

Particulars	31 March 19	31 March 18
Less than 180 days	1,17,88,480	1,25,77,929
More than 180 days	-	-

An impairment analysis is performed at each reporting date on an individual basis. The calculation is based on exchange losses historical data. The maximum exposure to credit risk at the reporting date is the carrying value of each class of financial assets disclosed in Notes to financial statement. The Company does not hold collateral as security. The Company evaluates the concentration of risk with respect to trade receivables as low.

b) Financial instruments and cash deposits

Credit risk from balances with banks is managed by the company in accordance with company's policy. Investments of surplus funds are made only with approved counterparties and within credit limits assigned to each counterparty. Company monitors rating, credit spreads and financial strength of its counter parties. Based on ongoing assessment company adjust it's exposure to various counterparties. Company's maximum exposure to credit risk for the components of balance sheet is the carrying amount as disclosed in Note 8.

iii) Liquidity risk

Liquidity risk is the risk that the Company may not be able to meet its present and future cash flow and collateral obligations without incurring unacceptable losses. Company's objective is to, at all time maintain optimum levels of liquidity to meet its cash and collateral requirements. Company closely monitors its liquidity position and deploys a robust cash management system. It maintains adequate sources of financing at optimised cost.

The table summarises the maturity profile of company's financial liabilities based on contractual undiscounted payments

As at 31 March 2019		
Particulars	Carrying amount	1 year
Other financial liabilities	2,62,48,930	2,62,48,930
Trade Payables	68,69,283	68,69,283
As at 31 March 2018		
Particulars	Carrying amount	1 year
Other financial liabilities	1,80,13,540	1,80,13,540
Trade Payables	58,43,446	58,43,446

NOTE 35: DISAGGREGATE REVENUE INFORMATION

The table below presents disaggregated revenues from contracts with customers by streams of revenue and pointtype of contract for each of our business segments.

(Amounts in Rs.)

Year ended March 31, 2019

Particulars	
Revenues by Streams	
JAIB Exam Fees	31,93,09,400
CAIB Exam Fees	17,96,21,900
Other Courses/certifications Exam Fees	31,70,33,669
	<u>81,59,64,969</u>
Educational/ Study Support Income	55,96,460.54
Training Income	2,66,26,688
Royalty on Publications	2,39,68,265
Subscription	90,73,000
Life Membership fees (write back from Life Membership Fund)	4,00,31,435
Others - Identity Card/Duplicate Certificate Fees etc.	11,12,500
	<u>92,23,73,317</u>

During the year ended March 31, 2019, the Company recognized revenue of Rs. 15,22,93,000 from opening Advance received from candidates (examination fees received in advance) as of April 1, 2018.

During the year ended March 31, 2019, the Company recognized no revenue from performance obligations satisfied prior to April 1, 2018.

Reconciliation of revenue recognised with contract price for the year ended March 31, 2019

(Amounts in Rs.)

Revenue as per contracted price	92,23,73,317
Adjustments	
Sales return	-
Discounts	-
Revenue from operations	<u>92,23,73,317</u>

Remaining Performance obligation

The Company has applied the practical expedient as provided in Ind AS 115 and excluded the disclosure relating to remaining performance obligation for contracts where the revenue recognized corresponds to the value transferred to the customer. Typically this involves those contracts where invoicing is on time and material basis and contracts with expected original duration of less than one year.

Remaining performance obligation estimates are subject to change and are affected by several factors such as terminations, changes in the scope of contracts, periodic revalidations of estimates and other macro economic factors.

The aggregate amount of transaction price allocated to the performance obligations that are unsatisfied (or partially unsatisfied) as at March 31, 2019, after considering the practical expedient mentioned above is Rs. Nil. The Company completes its performance obligation for all its transactions within a period of less than one year.

NOTE 36 : EXPENDITURE IN FOREIGN CURRENCY

Particulars	For year ended March 31, 2019	For year ended March 31, 2018
Educational expenses/ Training/Tutorial Expenses	15,92,435	36,515
Travelling Expenses	7,08,640	3,43,310
Exam Expenses/Membership Expenses	16,998	61,778
Total	23,18,073	4,41,603

NOTE 37 : INCOME IN FOREIGN CURRENCY

Particulars	For year ended March 31, 2019	For year ended March 31, 2018
Examination Fees	2,65,058	2,74,075
Course Development Fee/Paper Preparation fee (including Professional Charges)	5,89,166	8,30,326
Total	8,54,224	11,04,401

NOTE 38 : DISCLOSURE RELATED TO MANAGERIAL REMUNERATION

Managerial Remuneration paid/payable to the Chief Executive Officer (CEO) during the year (excluding provision for gratuity fund and leave encashment on retirement):

Particulars	For year ended March 31, 2019	For year ended March 31, 2018
(a) Remuneration to CEO		
- Salary	44,12,034	40,12,274
- Perquisites	6,85,183	6,16,149
- Contribution to Provident Fund	5,00,489	4,53,873
Total	55,97,706	50,82,296
(b) Sitting fees to Council Members	3,46,000	2,26,000
Total	3,46,000	2,26,000
Total	59,43,706	53,08,296

NOTE 39: RECENT ACCOUNTING PRONOUNCEMENTS - STANDARDS ISSUED BUT NOT YET EFFECTIVE

The Ministry of Corporate Affairs (MCA) vide the Companies (Indian Accounting Standards) Amendment Rules, 2019 has notified Ind AS 116 and amendments to Ind ASs:

Ind AS 116, Leases:

Ind AS 116 was notified on March 30, 2019 and is applicable to the Company from financial year beginning April 1, 2019.

Ind AS 116 has introduced a single lease accounting model which requires a lessee to recognize a right-of-use asset and a lease liability by assessing whether a contract is, or contains a lease at the inception of the contract. The standard specifies the manner in which an initial lease liability will be measured and the cost of the right-of-use asset will be recognized. The standard also provides certain exemptions from recognition; based on the term of lease contracts and the underlying asset values. Lessor accounting requirements are substantially in-line with Ind AS 17.

Ind AS 116 permits two methods of transition: i) full retrospective method: retrospective application to each prior reporting period applying Ind AS 8 Accounting Policies, Changes in Accounting Estimates and Errors or, ii) modified retrospective method: retrospective application with cumulative effect of initially applying Ind AS 116 recognized at the date of initial application (i.e. April 1, 2019). Certain practical expedients are available under both the methods. The standard also contains additional disclosures requirements as defined in Ind AS 116.

The Company will adopt the new standard effective April 1, 2019 using the modified retrospective method and is in the process of evaluating its lease arrangements as required by Ind AS 116.

Appendix C to Ind AS 12 Uncertainty over Income Tax Treatments:

On March 30, 2019, The Ministry of Corporate Affairs has notified Ind AS 12 Appendix C, Uncertainty over Income Tax Treatments which is to be applied while performing the determination of taxable profit (or loss), tax bases, unused tax losses, unused tax credits and tax rates, when there is uncertainty over income tax treatments under Ind AS 12. According to the appendix, companies need to determine the probability of the relevant tax authority accepting each tax treatment, or group of tax treatments, that the companies have used or plan to use in their income tax filing which has to be considered to compute the most likely amount or the expected value of the tax treatment when determining taxable profit (tax loss), tax bases, unused tax losses, unused tax credits and tax rates.

The standard permits two possible methods of transition - i) Full retrospective approach – Under this approach, Appendix C will be applied retrospectively to each prior reporting period presented in accordance with Ind AS 8 – Accounting Policies, Changes in Accounting Estimates and Errors, without using hindsight and ii) Retrospectively with cumulative effect of initially applying Appendix C recognized by adjusting equity on initial application, without adjusting comparatives.

This amendment will come into force from April 1, 2019. The Company is evaluating the requirements of the amendment and the effect on the standalone financial statements.

Amendment to Ind AS 19 – Employee benefits

On March 30, 2019, The Ministry of Corporate Affairs has notified amendments to Ind AS 19 in connection with accounting for plan amendment, curtailment and settlement. The Amendment requires the Company to use updated assumptions to determine current service cost and net interest for the remainder of the period after a plan amendment, curtailment and settlement and to recognize in profit or loss as part of the past service cost, or a gain or loss on settlement, any reduction in a surplus, even if that surplus was not previously recognized because of the impact of the asset ceiling.

The amendment will come into force from April 1, 2019. The Company does not have any impact on account of this amendment.

NOTE 40: Indian Institute of Banking and Finance is a Section 8 (erstwhile Section 25 Company) under provisions of Companies Act, 2013 and is registered as a Trust under the provisions of the Income Tax Act, 1961. In accordance with the provisions of the Income Tax Act, 1961 the trust has to spend the amounts which are accumulated over the years for the purposes as decided by the Institute. Thus the Institute has during the year ended March 31, 2019 has provided an advance of Rs. 51,90,00,000/- for acquisition of Office premises. Pending execution of sale deed and registration of premises in the name of Institute, the amount paid has been reflected as Advance on Capital account in Note No. 9 - Other Assets - Non-current.

NOTE 41: SIGNIFICANT ACCOUNTING JUDGEMENTS, ESTIMATES AND ASSUMPTIONS

The preparation of the Company's Ind AS financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, accompanying disclosures, and the disclosure of contingent liabilities. Uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of assets or liabilities affected in future periods.

The key assumptions and estimate at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities are described below. These assumptions and estimates are based on available parameters as on the date of preparation of Ind AS financial statements. These assumptions and estimates, however, may change due to market changes or circumstances arising that are beyond the control of the Company.

- **Operating lease**

The Company has entered into commercial property leases for its offices. The Company has accounted these contracts as operating leases which have been determined based on an evaluation of the terms and conditions of the arrangements, such as the lease term not constituting a major part of the economic life of the commercial property, the fair value of the asset and that the Company does not obtain any significant risks and rewards of ownership of these properties.

- **Impairment of non-financial assets**

Impairment exists when the carrying value of an asset or cash generating unit exceeds its recoverable amount, which is the higher of its fair value less costs of disposal and its value in use. The fair value less costs of disposal calculation is based on available data from binding sales transactions, conducted at arm's length, for similar assets or observable market prices less incremental costs for disposing of the asset. The value in use calculation is based on a DCF model. The cash flows are derived from the projections for the next five years and do not include restructuring activities that the Company is not yet committed to or significant future investments that will enhance the asset's performance of the CGU being tested. The recoverable amount is sensitive to the discount rate used for the DCF model as well as the expected future cash-inflows and the growth rate used for extrapolation purposes.

- **Defined benefit plans (gratuity benefits)**

The cost of the defined benefit gratuity plan and other post-employment retirement benefits and the present value of the gratuity obligation are determined using actuarial valuations. An actuarial valuation involves making various assumptions that may differ from actual developments in the future. These include the determination of the discount rate, future salary increases and mortality rates. Due to the complexities involved in the valuation and its long-term nature, a defined benefit obligation is highly sensitive to changes in these assumptions. All assumptions are reviewed at each reporting date annually. The parameter most subject to change is the discount rate. In determining the appropriate discount rate for plans operated in India, the management considers the interest rates of government bonds in currencies consistent with the currencies of the post-employment benefit obligation

The mortality rate is based on publicly available mortality tables. Those mortality tables tend to change only at interval in response to demographic changes. Future salary increases is based on expected future inflation rates for the respective countries. Further details about gratuity obligations are given in note 32.

- **Fair value measurement of financial instruments**

When the fair values of financial assets and financial liabilities recorded in the balance sheet cannot be measured based on quoted prices in active markets, their fair value is measured using valuation techniques including the DCF model. The inputs to these models are taken from observable markets where possible, but where this is not feasible, a degree of judgement is required in establishing fair values. Judgements include considerations of inputs such as liquidity risk, credit risk and volatility. Changes in assumptions about these factors could affect the reported fair value of financial instruments.

NOTE 42: Figures relating to previous years have been regrouped / rearranged, wherever necessary.

Signature to Notes 1 to 42

For **MUKUND M CHITALE & CO.**
Chartered Accountants
Firm Regn. No. 106655W

(S. M. Chitale)
Partner
M.No. 111383

J N MISRA
Chief Executive Officer

RAJNISH KUMAR
President

SUDHIR M GALANDE
Deputy Chief Executive Officer

SUNIL MEHTA
Vice President

Place : Mumbai
Dated : June 24, 2019

NOTICE OF 92ND ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the 92nd Annual General Meeting of the members of the Indian Institute of Banking & Finance will be held on **Friday, 23rd August 2019** at **4:00 PM** at **Conference Hall, Indian Institute of Banking & Finance, Maker Towers, F Wing, 19th Floor, Cuffe Parade, Mumbai 400 005** to transact the following business:

ORDINARY BUSINESS:

1. To consider, receive and adopt the Audited Financial Statements of the Institute for the Financial Year ending 31st March, 2019 and reports of the Governing Council and the Auditors thereon.'
2. To elect a member of the Council in place of, **Shri V G Kannan (DIN: 03443982)** who retires by rotation under the Article 48 of the Articles of Association of the Institute and, being eligible, offers himself for re-election.
3. To elect a member of the Council in place of **Dr. A S Ramasastrri (DIN: 06916673)** who retires by rotation under the Article 48 of the Articles of Association of the Institute and, being eligible, offers himself for re-election.
4. To elect a member of the Council in place of **Smt Smita Sandhane (DIN: 07637529)** who retires by rotation under the Article 48 of the Articles of Association of the Institute and, being eligible, offers herself for re-election.

5. APPOINTMENT OF STATUTORY AUDITORS:

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT, pursuant to the provisions of Section 139, 142 read with the other applicable provisions of the Companies Act, 2013, read with the applicable Rules, Regulations and Notifications issued in this regard, the consent of the members be and is hereby accorded for the appointment of **M/s. Mukund M. Chitale & Co., Chartered Accountants, (Firm Registration No.106655W)**, from the conclusion of the 92nd AGM till the conclusion of 97th AGM to be held in the Year 2024 and that the remuneration be and is hereby fixed at remuneration as determined by the Governing Council apart from GST, cess and other taxes and Reimbursement of out-of-pocket and actual travelling expenses as may be incurred by them for the purpose of audit."

SPECIAL BUSINESS:**6. APPOINTMENT OF PRESIDENT:**

To consider and if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED THAT, pursuant to the provisions of Article 68 of the Articles of Association of the Institute, read with the applicable provisions of the Companies Act, 2013, Rules, Regulations and Notifications issued thereof, the consent of the members be and is hereby accorded for the appointment of **Shri Rajnish Kumar (DIN: 05328267)**, as the President of the Institute from the conclusion of the 92nd AGM till the conclusion of the 93rd AGM in 2020."

7. APPOINTMENT OF COUNCIL MEMBER, LIABLE TO RETIRE BY ROTATION:

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT, pursuant to the provisions of Section 152, 161 and other applicable provisions of the Companies Act, 2013 read with the Rules, Regulations, Notifications issued thereof, and the provisions of the Memorandum and Articles of Association of the Institute, the consent of the members be and is hereby accorded for the appointment of **Smt Malvika Sinha (DIN: 08373142)** who was appointed as a Council Member of the Governing Council, nominated by Reserve Bank of India with effect from 31st August 2018 be and is hereby appointed as a Council Member liable to retire by rotation.

8. APPOINTMENT OF COUNCIL MEMBER, LIABLE TO RETIRE BY ROTATION:

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

“RESOLVED THAT, pursuant to the provisions of Section 152, 161 and other applicable provisions of the Companies Act, 2013 read with the Rules, Regulations, Notifications issued thereof, and the provisions of the Memorandum and Articles of Association of the Institute, the consent of the members be and is hereby accorded for the appointment of **Shri Rajnish Kumar (DIN: 05328267)** who was appointed as a Council Member in casual vacancy and whose term expires at this AGM be and is hereby appointed as a Council Member liable to retire by rotation.”

9. APPOINTMENT OF COUNCIL MEMBER, LIABLE TO RETIRE BY ROTATION:

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

“RESOLVED THAT, pursuant to the provisions of Section 152, 161 and other applicable provisions of the Companies Act, 2013 read with the Rules, Regulations, Notifications issued thereof, and the provisions of the Memorandum and Articles of Association of the Institute, the consent of the members be and is hereby accorded for the appointment of **Shri Alok Kumar Choudhary (DIN: 08480476)** who was appointed as a Council Member in casual vacancy and whose term expires at this AGM be and is hereby appointed as a Council Member liable to retire by rotation.”

10. APPOINTMENT OF COUNCIL MEMBER, LIABLE TO RETIRE BY ROTATION:

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

“RESOLVED THAT, pursuant to the provisions of Section 152, 161 and other applicable provisions of the Companies Act, 2013 read with the Rules, Regulations, Notifications issued thereof, and the provisions of the Memorandum and Articles of Association of the Institute, the consent of the members be and is hereby accorded for the appointment of **Shri V G Mathew (DIN: 05332797)** who was appointed as a Council Member in casual vacancy and whose term expires at this AGM be and is hereby appointed as a Council Member liable to retire by rotation.”

11. APPOINTMENT OF COUNCIL MEMBER, LIABLE TO RETIRE BY ROTATION:

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

“RESOLVED THAT, pursuant to the provisions of Section 152, 161 and other applicable provisions of the Companies Act, 2013 read with the Rules, Regulations, Notifications issued thereof, and the provisions of the Memorandum and Articles of Association of the Institute, the consent of the members be and is hereby accorded for the appointment of **Shri R A Sankara Narayanan (DIN: 05230407)** who was appointed as a Council Member in casual vacancy and whose term expires at this AGM be and is hereby appointed as a Council Member liable to retire by rotation.”

12. APPOINTMENT OF COUNCIL MEMBER, LIABLE TO RETIRE BY ROTATION:

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

“RESOLVED THAT, pursuant to the provisions of Section 152, 161 and other applicable provisions of the Companies Act, 2013 read with the Rules, Regulations, Notifications issued thereof, and the provisions of the Memorandum and Articles of Association of the Institute, the consent of the members be and is hereby accorded for the appointment of **Prof G Sivakumar (DIN: 07537575)** as a Council Member liable to retire by rotation, from the conclusion of this AGM.”

13. APPOINTMENT OF COUNCIL MEMBER, LIABLE TO RETIRE BY ROTATION:

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

“RESOLVED THAT, pursuant to the provisions of Section 152, 161 and other applicable provisions of the Companies Act, 2013 read with the Rules, Regulations, Notifications issued thereof, and the provisions of

the Memorandum and Articles of Association of the Institute, the consent of the members be and is hereby accorded for the appointment of **Shri Harideesh Kumar B (DIN: 07167694)** as a Council Member liable to retire by rotation."

14. RATIFICATION OF APPOINTMENT OF COUNCIL MEMBER IN CASUAL VACANCY:

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"**RESOLVED THAT**, pursuant to the provisions of Section 152, 161 and other applicable provisions of the Companies Act, 2013 read with the Rules, Regulations, Notifications issued thereof, and the provisions of the Memorandum and Articles of Association of the Institute, **Shri Mukesh Kumar Jain (DIN: 03275253)** be and is hereby appointed as a Council Member in Casual Vacancy with effect from 20th August 2018 in place of Shri Rakesh Sethi, to hold office till such date up to which Smt. Usha Ananthasubramanian would have held office."

15. RATIFICATION OF APPOINTMENT OF COUNCIL MEMBER IN CASUAL VACANCY:

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"**RESOLVED THAT**, pursuant to the provisions of Section 152, 161 and other applicable provisions of the Companies Act, 2013 read with the Rules, Regulations, Notifications issued thereof, and the provisions of the Memorandum and Articles of Association of the Institute, **Shri Rajkiran Rai G (DIN:07427647)** be and is hereby appointed as a Council Member in Casual Vacancy with effect from 28th June 2019 in place of Shri Mahesh Kumar Jain, to hold office till such date up to which Shri M K Jain would have held office."

16. RATIFICATION OF APPOINTMENT OF COUNCIL MEMBER IN CASUAL VACANCY:

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"**RESOLVED THAT**, pursuant to the provisions of Section 152, 161 and other applicable provisions of the Companies Act, 2013 read with the Rules, Regulations, Notifications issued thereof, and the provisions of the Memorandum and Articles of Association of the Institute, **Shri Pallav Mohapatra (DIN: 02300885)** be and is hereby appointed as a Council Member in Casual Vacancy with effect from 15th February 2019 in place of Shri Rajeev Rishi, to hold office till such date up to which Shri R. P. Marathe would have held office."

17. RATIFICATION OF APPOINTMENT OF COUNCIL MEMBER IN CASUAL VACANCY:

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"**RESOLVED THAT**, pursuant to the provisions of Section 152, 161 and other applicable provisions of the Companies Act, 2013 read with the Rules, Regulations, Notifications issued thereof, and the provisions of the Memorandum and Articles of Association of the Institute, **Shri J Packirisamy (DIN:0825946)** be and is hereby appointed as a Council Member in Casual Vacancy with effect from 19th June 2019 in place of Shri Kishor Kharat, to hold office till such date up to which Shri Kishor Kharat would have held office."

18. REVISION IN REMUNERATION OF THE CHIEF EXECUTIVE OFFICER:

To consider and if thought fit, to pass the following resolution as a **Special Resolution**:

"**RESOLVED THAT**, pursuant to the provisions of Section 196,197,198 and other applicable provisions of the Companies Act, 2013, read with the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, and the applicable provisions of the Memorandum and Articles of Association of the Institute, and in partial modification to the resolutions passed in the 88th and 89th AGM of the Institute, the consent of the Members be and is hereby accorded for the revision in the remuneration of **Dr. J N Misra, Chief Executive Officer (DIN: 06807266)** of the Institute, as stated in the Explanatory Statement to this Notice for the Financial Year 2018-19 till the remainder of his tenure."

"**FURTHER RESOLVED THAT**, except for the aforesaid revision in remuneration, all other terms and conditions of his appointment as the Chief Executive Officer of the Institute, as approved by the resolution

passed in the 88th and 89th Annual General Meeting of the Institute, shall remain unchanged”.

“FURTHER RESOLVED THAT, the Governing Council of the Institute be and is hereby authorised to alter or vary the scope of remuneration of Dr. J. N. Misra, Chief Executive Officer, including the monetary value thereof, to the extent permissible and within the limits as specified under the applicable provisions of the Companies Act, 2013”.

“FURTHER RESOLVED THAT, any member of the Governing Council of the Institute be and is hereby authorised to do all such necessary acts, deeds and things, which may be required, expedient and proper for the purpose of giving effect to the above resolution.”

19. RE-APPOINTMENT OF DR. J N MISRA AS CHIEF EXECUTIVE OFFICER OF THE INSTITUTE:

To consider and if thought fit, to pass the following resolution as a **Special Resolution**:

“RESOLVED THAT, pursuant to Section 196, 197, 198 read with Schedule V and all other applicable provisions of the Companies Act, 2013, the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 and subject to the provisions of the Memorandum and Articles of Association of the Institute, the approval of the Governing Council be and is hereby accorded for the re-appointment of **Dr. J N Misra (DIN: 06807266)**, Council Member and Chief Executive Officer of the Institute from 15th December 2019 till 30th September 2020 on the terms and conditions and remuneration as provided in the Explanatory Statement attached to this Notice.”

“FURTHER RESOLVED THAT, the Governing Council of the Institute be and is hereby authorised to alter or vary the scope of remuneration, perquisites payable and terms of appointment of Dr. J. N. Misra, Chief Executive Officer, including the monetary value thereof, to the extent permissible and within the limits as specified under the applicable provisions of the Companies Act, 2013, without seeking further approval of the members in this regard.”

“FURTHER RESOLVED THAT, any member of the Governing Council of the Institute be and is hereby authorised to do all such necessary acts, deeds and things, which may be required, expedient and proper for the purpose of giving effect to the above resolution.”

Place: Mumbai

Date: 19/07/2019

J. N. Misra
Chief Executive Officer
DIN: 06807266

NOTES:

- (a) Individual Members who are Fellows and associates and Institutional Members are entitled to attend and vote at the General Meetings. Certified Associates and Ordinary Members are entitled to attend all General Meetings but are not entitled to vote thereat. Persons who attend and vote at the meetings on behalf of the Institutional Members will have to produce a proper authorization from such members
- (b) Institutional Members are requested to note, that only those Institutional Members who have paid their annual subscription fees as on the **cut-off date i.e. 16th August 2019** shall be entitled to vote at the AGM. The Institutional Members are entitled to one vote for every Rs. 1,000/- of the contribution towards the annual subscription fees. Further, votes of Institutional Members who have not paid their annual subscription fees, if any, shall not be considered in the final tally of the votes to ascertain the voting on the AGM Agenda Items.
- (c) A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself. As per the provisions of Rule 19(1) of Companies (Management and Administration) Rules, 2014, a Member of a Company registered U/s 8 shall not be entitled to appoint any other person as his proxy unless such other person is also a member of such company. For a proxy to be effective, it must be registered with the

Institute, at least 48 hours before the commencement of the AGM. The Proxy must be in Form MGT-11 attached herewith, duly signed and completed in all respects.

- (d) The relevant Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 is annexed hereto.
- (e) A copy of the Memorandum and Articles of Association will be open for inspection by the members from 10.30 hours to 12.30 hours on any working day (Monday to Friday) at the Registered Office of the Institute up to the date of AGM.
- (f) The members are informed that, in accordance with the provision of the Section 101 of the Companies Act, 2013, the Institute is proposing to send documents like notice of the General Body Meetings, audited financial statements, Council Report, Auditors Report and other documents or communications to the members in the electronic form by email. The Members are requested to intimate the Institute with their e-mail addresses, their membership number and the organization they represent (if any) and type of membership, if they wish to receive the reports in the electronic form. The members may intimate this information to the Institute by an email to mem-services@iibf.org.in or by writing a letter to the Registered Office of the Institute. The letter should be addressed to the Joint Director, membership support services. The entire text of the Annual Report will also be available on the website of the Institute at www.iibf.org.in before the AGM.
- (g) By virtue of the amendment in the Companies (Management and Administration) (Amendment) Rules, 2014, e-voting is compulsory for all items of the Annual General Meeting. Accordingly, the Institute has appointed NSDL as the Agency for conducting of e-voting for the members of the Institute.
- (h) Voting through electronic means
 - I. In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 the Institute is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by National Securities Depository Limited (NSDL).
 - II. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.
 - III. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.
 - IV. The remote e-voting period commences on **20th August 2019 (9:00 am)** and ends on **22nd August, 2019 (5:00 pm)**. During this period members' of the Company, as on the cut-off date of **16th August 2019**, and entitled to vote, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently. Institutional members are requested to note that only those Institutional members who have paid their annual subscription fees will be entitled to vote at the AGM. Further, votes of Institutional Members who have not paid their annual subscription fees, if any, shall not be considered in the final tally of the votes to ascertain the voting on the AGM Agenda Items.
 - V. The process and manner for remote e-voting are as under:
 - A. In case a Member receives an email from NSDL [for members whose email IDs are registered with the Company/Depository Participants(s)] :
 - (i) Open email and open PDF file viz; "remote e-voting.pdf" with your Client ID or Folio No. or

Membership Folio No. as password. The said PDF file contains your user ID and password/PIN for remote e-voting. Please note that the password is an initial password.

- (ii) Launch internet browser by typing the following URL: <https://www.evoting.nsdl.com/>
- (iii) Click on Members - [Login](#)
- (iv) Put user ID and password as initial password/PIN noted in step (i) above. Click Login.
- (v) Password change menu appears. Change the password/PIN with new password of your choice with minimum 8 digits/characters or combination thereof. Note new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (vi) Home page of remote e-voting opens. Click on remote e-voting: Active Voting Cycles.
- (vii) Select "EVEN" of "Indian Institute of Banking and Finance".
- (viii) Now you are ready for remote e-voting as Cast Vote page opens.
- (ix) Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.
- (x) Upon confirmation, the message "Vote cast successfully" will be displayed.
- (xi) Once you have voted on the resolution, you will not be allowed to modify your vote.
- (xii) Institutional members are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to scrutinizer@csdakamat.com with a copy marked to evoting@nsdl.co.in

B. In case a Member receives physical copy of the Notice of AGM [for members whose email IDs are not registered with the Company/Depository Participants(s) or requesting physical copy] :

- (i) Initial password is provided as below/at the bottom of the Attendance Slip for the AGM. For members who have voted earlier, their USER ID and PASSWORD remains unchanged/ as set by them during their login.

<u>EVEN (Remote e-voting Event Number)</u>	<u>USER ID</u>	<u>PASSWORD/PIN</u>
111091		

- (ii) Please follow all steps from Sl. No. (ii) to Sl. No. (xii) above, to cast vote.

VI. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and remote e-voting user manual for Members available at the downloads section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990.

VII. If you are already registered with NSDL for remote e-voting then you can use your existing user ID and password/PIN for casting your vote.

VIII. You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).

IX. The voting rights of Institutional members shall be in proportion to their subscription paid to the Institute, Fellow and Associate member shall have one vote as on the cut-off date of 16th August 2019.

X. Any person, who becomes Fellow, Associate and Institutional Member of the Institute after dispatch of the notice but prior to the cut-off date i.e. 16th August 2019, may obtain the login ID and password by sending a request at evoting@nsdl.co.in or the Institute. Institutional Members are requested to note, that only those Institutional Members who have paid their annual subscription fees as on the cut-off date i.e. 16th August 2019 shall be entitled to vote at the AGM. The Institutional Members are entitled to one vote for every Rs. 1,000/- of the contribution towards

the annual subscription fees. Further, votes of Institutional Members who have not paid their annual subscription fees, if any, shall not be considered in the final tally of the votes to ascertain the voting on the AGM Agenda Items.

However, if you are already registered with NSDL for remote e-voting then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using "Forgot User Details/Password" option available on www.evoting.nsdl.com or contact NSDL at the following toll free no.: 1800-222-990.

- XI. A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM
- XII. A person, whose name is recorded in the register of members as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper. Institutional Members are requested to note, that only those Institutional Members who have paid their annual subscription fees as on the cut-off date i.e. 16th August 2019 shall be entitled to vote at the AGM. The Institutional Members are entitled to one vote for every Rs. 1,000/- of the contribution towards the annual subscription fees.
- XIII. CS D. A. Kamat, Company Secretary in Practice (FCS 3843), Partner, D. A. Kamat & Co, Company Secretaries, Mumbai has been appointed as the Scrutinizer for providing facility to the members of the Institute to scrutinize the voting and remote e-voting process in a fair and transparent manner.
- XIV. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of "remote e-voting" or "Ballot Paper" or "Poling Paper" for all those members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.
- XV. The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Institute and shall make, not later than three days of the conclusion of the AGM, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
- XVI. The Results declared along with the report of the Scrutinizer shall be placed on the website of the Institute www.iibf.org.in and on the website of NSDL immediately after the declaration of result by the Chairman or a person authorized by him in writing

EXPLANATORY STATEMENT TO THE NOTICE

ITEM NO. 5: APPOINTMENT OF STATUTORY AUDITORS

In terms of the provisions of Section 139(1) of the Companies Act, 2013, the Statutory Auditors of the Institute, M/s Mukund M Chitale & Co, Chartered Accountants, Mumbai were appointed in the 87th Annual General Meeting held in 2014 for a period of 5 years, till the conclusion of the 92nd AGM for a remuneration of Rs. 7,50,000/- (Rupees Seven Lakhs Fifty Thousand only) per year plus GST, cess and other applicable taxes, excluding reimbursement of conveyance and out of pocket expenses, at actuals.

Accordingly, their terms comes to an end at the conclusion of the 92nd AGM. The Governing Council at its Meeting held on 24th June 2019 has proposed the appointment of M/s Mukund M Chitale & Co for a further period of 5 (five) Financial Years from the conclusion of the 92nd AGM till the conclusion of the 97th AGM to be held in the year 2024 for a remuneration of Rs. 7,50,000 per year plus GST, cess and other applicable taxes, excluding reimbursement of conveyance and out of pocket expenses, at actuals for Financial Year 2019-20, 2020-21 and 2021-22 and Rs. 8,25,000 per year plus GST, cess and other applicable taxes, excluding reimbursement of conveyance and out of pocket expenses at actuals for Financial Year 2022-23 and 2023-24.

M/s Mukund M Chitale & Co, have granted their consent and confirmed their eligibility in terms of the provisions of Section 141 of the Companies Act, 2013, to be appointed for the term of 5 (Five) Financial Years.

The Governing Council recommends the resolution for the approval of the members as an Ordinary Resolution.

None of the Governing Council Member or the Key Managerial Personnel of the Institute, or their relatives are interested in the resolution.

ITEM NO. 6: APPOINTMENT OF PRESIDENT

As per Article 69 of the Articles of Association of the Institute, the President of the Institute shall be elected in the Annual General Meeting who shall be appointed to hold office from the conclusion of the AGM in which he is appointed to the conclusion of the ensuing AGM.

Accordingly, it is proposed to appoint Shri Rajnish Kumar (DIN: 05328267) as the President of the Institute from the conclusion of this AGM till the conclusion of the 93rd AGM of the Institute.

None of the Governing Council Member or the Key Managerial Personnel of the Company, other than Shri Rajnish Kumar (DIN: 05328267) or his relatives are interested in the resolution.

The Governing Council recommends the resolution for the approval of its members as an Ordinary Resolution..

ITEM NO. 7: APPOINTMENT OF COUNCIL MEMBERS

As per the provisions of Section 161 of the Companies Act, 2013, and the applicable provisions of the Articles of Association, the Governing Council has the power to appoint any individuals as the Directors (Council Member) on the Governing Council. Such appointments are required to be ratified at the forthcoming Annual General Meeting

Accordingly, the Council had in its Meeting held on 15th February 2019 appointed Smt Malvika Sinha as a Council Member of the Institute, duly nominated by Reserve Bank of India. The Institute had received a Letter dated 31st August 2018 from RBI in this regard.

Accordingly, the Governing Council has proposed the ratification of appointment of Smt. Malvika Sinha as Council Member liable to retire by rotation in the 92nd AGM.

None of the Council Members or Key Managerial Personnel or their relatives are interested in the above resolution other than Smt. Malvika Sinha, being interested in their respective resolutions.

The Governing Council recommends the respective resolution for the approval of the members as Ordinary Resolution.

ITEM NO. 8 TO 13: APPOINTMENT OF COUNCIL MEMBERS

In terms of the provisions of Section 152 of the Companies Act, 2013 read with the Companies (Appointment and Qualification of Directors) Rule, 2014 read with the applicable provisions of the Memorandum and Articles of Association of the Institute and all other applicable rules, regulations, notifications and circulars issued thereof, the Governing Council fills up the vacancy created on the resignation/ transfer of Council Members by appointing other representatives of the Banks/ Financial Institutions from the same category to which the Original Member belonged.

As per the provisions of the Act, the Council Members so appointed in casual vacancy, hold office till the date on which the Original Council Member would have held office. Accordingly, it is required to appoint the members, appointed in casual vacancy, in a General Meeting, as a member liable to retire by rotation.

Accordingly, the following Council members who were appointed in casual vacancy are eligible to hold office till the conclusion of the 92nd AGM, where the original Council member term would have come to an end and hence are proposed to be appointed as Council Members liable to retire by rotation:

Name of the Director	Bank/ Financial Institution	DIN	Date of Appointment
Shri Rajnish Kumar	State Bank of India	05328267	25/01/2018
Shri Alok Kumar Choudhary	State Bank of India	08480476	24/06/2019
Shri V G Mathew	South Indian Bank	05332797	3/10/2017
Shri R A Sankara Narayanan	Canara Bank	05230407	20/08/2018

Further, the Council in its Meeting held on 24th June 2019 passed a resolution proposing the appointment of **Prof G Sivakumar (DIN: 07537575)** as Council Member liable to retire by rotation from the conclusion of this Annual General Meeting. Prof G Sivakumar is a Professor with IIT Bombay and has granted his consent to be appointed as a Council Member.

Further, **Shri Harideesh Kumar B, (DIN: 07167694)** who is a Director and Member Secretary in Institute of Banking Personnel Section (IBPS) was appointed as a Council Member with effect from 24th June 2019 of the Institute under the provisions of Section 161, representing Banking Institutions and holds office till the date of this AGM. Accordingly, the Council proposes his appointment as a Council member liable to retire by rotation.

The Institute has received notices under Section 160 of the Companies Act, 2013, proposing the above appointments. Accordingly, the Governing Council has proposed the appointment of Shri Rajnish Kumar, Shri Alok Kumar Choudhary, Shri V G Mathew, Shri R A Sankara Narayanan, Prof G Sivakumar and Shri Harideesh Kumar B as Council Members liable to retire by rotation at the 92nd AGM.

None of the Council Members or Key Managerial Personnel or their relatives are interested in the above resolution except Shri Rajnish Kumar, Shri Alok Kumar Choudhary, Shri V G Mathew, Shri R A Sankara Narayanan, Shri Harideesh Kumar B and Prof G Sivakumar, being interested in their respective resolutions.

The Governing Council recommends the respective resolutions for the approval of the members as Ordinary Resolutions, respectively..

ITEM NO. 14 TO 17: RATIFICATION OF APPOINTMENT IN CASUAL VACANCY

The Council has, between the 91st AGM and the date of this Notice, appointed the following members as Council Members in casual vacancy:

Name of the Council Member appointed in Casual Vacancy	Name of the Council Member in whose place appointed	Date of appointment
Shri Mukesh Kumar Jain (DIN: 03275253)	Smt. Usha Ananthasubramanian	20/08/2018
Shri Rajkiran Rai G (DIN: 07427647)	Shri Mahesh Kumar Jain	28/06/2019
Shri Pallav Mohapatra (DIN: 02300885)	Shri R. P. Marathe	15/02/2019
Shri J Packirisamy (DIN: 08253946)	Shri Kishor Kharat	19/06/2019

As per the provisions of Section 161(4) of the Companies Act, 2013, as amended by Companies (Amendment) Act, 2017, the appointment of any Director by the Board in casual vacancy in place of any Director appointed in a General Meeting, shall be required to be approved by the members in the immediate next general meeting of the Company.

Accordingly, the the appointments of the following Council Members, Shri Mukesh Kumar Jain, Shri Rajkiran Rai G, Shri J Packirisamy and Shri Pallav Mohapatra as Council Members in casual vacancy between the last and the current AGM need to be approved by the members in this AGM.

No Council Members or Key Managerial Personnel or their relatives, except Shri Mukesh Kumar Jain, Shri Rajkiran Rai G, Shri J Packirisamy and Shri Pallav Mohapatra, are interested in their respective resolutions.

The Council proposes the resolution no. 14 to 17 for the approval of the members as Ordinary Resolutions.

Item No. 18:

The members are requested to note, that at the 88th and 89th Annual General Meeting of the Institute, the members had granted their approval for the appointment of Dr. J. N. Misra (DIN: 06807266) as the Chief Executive Officer of the Institute for a period of five years with effect from 15th December, 2014.

Previously, the perquisite taxes for the employees of the Institute were being paid by the respective employees. However, the Executive Council and the Governing Council in their respective meetings approved the proposal that the Institute shall bear the perquisite tax applicable and payable to the employees for the various perquisites provided by the Institute to them for the Financial Year 2018-19 onwards. Since, the CEO is an employee of the Institute, the perquisite tax applicable to the CEO shall also be borne by the Institute and hence will form a part of the managerial remuneration as defined under Section 2(78) read with Section 197 of the Companies Act, 2013. Accordingly, this variation in the terms of remuneration is required to be approved by the members in the subsequent General Meeting.

Other terms of appointment and remuneration as approved in the 88th AGM and 89th AGM of the Institute will remain unchanged. A copy of the same can be inspected by the members at the Institute between 11:30 AM to 2:00 PM on any day at the Registered Office of the Institute.

As the terms for revision in remuneration proposed above are well in conformity with the relevant provisions of the Companies Act, 2013, read with Schedule V to the said Act, no approval from any Statutory Authority is required for the above revision in remuneration.

None of the Governing Council member or the Key Managerial Personnel of the Institute, other than Dr. J. N. Misra or his relatives are interested in the resolution.

The Governing Council recommends the resolution for the approval of its members as a Special Resolution

Item no. 19:

Dr. J N Misra (DIN: 06807266) was appointed as the Council Member and Chief Executive Officer (CEO) of the Institute from 15th December 2014 for a period of 5 years. Accordingly, his term comes to an end on 14th December 2019. As per the provisions of the Articles of Association and the terms of his appointment, the Council has the power to extend his appointment for a period of 5 years or till he attains 65 years of age, whichever is earlier. Accordingly, the Council in its meeting held on 19th July 2019, approved the re-appointment of Dr J N Misra as a CEO for a period of 9.5 months from 15th December 2019 till 30th September 2020. The Council has proposed no revision in the existing terms and conditions and remuneration payable to Dr J N Misra, for the period of re-appointment. Accordingly, the terms and conditions and remuneration, as approved by the members in the 88th, 89th and the 92nd AGM (as approved) shall be applicable to the period of his re-appointment.

The Copy of the terms and conditions, and remuneration currently payable to Dr. J N Misra, is available for the inspection of the members at the Registered Office of the Institute between 11:30 AM to 2:00 PM on any day, till the date of the Annual General Meeting. The same are within the limits provided under Section 198 of the Companies Act, 2013, read with Schedule V to the Companies Act, 2013, and hence require no other statutory approval.

None of the Governing Council Member or the Key Managerial Personnel of the Institute, other than Dr. J N Misra or his relatives are interested in the resolution.

The Governing Council recommends the resolution for the approval of its members as a Special Resolution.

By Order of the Governing Council

Place: Mumbai

Date: 19/07/2019

J. N. Misra
Chief Executive Officer
DIN: 06807266

Form No. MGT-11 Proxy form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies
(Management and Administration) Rules, 2014]

CIN U91110MH1928GAP001391

NAME OF THE COMPANY Indian Institute of Banking and Finance

REGISTERED OFFICE Kohinoor City , Commercial II, Tower I ,2nd Floor, Kirod Road, Kurla (West),
Mumbai 400070

Name of the Member (s):	
Registered Address:	
E-Mail Id:	
Folio No/Client Id:	
DP ID (if any required):	

I/We, being the member (s) of the above named company, hereby appoint

1	Name:	
	Address:	
	E-Mail Id:	
	Signature:	
		(or failing him)
2	Name:	
	Address:	
	E-Mail Id:	
	Signature:	
		(or failing him)
3	Name:	
	Address:	
	E-Mail Id:	
	Signature:	

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 92nd Annual General Meeting of the Institute, to be held on the Friday, 23rd August 2019 at 4.00 P.M. at Conference Hall, Indian Institute of Banking & Finance, Maker Towers, F Wing, 19th Floor, Cuffe Prade, Mumbai 400 005 and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No

- 1 Adoption of Financial Statements as at 31st March 2019.
- 2 Re-appointment of Shri V G Kannan (DIN: 03443982) Governing Council Member, who retires by rotation.

- 3 Re-appointment of Dr. A S Ramasastrri (DIN: 06916673) Governing Council Member, who retires by rotation.
- 4 Re-appointment of Smt Smita Sandhane (DIN: 07637529) Governing Council Member, who retires by rotation.
- 5 Appointment of M/s Mukund M Chitale & Co, Chartered Accountants as Statutory Auditors for a period of 5 years and to fix their remuneration.
- 6 Appointment of Shri Rajnish Kumar (DIN: 05328267) as the President of Institute.
- 7 Appointment of Smt Malvika Sinha (DIN: 08373142) as a Council Member liable to retire by rotation.
- 8 Appointment of Shri Rajnish Kumar (DIN: 05328267) as a Council Member liable to retire by rotation.
- 9 Appointment of Shri Alok Kumar Choudhary (DIN: 08480476) as a Council Member liable to retire by rotation.
- 10 Appointment of Shri V G Mathew (DIN: 05332797) as a Council Member liable to retire by rotation
- 11 Appointment of Shri R A Sankara Narayanan (DIN: 05230407), as a Council Member liable to retire by rotation.
- 12 Appointment of Prof G Sivakumar (DIN: 07537575), as a Council Member liable to retire by rotation.
- 13 Appointment of Shri Harideesh Kumar B (DIN:07167694) as a Council Member liable to retire by rotation.
- 14 Ratification of appointment of Shri Mukesh Kumar Jain (DIN: 03275253) as a Council Member in casual vacancy.
- 15 Ratification of appointment of Shri Rajkiran Rai G (DIN: 07427647) as a Council Member in casual vacancy.
- 16 Ratification of appointment of Shri Pallav Mohapatra (DIN: 02300885) as a Council Member in casual vacancy.
- 17 Ratification of appointment of Shri J Packirisamy (DIN: 08253946) as a Council Member in casual vacancy.
- 18 Revision in the remuneration of Dr. J N Misra (DIN: 06807266), Chief Executive Officer of the Institute.
- 19 Re-appointment of Dr J N Misra (DIN: 06807266) as a the Chief Executive Officer of the Institute.

Signed this..... day of..... 2019

Signature of Member

Signature of Proxy Holder(s)

Affix
revenue
stamp

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting

Dear Members,

As a responsible corporate citizen, your Institute welcomes and supports the 'Green Initiative' taken by the Ministry of Corporate Affairs, Government of India, by virtue of which companies/institutes are now permitted to send the documents, such as Notices convening General Meetings, Audited Financial Statements, Directors' Report, Auditors' Report. etc. through electronic mode on the e-mail address of the shareholders/members.

Pursuant to the same, your Institute proposes to send the documents including Annual Report in electronic form at their e-mail addresses. We hereby request the Members to inform about their e-mail addresses or any changes in their already registered e-mail addresses with the Institute. The Institute will continue to provide an option to the Members to continue to receive physical copies of the relevant documents/Annual Report, provided a specific request/response is received from them to that effect.

Members, who have not registered their e-mail addresses so far, are requested to register their e-mail addresses as under by sending the below signed form to care@iibf.org.in or to the Registered Office of the Institute.

E-MAIL REGISTRATION

To
Indian Institute of Banking & Finance
 Kohinoor City, Commercial II,
 Tower I, 2nd Floor, Kirod Road,
 Kurla (West), Mumbai 400 070

Dear Sir/s,

Registration of E-mail address for the MCA Green Initiative:

Name :

Membership No :

Typor of Member : Ordinary Fellow Associate Institutional
 (Strike whichever is not applicable)

Address :

Pin Code :

E-mail ID (to be registered) :

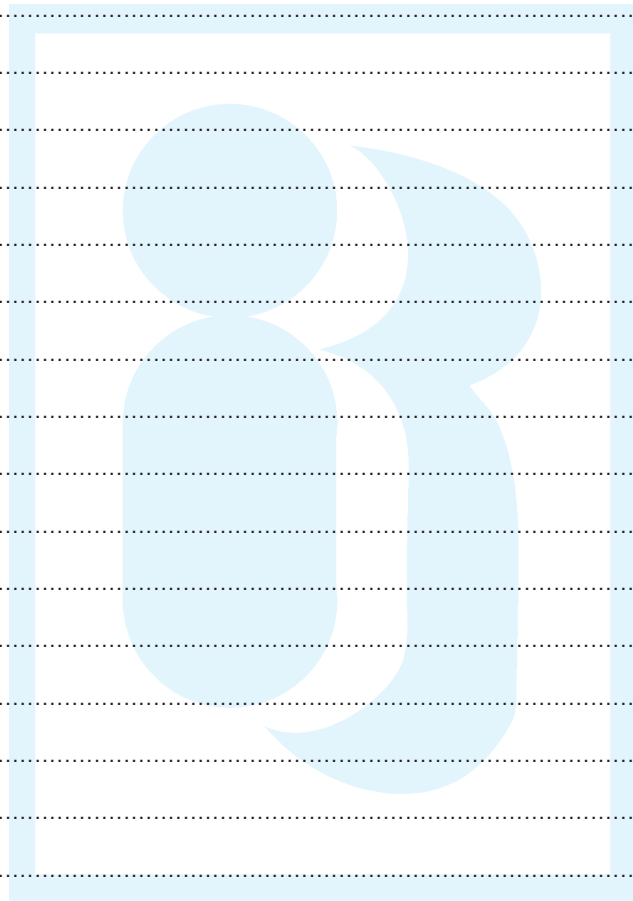
Contact Tel. Nos. : Mobile
 Landline

I would like to register myself for the Green Initiative of the Institute. I request the Institute to provide me with the Annual Reports and other corporate communications, as permitted by the MCA and the Act to my above registered e-mail address.

Date:

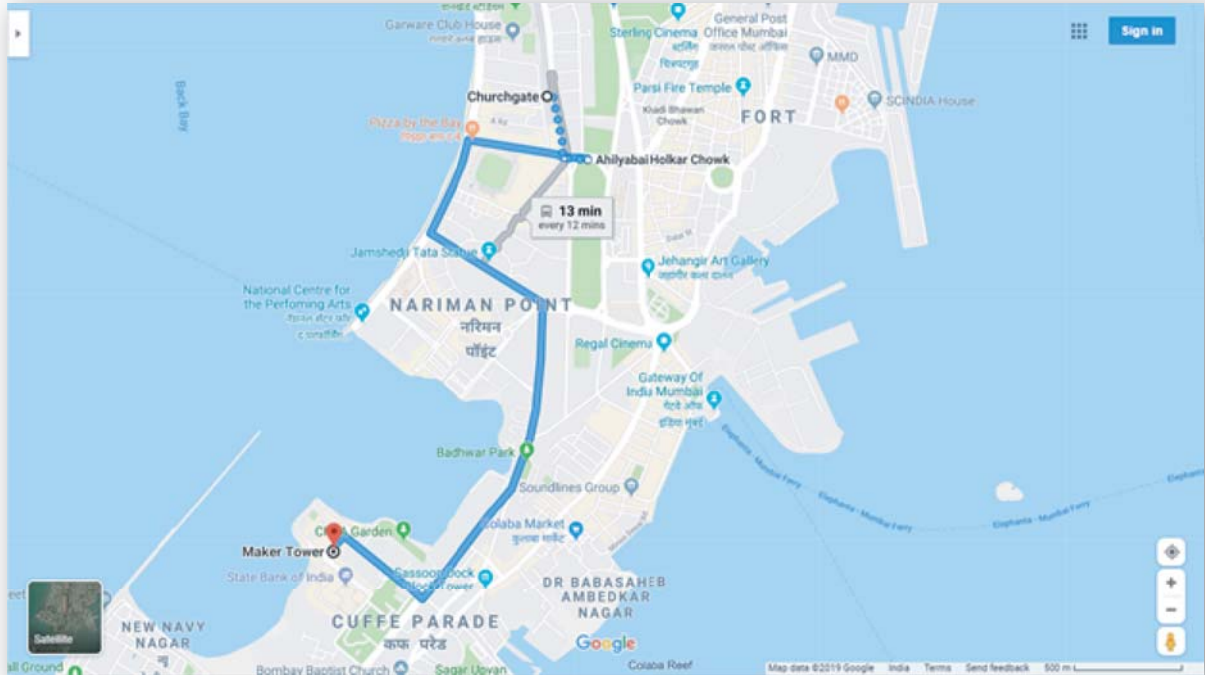
Signature of Member:

NOTES



ROUTE MAP TO VENUE

92nd Annual General Meeting of the members of the Indian Institute of Banking & Finance to be held on **Friday, 23rd August 2019 at 4:00 PM** at **Conference Hall, Indian Institute of Banking & Finance, Maker Towers, F Wing, 19th Floor, Cuffe Parade, Mumbai 400 005.**



If undelivered please return to:



INDIAN INSTITUTE OF BANKING & FINANCE
(ISO 9001: 2015 Certified)

Kohinoor City,
Commercial - II, 2nd Floor,
Tower - I, Kiroli Road,
Kurla (W),
Mumbai - 400 070, INDIA
Tel. : 91-022-2503 9604
E-mail: admin@iibf.org.in
Web-site: www.iibf.org.in